



**दक्षिण बिहार केन्द्रीय विश्वविद्यालय**

**Central University of South Bihar**

SH-7, Gaya – Panchanpur Road, Village – Karhara, Post-Fatehpur

P.S. – Tekari, District – Gaya (Bihar) Pin- 824236

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Advertisement No: CUSB/PSD/Chemical/Empanelment/T/05/2024-25

Dated:25/06/2024

## **BID DOCUMENT**

### **TENDER DOCUMENT FOR EMPANELMENT OF VENDORS FOR CHEMICAL, GLASSWARE, PLASTIC WARE AND OTHER CONSUMABLE ITEMS**



**Issued On:**

**25/06/2024**

**CENTRAL UNIVERSITY OF SOUTH BIHAR**

**GAYA – 824236, BIHAR, INDIA**

Contact No. : 0631-2229519

Email Address : registrar@cub.ac.in

Website : www.cusb.ac.in

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**Note :** Tender document containing detailed guidelines is enclosed. Vendors should read the Tender Document carefully before submitting their offers.

## Notice Inviting Tender (NIT)

The Central University of South Bihar invites sealed tenders for the “EMPANELMENT OF VENDORS FOR CHEMICAL, GLASSWARE, PLASTIC WARE AND OTHER CONSUMABLE ITEMS” at CUSB Panchanpur, Gaya from original manufactures/ authorized dealers/ distributors. The last date and time of submission of tender document is **16/07/2024 by 4:00 PM**. The detailed tender document is available on the University website [www.cusb.ac.in](http://www.cusb.ac.in) and [CPP Portal www.eprocure.gov.in/epublish/app](http://CPP Portal www.eprocure.gov.in/epublish/app). The cost of tender form/Registration Fee is Rs. 2500/- and can be purchased by payment in the form of Demand Draft, from Central University of South Bihar. The tender forms can also be downloaded from University website and be accompanied by DD of Rs. 2500/- in favour of ‘Central University of South Bihar’, payable at Gaya. Duly filled in tender is to be sent by Speed Post/ Registered Post/ By Hand (to be dropped in Tender Box) on following Address: -

**To,**  
**The Registrar**  
(Tender Document)  
**Central University of South Bihar**  
**SH-7, Gaya- Panchanpur Road,**  
**Village- Karhara, Post- Fatehpur**  
**P.S- Tekari, District- Gaya (Bihar), PIN- 824 236**  
Email- [registrar@cub.ac.in](mailto:registrar@cub.ac.in)  
Website- [www.cusb.ac.in](http://www.cusb.ac.in)  
Contact – 0631-2229519

CPP Portal web site: [www.eprocure.gov.in/epublish/app/epublish/app](http://www.eprocure.gov.in/epublish/app/epublish/app)

### Index for Tender Form

Sl. No.	Items	:	Details
1.	Tender Notice No. and date	:	<b>CUSB/PSD/Chemical/Empanelment/T/05/2024-25,</b> <b>Dated: 25/06/2024.</b>
2.	Name of work	:	Tender for “EMPANELMENT OF VENDORS FOR CHEMICAL, GLASSWARE, PLASTIC WARE AND OTHER CONSUMABLE ITEMS” at Central University of South Bihar.
3.	Tender Fee	:	Rs. 500/- in form of Demand Draft in favour of ‘Central University of South Bihar’, payable at Gaya
4.	EMD	:	Rs. 10,000/- in form of DD/BG/FDR in favour of ‘Central University of South Bihar’, payable at Gaya
5.	Start of submission of Bids	:	25/06/2024
6.	Pre-Bid Meeting	:	28/06/2024 by 10:30 AM
7.	Last date and time for Receipt of Bids	:	16/07/2024 by 04:00 PM
8.	Date and Time of opening of Technical Bids	:	16/07/2024 by 04:30 PM
9.	Place of opening of Bids	:	CUSB Gaya.

## List of items & OEM

<b>1. Department of Physics</b>		
<b>Sl.No.</b>	<b>Particular</b>	<b>Make/Brand</b>
1.	Chemical	Alfa Aesar, Thermo Fisher, Sigma Aldrich, Fisher Scientific, SRL, CDH
2.	Glassware	Borosil, Riviera, Pyrex, Fisher Scientific, Aldrich, Labworld
3.	Plasticware	Fisher Scientific Tarson, Polyblab, MVTEX, Labworld, Spylx
4.	Consumable & Others	Fisher Scientific, Thermo Fisher, Kimberly-Clark, Solimo
<b>2. Department of Chemistry</b>		
<b>Sl.No.</b>	<b>Particular</b>	<b>Make/Brand</b>
1.	Chemical	Sigma, Hi-Media, Merck, Thermo-Fisher, SRL, Qualigen, Spectrochem, TCL, Finar, CDH
2.	Glassware	Duran, Borosil, Riviera, Thermo-Fisher, Glassco Lab, JSGW
3.	Plasticware	Abdos, Tarson, Polycab, Hi-Media, Thermo-Fisher, Polylab
<b>3. Department of Environmental Science</b>		
<b>Sl.No.</b>	<b>Particular</b>	<b>Make/Brand</b>
1.	Chemical	Sigma, Himedia, ThermoFisher, Fisher Scientific, Merck, SRL, Loba Chemie, Rankem, SDFL, Qualigens
2.	Glassware	Borosil, Riviera, Duran
3.	Plasticware	Tarson, D & N, Poly Lab, Abdos, Borosil, Fisher Brand, Thermo scientific
4.	Consumable & Others	Cole parmer, Kimberly, Lite, Ogygen Gas, LPS gas, etc.
5.	Software	MATLAB, CDO, SPSS, Origin, GrADS, & Other required
6.	Computer Accessories	HP, DELL, Lenovo
<b>4. Department of Pharmacy</b>		
<b>Sl.No.</b>	<b>Particular</b>	<b>Make/Brand</b>
1.	Chemical	Himedia, Sigma, Aldrich, Merck, Qualigen, Rankem, CDH, LOBA, FINAR, SRL, Qiagen, NEB, Genei
2.	Glassware	Borosil, Fisherbrand, Glassco, Riviera, Religlas, Corning, Duran
3.	Plasticware	Rarson, ABDOS, Glassco, Eppendourf, Fisherband, MOXCARE, Polylab, Borosil
4.	Consumable & Others	Handwash – Dettol, Savlon Surgical Spirit and Sanitizer – Krishna Pharma, Spirtix, Advita Lifesciences, Secura Health
<b>5. Department of Geology</b>		
<b>Sl.No.</b>	<b>Particular</b>	<b>Make/Brand</b>
1.	Chemical	Sigma Aldrich (Sigma Aldrich Chemicals Pvt. Ltd.), SRL (Sisco Research Laboratory Pvt.Ltd.), Thermo Fisher Scientific, MERCK, Molychem,
2.	Glassware	Borosil, Cole-Parmer, Duran, Genexy. Glassco.Rankem India Glass, Tarson, SRL, Glassco, Labco.
3.	Plasticware	Cole Parmar Pvt. Ltd., Abdos Labtech Pvt Ltd., MERCK, Whatman, Polylab, Sigma Aldrich, Labware, Genei Laboratories Pvt. Ltd, Tarson
4.	Consumable & Others	As above.
<b>6. Department of Life Science</b>		
<b>Sl.No.</b>	<b>Particular</b>	<b>Make/Brand</b>

1.	Chemical	<p><b># Molecular Biology Grade:-</b> Invitrogen, Fermentas, Qualigen, QIAGEN, MERCK, SIGMA, G- BIO, NEB (ILS), BIORAD, Fisher, GENEL, HIMEDIA, MP Biomedical, Takara, Eurofins, Xcelris Lab, Everon Life Sciences.</p> <p><b># Analytical Grade:-</b> Fisher, Alfa Aesar, Acros Organic, Merck, Sigma, Himedia, SRL, G-Bio</p> <p><b># Laboratory Grade:-</b> MP Biomedical, Fisher, Alfa Aesar, Acros Organic, Merck, Sigma, Himedia, SRL, G-Bio</p>
2.	Glassware	Borosil, Thermo, cole parmer, pyrex, J-sil, MERCK, GLASSCO, JSGW, BIORAD
3.	Plasticware	TARSON, ABDOS, QIAGEN, EPPENDORF (STAR LAB), COLE PARMER
4.	Consumable & Others	<ul style="list-style-type: none"> <li>• <b>Autoclave Bag</b> – Tarson, Sigma, Himedia</li> <li>• <b>Biohazard Bag</b> – Tarson, Sigma, Himedia</li> <li>• <b>Nitrile Gloves</b> – Kimtech, Safeskin, Alitmon</li> <li>• <b>Filter Paper</b> – Whattmnn, Cachery Nagel, Cytiva</li> <li>• <b>Gauge Cloth</b> – Relaxis, Lives Care, Medicos</li> <li>• <b>Lint Free Tissue Paper</b> – Kimwipe, Axiva, Tshot Soft</li> <li>• <b>Parafilm</b> – Cole Parmer, Sigma, Parafilm</li> <li>• <b>Syringe Filter</b> – Sigma, Colparmer, Machery Nagel</li> <li>• <b>Syringe</b> – Dispovan, BD Glide, Nipro, Cadisafe</li> <li>• <b>Chromatography Paper</b> – Whattman, Sigma, Cytiva</li> <li>• <b>Bioting Paper</b> – Whattman, Sigma, Cytiva</li> <li>• <b>Tissue Roll</b> – Any Reputed Brand</li> <li>• <b>Lancet Pen</b> – Any Reputed Brand</li> <li>• <b>Haemocytometer</b> – Rohem, Marienfield, Sail</li> <li>• <b>Scalpel holder</b> – Any Reputed Brand</li> <li>• <b>DNA/RNA/Plasmid Purification, Cloning, Gel Extraction, CDNA Synthesis &amp; Other Kits</b> – Qiagen, Genetix Biotech, Takara, Invitrogen</li> <li>• <b>Blood Grouping Kits</b> – Any Reputed Brand</li> <li>• <b>High Sensitivity ELISA Kits</b> – Everon Life Sciences</li> </ul> <p># Custom Primer Synthesis:- IDT, Genotypic</p> <p># Sanger Sequencing:- Eurofin, Genotypic, Mediomix</p> <p># Next Generation Sequencing:- Genotypic, Nucleosome, Eurofins, Mediomix</p>
<b>7. Department of Biotechnology</b>		
<b>Sl.No.</b>	<b>Particular</b>	<b>Make/Brand</b>
1.	Chemical	<p><b><u>Enzymes</u></b></p> <ol style="list-style-type: none"> <li>1. Thermo Fisher Scientific</li> <li>2. New England Biolabs (NEB)</li> <li>3. Takara Bio</li> <li>4. Promega</li> </ol> <p><b><u>Antibodies</u></b></p>

		<ol style="list-style-type: none"> <li>1. Invitrogen by Thermo Fisher Scientific</li> <li>2. Cell Signalling Technology</li> <li>3. Abcam</li> <li>4. Santa Cruz Biotechnology</li> <li>5. BD Biosciences,</li> <li>6. Sigma</li> </ol> <p><b><u>Primers and Peptides : Synthesis</u></b></p> <ol style="list-style-type: none"> <li>1. Barcode Biosciences</li> <li>2. Eurofins scientific</li> <li>3. Integrated DNA Technology (IDT)</li> <li>4. Elabsciences,</li> <li>5. GCC Biotech</li> </ol> <p><b><u>Kits</u></b></p> <ol style="list-style-type: none"> <li>1. Sigma-Aldrich - Merck</li> <li>2. Elabsciences</li> <li>3. Bio-rad</li> <li>4. R&amp;D System</li> <li>5. Qiagen</li> <li>6. Takara Bio</li> <li>7. Invitrogen by Thermo Fisher Scientific,</li> <li>8. Promega,</li> <li>9. NEB,</li> <li>10. BD</li> </ol> <p><b><u>General Chemicals</u></b></p> <ol style="list-style-type: none"> <li>1. Sisco Research Laboratories (SRL)</li> <li>2. Bio-Rad</li> <li>3. Hi-media</li> <li>4. G-Biosciences</li> <li>5. Hyclone</li> <li>6. Genetix,</li> <li>7. Qualigens,</li> <li>8. s-d Fine Chemicals</li> <li>9. TCI</li> </ol> <p><b><u>Media</u></b></p> <ol style="list-style-type: none"> <li>1. Gibco by Thermo Fisher Scientific</li> <li>2. Sigma-Aldrich – Merck</li> </ol> <p><b><u>Molecular Grade chemicals</u></b></p> <ol style="list-style-type: none"> <li>1. Thermo Fisher Scientific</li> <li>2. Sigma-Aldrich - Merck</li> <li>3. R&amp;D System</li> <li>4. Stemcell Technology</li> <li>5. Merk Millipore</li> </ol>
2.	Glassware	<ol style="list-style-type: none"> <li>1. Borosil;</li> <li>2. Corning;</li> <li>3. Duran;</li> <li>4. Thermo Fisher Scietific</li> </ol>
3.	Plasticware	<ol style="list-style-type: none"> <li>1. Tarson;</li> <li>2. Corning;</li> <li>3. Duran,</li> <li>4. Fisher Scientific</li> <li>5. Axygen,</li> <li>6. BD Science</li> </ol>

## **CONDITIONS FOR SUBMISSION OF BID**

1. Offline tenders, in single-bid system, are invited for conclusion of rate contract with eligible manufactures or their authorized dealers or distributors with related terms and conditions.
2. Bidders/Tenderers can download the bid document from [www.cusb.ac.in](http://www.cusb.ac.in) or Central Public Procurement Portal website at [www.eprocure.gov.in](http://www.eprocure.gov.in) Bidders/Tenderers are required to submit the bid offline along with all the relevant documents to be sent by Speed Post/ Registered Post/ By Hand (to be dropped in Tender Box) on following Address: -  
*“The Registrar, (Tender Document), Central University of South Bihar, SH-7, Gaya- Panchanpur Road, Village- Karhara, Post- Fatehpur, P.S- Tekari, District- Gaya (Bihar), PIN- 824 236”*
3. For further details regarding Amendment/Addendum/Extension please visit website [<www.cusb.ac.in>](http://www.cusb.ac.in)
4. While submitting the bids, the bidder shall read the terms and conditions and may accept the same to proceed further to submit the bid packets.
5. The bidders are advised to submit the bids well before the bid submission due date and time
6. Any queries relating to the bid submission may be asked in pre-bid meeting as scheduled or through e-mail at [registrar@cusb.ac.in](mailto:registrar@cusb.ac.in)
7. Properly sealed envelope having Registration Fee, Technical Bid Documents, Financial Bid in separate envelope(s) containing all in one bid envelope must be written Tender Number and Tender Name on that.
8. Printed conditions of tender including there on to reserve or otherwise sent along-with the tender, if any shall not be binding upon us. No additional conditions from the Tenderer shall be acceptable. The tenders having any additional conditions will be summarily rejected without assigning any reason.
9. CUSB reserves all rights to make any changes in terms and conditions of the tender and also to reject any or all bids without assigning any reason thereof. The bid should be clear and without any condition. Conditional bids shall be summarily rejected.
10. The tender shall be submitted in three separately sealed envelopes marked as “A”, “B”, & “C” and all three containing in one bid envelope. The language used shall be English. In case any information is given in foreign language, then translated (in English) copies of those pages must be enclosed, failing which the tender will be disqualified.
11. **ENVELOPE ‘A’ (Tender Fee & EMD)**

The tender shall be accompanied by the cost of the Tender Fee for **Rs. 500/-** in the form of DD and EMD for **Rs. 10,000/-** in form of DD/BG/FDR in favour of ‘Central University of South Bihar’, payable at Gaya executed by any Scheduled Bank failing which the tender will not be accepted.

## 12. ENVELOPE 'B' (Technical Bid Document)

Those Tenderers, who are either manufacturer or authorized dealer or distributor to supply the goods, should establish their credentials by giving valid documentary evidences of similar supplies to have been executed in India.

- i. Tender Fee : D.D **Rs. 500/-** (Rupees five hundred only) in favour of the Registrar, CUSB payable at Gaya
- ii. EMD : DD/BG/FDR of **Rs. 10,000/-** (Rupees Ten Thousand only) drawn in favour of the 'Central University of South Bihar' payable at Gaya as the proof of remittance of Earnest Money Deposit (EMD)

**Note:** However, MSEs (Micro and Small Enterprise) and Startups registered with the agencies for the item tendered will be exempted from payment of Earnest Money Deposit (EMD). In this case the MSEs should enclose copy of valid **UDYAM** certificate of Goods Category. Traders/ Resellers shall not be eligible for these exemptions.

- iii. Copy of Memorandum and Articles of Association / Partnership Deed / Proprietorship Deed / Certificate of Incorporation (in case of company) etc.
- iv. Copy of current manufacturing license issued by the Competent Authority. Copy of Bid Specific Authorization letter in case where manufacturer authorize its dealer for participation in the bid.
- v. Copy of Goods and Service Tax (GST) Number.
- vi. Copy of PAN Card.
- vii. Registration Certificate of Central Excise.
- viii. Certified copy of Income Tax Return (ITR) of the last three financial years i.e. 2020- 21, 2021-22, 2022-23 and 2023-24.
- ix. Copy of a certificate regarding annual turnover for last three years duly signed and sealed by the Chartered Accountants.
- x. Copy / PDF of current Price list
- xi. Undertaking for Quality Control System along with copy of Certificate pertaining to ISO, BIS etc.
- xii. Drug manufacturing license for Chemical, Glassware, Plastic ware, Other Consumable items etc. (wherever applicable)]
- xiii. Documentary proof regarding country of origin must be attached.
- xiv. copy of Tender Acceptances Letter
- xv. copy of certificate about non-blacklisting and non-bankruptcy.
- xvi. List of 05 major clients from Govt./ PSU/ Higher Education Institution/ Central University/ Research Institutions etc. Copy of orders/ Contract/ Performance Report must be submitted in this regard
- xvii. Duly signed and stamped of entire bid document along with its addendum/corrigendum, if any.



### 13. Envelope 'C' (Financial Bid Document)

The Envelope 'C' shall contain the tender documents and information related to the schedule of quantities quoting the rates per Unit/Price etc. of the item pertaining to the Financial Bid on the Financial Bid document, issued by CUSB, along with the tender document.

- i. The Financial Bid should be submitted separately in separate envelope clearly mentioning the Financial Bid is submitted on top of the Envelope.
- ii. All columns shall be duly filled in with specific information of the cost involved.
- iii. The rates for the items shall be quoted in Indian Rupees only.

### 14. The Tenderer should clearly mention in all the three envelopes (i.e. A, B and C) clear description of the items for which the offer is being quoted. If any discrepancy is observed the offer would be treated as non-responsive and would be rejected outrightly.

- Envelope 'A' (Earnest Money & Tender Cost),
- Envelope 'B' (Technical Bid Document), and
- Envelope 'C' (Financial Bid Document),  
shall be in separate sealed envelopes, each marked as "Envelope 'A', Envelope 'B' and 'Envelope 'C', respectively.
- All the three envelopes shall be submitted together in another big envelope sealed and super-scribing thereon Tender for Supply & Installation of "Laboratory Equipments" for Chemistry Lab alongwith Tender Number.
- The envelope should be addressed to, The Registrar, (Tender Document) Central University of South, SH-7, Gaya - Panchanpur Road, Village - Karhara, Post- Fatehpur, P.S. Tekari, District - Gaya (Bihar) PIN - 824236.
- The envelope marked Envelope 'B' of only those Tenderers shall be opened, whose earnest money & tender cost are placed in the Envelope 'A' and found to be in order. In case of waiver of the charges, relevant documents shall be submitted in Envelope 'A'.

### 15. The Tender Evaluation Committee will evaluate the Technical Bids and is fully authorized to reject any incomplete tender or on its satisfaction that the requirements are not met for the complete need of the CUSB with regard to the Committee. The decision of the Tender Evaluation Committee shall be final. Only those Technical Bids cleared by the Tender Evaluation Committee shall be eligible for consideration of Price Bid. Those successful Tenderers for whom the **Envelope 'C'** (Price Bid) is to be opened shall be duly intimated.

### 16. Clarification on Tender Documents

- i. During evaluation of tenders, the University authorities/ committee may at its discretion ask the Tenderer for any clarification(s) if so deemed fit. The request for clarification and the response shall be in writing. However, the Tenderer is not permitted to alter the price(s) furnished in the Price Bid (**Envelope 'C'**).
- ii. Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price (i.e. obtained by multiplying the unit price and quantity), the unit price shall prevail and the total price shall be corrected. If the supplier does not accept the correction of errors, its tender will be rejected. If there is a discrepancy between words and figures, the amount in words will prevail.

17. The tender duly signed on all pages submitted along with the Technical bid & Price bid shall only be considered.
18. The Vice Chancellor, CUSB or his authorized representative shall be the final authority in all disputes and decision will be binding on all concerned.
19. **Resolution of disputes:**
  - i. All disputes arising out during proposed Rate Contract with any Tenderer shall be subject to Indian law and jurisdiction of courts at Gaya only.
  - ii. If dispute or difference of any kind shall arise between the Purchaser/Consignee and the supplier in connection with or relating to the contract, the parties shall make every effort to resolve the same amicably by mutual consultations.
20. All **APPENDIX** attached with the bid document must be duly filled & submitted.

### **TERMS AND CONDITIONS FOR RATE CONTRACT**

1. The University desires to enter into **Rate Contract (RC)** with **reputed manufacturers in the following standard categories:**
2. **Manufacturer Authorization Form (As per Manufacturer Authorization Format attached as Appendix - 'F')**

In case any Manufacturer desires that supply under proposed Rate Contract shall be affected through **local authorized dealer/ dealers**, they must attach **Bid specific & latest authorization letter along with their offer** in their favour to prove their credentials or bona-fides with regard to quality/reputation of their products. However, manufacturer shall be liable for genuineness, quality, specifications and price of products supplied through such authorized dealer/ dealers under Rate Contract. Change of reseller/ dealer is not allowed by the manufacturer at a later stage during the validity of the tender. Sellers who have not been authorized by OEM/ manufacturer cannot supply any items as per terms & conditions of this Rate Contract.

#### **3. Make-in-India & Land Border Sharing:**

- i. Only Class-I and Class-II Local suppliers will be eligible to bid.
- ii. Make in India (MII) content should be as per the guidelines issued by DPIIT Order dated 16<sup>th</sup> September 2020 and any further amendments. Participating bidders need to submit relevant Make in India authorization certificate clearly mentioning the percentage of the local content and the details of locations at which the local value addition is made.
- iii. Non-Local Suppliers are also eligible to participate in this tender.
- iv. Bidders quoting items manufactured in countries sharing land border with India shall have to comply with GFR Rule 144 (xi) and have relevant registration. They need to submit a declaration in this regards.

#### **4. GST:**

TDS on GST will be deducted at source from the bills of vendor as per GOI rules.

## 5. Price List/ Rate List & Discount:

- i. Tenderer should submit the current price list along with Financial Bid Format as per Appendix - 'J'. One copy of current price-list should also be submitted through e-mail to [so1@cub.ac.in](mailto:so1@cub.ac.in) on or before bid submission end time.
- ii. **Maximum discount should be quoted on Net Dealer price in terms of percentage ONLY** as applicable to Universities/ Government/ Public Funded Research Institutes. **Discount** must be indicated in **words as well as in figures also**.
- iii. Proposed/Current price list offered by the vendor shall be to be valid for one (1) year from the date of issuance of Rate Contract. The valid Price Lists shall be uploaded on CUSB website. It is the responsibility of the purchase order issuing authority to check the valid rate list available on CUSB website before placement of purchase order. No supply order shall be issued without submission of the rate-list.
- iv. The discount quoted by the tenderer on Net Dealer price OR accepted / notified by the University will remain unchanged during entire period of the Rate Contract.
- v. The empanelled vendors may provide **Additional discounts (over and above the percentage discount mentioned in Rate Contract)** at the time of placement of the order.

## 6. Delivery:

Offer price should be based on **free delivery** at **CUSB, Gaya** otherwise may not be considered. Delivery period shall be **04 weeks** from the date of issuance of purchase order. The exact delivery period shall be as mentioned in purchase order.

## 7. Liquidated Damages:

If the supplier fails to deliver any or all of the goods mentioned in the purchase order, the purchaser shall, without prejudice to other rights and remedies available to the purchaser under the contract, deduct from the contract price a sum equivalent to 0.5% per week or part thereof of delayed items delivery subject to a maximum of 10% of the contract price. Once the maximum is reached purchaser may consider termination of the contract.

## 8. Quality:

The supplier needs to submit relevant ISO/ BIS Quality Certificates for the item quoted. If the supplies received do not conform to the description and quality as contained in the catalogue or have deteriorated, in that case the decision of the University shall be final and binding. On such rejection the goods will be replaced by the firm at its own cost. In case of sub- standard supply / non-execution of supply of ordered goods within the stipulated time, the University reserves the right to impose penalty on the concerned firm.

**9. Packing:**

There will be **no separate Packing & Forwarding charges** payable for supply against this Rate contract.

**10. Falls Clause:**

- i. The **price** to be quoted (Price as indicated in the **price list less discount plus taxes and duty**, if applicable) by the Tenderer under the Rate Contract (RC) should in **no event exceed the lowest price** to which the Tenderer sells the stores of identical description to any other government organization during the currency of Rate Contract. If RC holder reduces its price or sells or even offers to sell the same item/s during the currency of the rate contract, **price will be automatically reduced** with effect from that date for all the subsequent supplies under the RC.
- ii. An **undertaking** is required to be given by all the manufacturers that *“the rates offered by them are not more than the rate offered to any other Government agencies/ Institution and the discount offered to CUSB is not less than the discount offered to any other Government agencies / Institutions. In case any such discrepancy is noticed, they shall refund the amount to CUSB and also Rate Contract of the concerned firm shall be liable to be cancelled.”*
- iii. During the rate contract period, if any **special offer** is introduced by manufacturer/supplier it must be offered/passed to CUSB also and same should be intimated in advance. However, CUSB will have the Right to avail the offer or not.

**11. Integrity Pact:** All Bidders shall have to sign the Integrity Pact with the Procuring Entity as per **Appendix - ‘B’**. Bids without a signed Integrity Pact shall be rejected.

**12. Parallel Rate contract** for similar items can be placed at any time during the period of rate contract with one or more parties on different rates.

**13.** Empanelment of successful bidder under proposed Rate Contract is merely for the purpose of approval of rate/ price quoted by the firm for their products with applicable discount and it does not assure any guarantee by the CUSB for any assured quantity of business / Purchase Order to successful bidders. The University shall be free to buy any item offered by any firm under Rate Contract under any other Parallel Rate Contract or from any other source, as per its requirement.

**14.** The Rate contract can be **terminated** without any notice with immediate effect in case the performance of the Tenderer is found consistently unsatisfactory or due to the serious lapse on the part of the Tenderer. Decision of Vice-chancellor, CUSB on such matter will be final.

15. The Vice-chancellor, CUSB reserves the Right to accept or reject any offer in part or in full without assigning any reasons thereof.
16. As per CVC Circular No. 3/01/2012 dated 13.01.2012 :
- i. In a tender, either the Indian agent on behalf of the Principal / OEM or Principal / OEM itself can bid but both cannot bid simultaneously for the same item / product in the same tender.
  - ii. If an agent submits bid on behalf of the Principal / OEM, the same agent shall not submit a bid on behalf of another Principal / OEM in the same tender for the same item / Product.
17. The firm has to give an UNDERTAKING that there is no vigilance/CBI /FEMA case pending against the firm/supplier.
18. At any time prior to the date of submission of bid, Registrar, CUSB, may, for any reason, whether at his own initiatives or in response to a clarification from a prospective bidder, modify the bidding documents by an amendment. All prospective bidders who have received the bidding document will be notified of the amendment in writing and the amendment shall be binding on them. In order to provide reasonable time to take the amendment into account in preparing the bid, Registrar, CUSB, may at his discretion, extend the date and time for submission of bids.
19. **Validity of Rate Contract:**
- The validity of Rate Contract shall be for a period of **one (01) year** from the date of its award, extendable by further **02 (01+01) years** to be renewed every year subject to the satisfactory performance of the supplier and on mutual consent of both the parties. However, the University reserves the right to reduce the period of Rate Contract at any point of time without assigning any reason whatsoever.
20. It may also be noted that the Rate Contract would be concluded on a fixed Price basis which would be valid for the entire duration of the Rate Contract without any firm commitment on the University's part for assuring any minimum quantity of business. Purchase order will be placed on demand from the users as per their actual need.
21. Payments shall be made after execution of the order and supply of goods in satisfactory condition on bill basis.
22. The shelf life of the chemicals supplied under this Rate Contract should be more than 70 % at the time of supply to the stores.
23. In case any discrepancy is found with regard to quality / quantity of the material supplied by them under this Rate Contract, the Bidders must agree for immediate replacement of it free of cost.
24. **Agreement:**
- The successful bidder/s will have to execute an agreement on a non-judicial stamp paper worth Rs. 1000/-. The cost of the stamp for the execution of the agreement will be borne by the agency/ies.

**25. Performance Security:**

- i. The Successful manufacturer/bidders shall within three weeks from the date of issuance of Rate Contract, submit an irrevocable Bank Guarantee (BG) on a non- judicial stamp paper or Fixed Deposit Receipt (FDR) or Demand Draft, equal to Rs. 1,00,000/- (Rupees One Lakh only) for a period of 36 months.
- ii. In case of breach of contract, performance security shall be forfeited and the agency shall be blacklisted for such period decided by the competent authority in addition to termination of the empanelment.
- iii. Performance Security shall be returned to the empanelled agency/ies without any interest, whatsoever, after completion of empanelment period.

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## **CHECK LIST**

<b>Sl.No.</b>	<b>Particulars</b>	<b>YES / NO</b>	<b>Annexure No.</b>
01	Printed copies of the Catalogue / Price List of the products .PDF copy by e-mail		
02	Attested photocopy of current manufacturing license, for respective items, issued by competent authority		
03	List of organizations where the firm is on rate contract or has been supplying the items, along with their performance certificates if available and attested photocopies of rate contracts		
04	The firm has to give an UNDERTAKING that the firm is not blacklisted from any Government/Private organization or any other institution		
05	The enclosed certificates and proforma (Annexures) duly filled in and signed		
06	<i>Documentary evidence for the turnover of last three consecutive years along with copy of the audited balance sheet of both the manufacturer as well as authorized dealer separately. A minimum turnover for consumables &amp; non-consumables is essential for manufacturer and authorized dealer separately.</i>		
07	An Earnest Money Deposit (EMD) of Rs. 10,000/- ( <i>Rupees Ten Thousand only</i> ) is to be submitted along with the offer in form of a DD/BG/Fixed Deposit Receipt duly discharged in favour of “ <i>Central University of South Bihar</i> ” payable at Gaya.		
08	Registration Certificate of Central Excise, wherever applicable		
09	Registration Certificate of G.S.T. and other Taxes of State Govts., if any		
10	Drug manufacturing license for Chemical and Consumables (wherever applicable)]		
11	Copy of Income Tax Returns for last 3 financial years of both the manufacturer and/or authorized dealer		
12	Registration in SSI / DI, in case of manufacturer		
13	Undertaking for Quality Control System – Copy of Certificate pertaining to ISO, BIS etc		
14	Documentary proof regarding country of origin must be attached		
15	Every page of the tender documents and the enclosed copies of the certificates have been signed with seal		

“We hereby agree that in the absence of any of the above documents / information, the offer may be summarily rejected without making any further reference to us.”

**Signature with seal**

**TECHNICAL BID PROFORMA**

<b>NIT No. :</b>	<b>CUSB/PSD/Chemical/Empanelment/T/05/2024-25 Dated: 25/06/2024</b>				
<b>Tender for “EMPANELMENT OF VENDORS FOR CHEMICAL, GLASSWARE, PLASTIC WARE AND OTHER CONSUMABLE ITEMS” at Central University of South Bihar.</b>					
<b>1.</b>	Name of the Organization				
<b>2.</b>	Head Office / Registered Office				
	Telephone No/mobile No.				
	Fax No.				
	Email				
	Web site (if any)				
	Date of Establishment				
	Branch Office in Gaya , if any				
	(Provide Complete Address)				
	Telephone No.				
	Fax No./Email				
<b>3.</b>	Name of Chief Executive/ Proprietor / Partners with Designation				
	Telephone No./Mobile No.				
	Fax No./ Email				
<b>4.</b>	Name of Contact Person				
	Telephone No./Mobile No				
	Fax No./Email				
<b>5.</b>	<b>Type of Organization</b>		<b>Certified Documents to be enclosed</b>		
<b>a.</b>	Proprietary		Trade License		
<b>b.</b>	Partnership		Partnership Deed, Trade License		
<b>c.</b>	Private Limited Company		Memorandum of Article		
<b>d.</b>	Public Limited Company		Certificate of Registration		
<b>e.</b>	Public Sector		Trade License		
<b>6.</b>	<b>Nature of Business (tick the relevant)</b>				
Manufacturing			Service		Dealership
Stockiest			Indian Agent		Indian Branch Office
Others Pl. Specify					



<b>7.</b>	<b>Class / Type of Product / Materials Manufactured / Sold / Serviced/ Fabricated</b>				
Scientific Equipment		Electronics		Lab Consumables & Chemicals	
Electrical Items		Computer Peripherals		Computers	
Laboratory Equipments		Office Automation Product		Electrical Works	
Sport Materials		Water Coolers		Air-conditioners	
AV Equipments		Boards		Other, please specify.....	
<b>Audited Annual Turnover during last 3 years (Rs. In Lakhs) (enclose Chartered Accountant's certification &amp; Income Tax Return Copy)</b>					
<b>Year</b>		<b>Rupees (in Lakhs)</b>		<b>Annexure (Number)</b>	
<b>2023-2024</b>					
<b>2022-2023</b>					
<b>2021-2022</b>					
<b>MSME Entrepreneur</b>				<b>Comments</b>	
<b>Is the bidder MSME Entrepreneur</b>					
<b>If yes, the category (GEN/OBC/SC/ST/Women)</b>					

<b>8.</b>	<b>Commercial Information (enclose Attested Copy wherever Applicable)</b>			
<b>S. No.</b>	<b>Information</b>	<b>Details</b>		<b>Annexure (Number)</b>
<b>a.</b>	GST Registration Number			
<b>b.</b>	Excise Registration Number Trade / Factory License Number			
<b>c.</b>	PAN No.			
<b>d.</b>	Details of Registration Certificate with DGS&D/NCCF			
<b>e.</b>	MSME/SSI/NSIC Certificate			
<b>f.</b>	Current dealership agreement with Principal Letter No. / Date / Valid upto			
<b>g.</b>	Relevant IISI/ SO Certificate, if any			
<b>h.</b>	<u>Bank Details :</u> Account No.			
<b>i.</b>	Name of Bank & Branch			
<b>j.</b>	IFSC Code			
<b>k.</b>	Details of Tender Fee	Amount:	DD Details:	Name of the issuing Bank & Branch
<b>l.</b>	Details of EMD	Amount:	DD Details:	Name of the issuing Bank & Branch
<b>m.</b>	Details of Previous Supply in Govt. Organisations/ Govt. Educational Institutions (Enclose Supply order & Performance report. If required enclose separate sheets )	Name of the organization	Item Supplied / Qty.	Total Value (Rs in lakhs)
I/ We hereby give an undertaking that the information provided are true to the best of my knowledge and belief. If anything found to be false at any stage my tender will be liable to be rejected and EMD amount will be forfeited.				
<b>Signature of authorized representative:</b> .....				
<b>Date:</b> .....				

**INTEGRITY PACT**

(To be signed on Plain Paper) (To be submitted as part of bid)

**Integrity Pact for Tender Document No. CUSB/PSD/Chemical/Empanelment/T/05/2024-25 Dated” 25/06/2024;**

**Tender Title:** Tender for “RATE CONTRACT & EMPANELMENT OF VENDORS FOR CHEMICAL, GLASSWARE, PLASTIC WARE AND OTHER CONSUMABLE ITEMS”

This Agreement (hereinafter called the Integrity Pact) is made on \_\_\_\_ day of the month of 202 \_\_\_\_ at \_\_\_\_\_, India. BETWEEN Central University of South Bihar, \_\_\_\_\_ through Registrar, Central University of South Bihar, for and on behalf of Central University of South Bihar (hereinafter called the “The Principal”, which expression shall mean and include unless the context otherwise requires, his successors in office and assigns) of the First Part AND M/s. \_\_\_\_\_ (hereinafter called the “The Bidder/ Contractor” which expression shall mean and include, unless the context otherwise requires, his successors and permitted assigns) of the Second Part. PREAMBLE

‘The Principal’ intends to award, under laid down organizational procedures, contract/s for, \_\_\_\_\_ ‘The Principal’ values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness/ transparency in its relations with its Bidder(s) and/ or Contractor(s).

In order to achieve these goals, the Principal shall appoint Independent External Monitors (IEMs) who shall monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

**Section 1 - Commitments of the ‘The Principal’**

- 1) ‘The Principal’ commits itself to take all measures necessary to prevent corruption and to observe the following principles: -

No employee of the Principal, personally or through family members, shall in connection with the tender for, or the execution of a contract, demand, take or promise or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.

The Principal shall, during the tender process, treat all Bidder(s) with equity and reason. The Principal shall in particular, before and during the tender process, provide to all Bidder(s) the same information and shall not provide to any Bidder(s) confidential/ additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.

The Principal shall exclude from the process all known prejudiced persons.

- 2) If the Principal obtains information on the conduct of any of its employees, which is a criminal offence under the IPC/ PC Act, or if there be a substantive suspicion in this regard, the Principal shall inform the Chief Vigilance Officer and, in addition, can initiate disciplinary actions.

## **Section 2 - Commitments of the ‘Bidder/ Contractor’**

- 1) The ‘Bidder/ Contractor’ commit themselves to take all measures necessary to prevent corruption. The ‘Bidder/ Contractor’ commit themselves to observe the following principles during participation in the tender process and during the contract execution.
  - a. The ‘Bidder/ Contractor’ shall not, directly or through any other person or firm, offer, promise, or give to any of the Principal’s employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.
  - b. The ‘Bidder/ Contractor’ shall not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelisation in the tender process.
  - c. The ‘Bidder/ Contractor’ shall not commit any offence under the relevant IPC/ PC Act; further, the ‘Bidder/ Contractor’ shall not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals, and business details, including information contained or transmitted electronically.
  - d. The ‘Bidder/ Contractor’ of foreign origin shall disclose the name and address of the Agents/ representatives in India if any. Similarly, the Bidder/ Contractors of Indian Nationality shall furnish the name and address of the foreign principals, if any. Further details as mentioned in the “Guidelines on Indian Agents of Foreign Suppliers” shall be disclosed by the Bidder/ Contractor. Further, as mentioned in the Guidelines, all the payments made to the Indian agent/ representative have to be in Indian Rupees only. Copy of the “Guidelines on Indian Agents of Foreign Suppliers” is placed in Appendix to this agreement.
  - e. The ‘Bidder/ Contractor’ shall, when presenting their bid, disclose any and all payments made, is committed to, or intends to make to agents, brokers, or any other intermediaries in connection with the award of the contract.
  - f. Bidder/ Contractor who have signed the Integrity Pact shall not approach the Courts while representing the matter to IEMs and shall wait for their decision in the matter.
- 2) The ‘Bidder/ Contractor’ shall not instigate third persons to commit offences outlined above or be an accessory to such offences.

## **Section 3 - Disqualification from tender process and exclusion from future contracts**

If the ‘Bidder/ Contractor’, before award or during execution, has committed a transgression through a violation of Section 2, above or in any other form such as to put their reliability or credibility in question, the Principal is entitled to disqualify the ‘Bidder/ Contractor’ from the tender process or take action as per the procedure mentioned in the “Guidelines on Banning of business dealings”.

## **Section 4 - Compensation for Damages**

- 1) If the Principal has disqualified the ‘Bidder/ Contractor’ from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover from ‘Bidder/ Contractor’ the damages equivalent to Earnest Money Deposit/ Bid Security.
- 2) If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to Section 3, the Principal shall be entitled to demand and recover from the contractor liquidated damages of the contract value or the amount equivalent to Performance Bank Guarantee.

### **Section 5 - Previous transgression**

- 1) Bidder declares that no previous transgressions occurred in the last three years with any other Company in any country conforming to the anti-corruption approach or with any Public Sector Enterprise in India that could justify his exclusion from the tender process.
- 2) If Bidder makes an incorrect statement on this subject, he can be disqualified from the tender process, or action can be taken as per the procedure mentioned in “Guidelines on Banning of business dealings”.

### **Section 6 - Equal treatment of all Bidders/ Contractors/ Subcontractors**

- 1) In the case of Sub-contracting, the Principal Contractor shall take responsibility for the adoption of the Integrity Pact by the Sub-contractor.
- 2) The Principal shall enter into agreements with identical conditions as this one with all Bidders and Contractors.
- 3) The Principal shall disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

### **Section 7 - Criminal charges against violating Bidder(s)/ Contractor(s)/ Subcontractor(s)**

If the Principal obtains knowledge of the conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal shall inform the same to the Chief Vigilance Officer.

### **Section 8 - Independent External Monitor**

- 1) The Principal appoints a competent and credible Independent External Monitor for this Pact after approval by Central Vigilance Commission. The task of the Monitor is to review independently and objectively whether and to what extent the parties comply with the obligations under this agreement.
- 2) The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. The Monitor would have access to all Contract documents whenever required. It shall be obligatory for him/ her to treat the information and documents of the Bidders/ Contractors as confidential. He/ she reports to the Registrar, Central University of South Bihar.
- 3) The Bidder(s)/ Contractor(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal, including that provided by the contractor. The Contractor shall also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to their project documentation. The same is applicable to Sub-contractors.
- 4) The Monitor is under contractual obligation to treat the information and documents of the Bidder/ Contractor(s)/ Sub-contractor(s) with confidentiality. The Monitor has also signed declarations on ‘Non- Disclosure of Confidential Information and of ‘Absence of Conflict of Interest’. In case of any conflict of interest arising at a later date, the IEM shall inform the Registrar, Central University of South Bihar and recuse himself/ herself from that case.
- 5) The Principal shall provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and the contractor. The parties offer the Monitor the option to participate in such meetings.
- 6) As soon as the Monitor notices, or believes to have noticed, a violation of this agreement, he shall so inform the Management of the Principal and request the Management to discontinue or take corrective action or to take other relevant action. The monitor can, in this regard, submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action, or tolerate action.
- 7) The Monitor shall submit a written report to the Registrar, Central University of South Bihar

- within 8 to 10 weeks from the date of reference or intimation to him by the Principal and, should the occasion arise, submit proposals for correcting problematic situations.
- 8) If the Monitor has reported to the Registrar, Central University of South Bihar, a substantiated suspicion of an offence under relevant IPC/ PC Act, and Registrar, Central University of South Bihar has not, within the reasonable time, taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.
  - 9) The word 'Monitor' would include both singular and plural.

#### **Section 9 - Pact Duration**

This Pact begins when both parties have legally signed it. It expires for the contractor 12 months after the last payment under the contract and for all other Bidders 6 months after the contract has been awarded. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings.

If any claim is made/ lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above unless it is discharged/ determined by the Registrar, Central University of South Bihar.

#### **Section 10 - Other provisions**

- 1) This agreement is subject to Indian Law. The place of performance and jurisdiction is the Registered Office of the Principal, i.e., New Delhi.
- 2) Changes and supplements, as well as termination notices, need to be made in writing. Side agreements have not been made.
- 3) If the contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.
- 4) Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties shall strive to come to an agreement with their original intentions.
- 5) Issues like Warranty/ Guarantee etc. shall be outside the purview of IEMs.
- 6) In the event of any contradiction between the Integrity Pact and its Appendix, the Clause in the Integrity Pact shall prevail.
- 7) For and on behalf of the Principal

(Name of the Officer and Designation) (Office Seal)  
For and on behalf of 'Bidder/ Contractor'

(Name of the Officer and Designation) (Office Seal)  
For and on behalf of the Principal Place

Date

Witness 1:  
(Name & Address)

Witness 2:  
(Name & Address)

**CERTIFICATE**

***WE CERTIFY THAT :***

1. We will not sell the product (s) to other institutions, bodies and also in the market on the rates less than the prices quoted by us to the University.
2. I / We certify that there has been no reduction in sale price of the Stores of Description identical to the Government under the contract herein and such stores have not been offered / sold by me / us to any person(s) / Organization(s) including the purchaser or any Department of Central government or any Department of State Government or any statutory undertaking of the Central or State Government as the case may be upto the date of the bill / the date of completion of supplies against all supply orders placed during the currency of the R/C at a price lower than the price charged to the Government under the Contract except for quantity of stores.
3. The goods on which GST has been charged are not exempted for payment of GST under G.S.T. Act or the rules made there under and the amount mentioned on account of GST on goods is not more than what is payable under the provisions of the relevant Act or Rules made there under.
4. The rate of Excise Duty mentioned in the quotation is in accordance with the provisions of the rules in all respects and the same is payable to the Excise Authorities in respect of the stores.
5. The goods / Stores / articles offered under the rate contract shall be of the best quality and workmanship and their supply be strictly in accordance with the technical specifications and particulars as detailed in the quotation and also certificate of quality control system attached.
6. The information furnished by us in the quotation are true and correct to the best of our knowledge and belief. If any information furnished by the undersigned is found to be incorrect, the bid may be rejected.
7. The rates offered by them are not more than the rate offered to any other Government agencies/ Institution and the discount offered to CUSB is not less than the discount offered to any other Government agencies / Institutions. In case any such discrepancy is noticed, they shall refund the amount to CUSB and also Rate Contract of the concerned firm shall be liable to be cancelled.
8. We have read and understood the rules, regulations, terms and conditions of rate contract applicable from time to time and agree to abide by them.

***Authorized Signatory***  
(Seal)

**SPECIAL CONDITION OF THE CONTRACT**

**SCHEDULE OF REQUIREMENT UNDER CHEMICAL, GLASSWARE, PLATIC WARE, OTHER CONSUMABLE ITEMS**

(% discount on the latest price list of the Manufacturer as on the date of release of tender has to be specifically mentioned)

<b>1. <u>Department of Physics</u></b>		
<b>Sl.No.</b>	<b>Particular</b>	<b>Make/Brand</b>
1.	Chemical	Alfa Aesar, Thermo Fisher, Sigma Aldrich, Fisher Scientific, SRL, CDH
2.	Glassware	Borosil, Riviera, Pyrex, Fisher Scientific, Aldrich, Labworld
3.	Plasticware	Fisher Scientific Tarson, Polyblab, MVTEX, Labworld, Spylx
4.	Consumable & Others	Fisher Scientific, Thermo Fisher, Kimberly-Clark, Solimo
<b>2. <u>Department of Chemistry</u></b>		
<b>Sl.No.</b>	<b>Particular</b>	<b>Make/Brand</b>
1.	Chemical	Sigma, Hi-Media, Merch, Thermo-Fisher, SRL, Qualigen, Spectrochem, TCL, Flinar, CDH
2.	Glassware	Duran, Borosil, Riviera, Thermo-Fisher, Glassco Lab, JSGW
3.	Plasticware	Abdos, Tarson, Polycab, Hi-Media, Thermo-Fisher, Polylab
<b>3. <u>Department of Environmental Science</u></b>		
<b>Sl.No.</b>	<b>Particular</b>	<b>Make/Brand</b>
1.	Chemical	Sigma, Himedia, TheroFisher, Fisher Scientific, Merk, SRL, Loba Chemie, Rankem, SDFL, Qualigens,
2.	Glassware	Borosil, Riviera, Duran,
3.	Plasticware	Tarson, D & N, Poly Lab, Abdos, Borosil, FisherBrand, Thermoscientific
4.	Consumable & Others	Cole parmer, Kimberly, Lite, Ogygen Gas, LPS gas, etc.
5.	Software	MATLAB, CDO, SPSS, Origin, GrADS, & Other required
6.	Computer Accessories	HP, DELL, Lenovo
<b>4. <u>Department of Pharmacy</u></b>		
<b>Sl.No.</b>	<b>Particular</b>	<b>Make/Brand</b>
1.	Chemical	Himedia, Sigma, Aldrich, Merck, Qualigen, Rankem, CDH, LOBA, FINAR, SRL, Qiagen, NEB, Genei
2.	Glassware	Borosil, Fisherbrand, Glassco, Riviera, Religlas, Corning, Duran
3.	Plasticware	Rarson, ABDOS, Glassco, Eppendourf, Fisherband, MOXCARE, Polylab, Borosil
4.	Consumable & Others	Handwash – Dettol, Savlon Surgical Spirit and Sanitizer – Krishna Pharma, Spirtix, Advita Lifesciences, Secura Health
<b>5. <u>Department of Geology</u></b>		
<b>Sl.No.</b>	<b>Particular</b>	<b>Make/Brand</b>
1.	Chemical	Sigma Aldrich (Sigma Aldrich Chemicals Pvt. Ltd.), SRL



		(Sisco Research Laboratory Pvt.Ltd.), Thermo Fisher Scientific, MERCK, Molychem,
2.	Glassware	Borosil, Cole-Parmer, Duran, Genexy. Glassco.Rankem India Glass, Tarson, SRL, Glassco, Labco.
3.	Plasticware	Cole Parmer Pvt. Ltd., Abdos Labtech Pvt Ltd., MERCK, Whatman, Polylab, Sigma Aldrich, Labware, Genei Laboratories Pvt. Ltd, Tarson
4.	Consumable & Others	As above.

<b>6. Department of Life Science</b>		
<b>Sl.No.</b>	<b>Particular</b>	<b>Make/Brand</b>
1.	Chemical	<p><b># Molecular Biology Grade:-</b> Invitrogen, Fermentas, Qualigen, QIAGEN, MERCK, SIGMA, G- BIO, NEB (ILS), BIORAD, Fisher, GENEI,HIMEDIA, MP Biomedical, Takara, Eurofins, Xcelris Lab, Everon Life Sciences.</p> <p><b># Analytical Grade:-</b> Fisher, Alfa Aesar, Acros Organic, Merck, Sigma, Himedia, SRL, G-Bio</p> <p><b># Laboratory Grade:-</b> MP Biomedical, Fisher, Alfa Aesar, Acros Organic, Merck, Sigma, Himedia, SRL, G-Bio</p>
2.	Glassware	Borosil, Thermo, cole parmer, pyrex, J-sil, MERCK, GLASSCO, JSGW,BIORAD
3.	Plasticware	TARSON, ABDOS, QIAGEN, EPPENDORF (STAR LAB), COLE PARMER
4.	Consumable & Others	<ul style="list-style-type: none"> <li><b>Autoclave Bag</b> – Tarson, Sigma, Himedia</li> <li><b>Biohazard Bag</b> – Tarson, Sigma, Himedia</li> <li><b>Nitrile Gloves</b> – Kimtech, Safeskin, Alitmon</li> <li><b>Filter Paper</b> – Whattmnn, Cachery Nagel, Cytiva</li> <li><b>Gauge Cloth</b> – Relaxis, Lives Care, Medicos</li> <li><b>Lint Free Tissue Paper</b> – Kimwipe, Axiva, Tshot Soft</li> <li><b>Parafilm</b> – Cole Parmer, Sigma, Parafilm</li> <li><b>Syringe Filter</b> – Sigma, Colparmer, Machery Nagel</li> <li><b>Syringe</b> – Dispovan, BD Glide, Nipro, Cadisafe</li> <li><b>Chromaography Paper</b> – Whattman, Sigma, Cytiva</li> <li><b>Bioting Paper</b> – Whattman, Sigma, Cytiva</li> <li><b>Tissue Roll</b> – Any Reputed Brand</li> <li><b>Lancet Pen</b> – Any Reputed Brand</li> <li><b>Haemocytometer</b> – Rohem, Marienfield, Sail</li> <li><b>Scalpel holder</b> – Any Reputed Brand</li> <li><b>DNA/RNA/Plasmid Purification, Cloning, Gel Extraction, CDNA Synthesis &amp; Other Kits</b> – Qiagen, Genetix Biotech, Takara, Invitrogen</li> <li><b>Blood Grouping Kits</b> – Any Reputed Brand</li> <li><b>High Sensitivity ELISA Kits</b> – Everon Life Sciences</li> </ul> <p># Custom Primer Synthesis:- IDT, Genotypic</p> <p># Sanger Sequencing:- Eurofin, Genotypic, Mediomix</p>

		# Next Generation Sequencing:- Genotypic, Nucleosome, Eurofins, Mediomix
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<b>7. Department of Biotechnology</b>		
<b>Sl.No.</b>	<b>Particular</b>	<b>Make/Brand</b>
1.	Chemical	<p><b><u>Enzymes</u></b></p> <ol style="list-style-type: none"> <li>1. Thermo Fisher Scientific</li> <li>2. New England Biolabs (NEB)</li> <li>3. Takara Bio 4. Promega</li> </ol> <p><b><u>Antibodies</u></b></p> <ol style="list-style-type: none"> <li>1. Invitrogen by Thermo Fisher Scientific</li> <li>2. Cell Signalling Technology</li> <li>3. Abcam</li> <li>4. Santa Cruz Biotechnology</li> <li>5. BD Biosciences,</li> <li>6. Sigma</li> </ol> <p><b><u>Primers/ and Peptides synthesis</u></b></p> <ol style="list-style-type: none"> <li>1. Barcode Biosciences</li> <li>2. Eurofins scientific</li> <li>3. Integrated DNA Technology (IDT)</li> <li>4. Elabsciences, 5. GCC Biotech, Kolkata</li> </ol> <p><b><u>Kits</u></b></p> <ol style="list-style-type: none"> <li>1. Sigma-Aldrich - Merck</li> <li>2. Elabsciences</li> <li>3. Bio-rad</li> <li>4. R&amp;D System</li> <li>5. Qiagen</li> <li>6. Takara Bio</li> <li>7. Invitrogen by Thermo Fisher Scientific,</li> <li>8. Promega,</li> <li>9. NEB,</li> <li>10. BD</li> </ol> <p><b><u>General Chemicals</u></b></p> <ol style="list-style-type: none"> <li>1. Sisco Research Laboratories (SRL)</li> <li>2. Bio-Rad</li> <li>3. Himedia</li> <li>4. G-Biosciences</li> <li>5. Hyclone</li> <li>6. Genetix,</li> <li>7. Qualigens,</li> <li>8. s-d Fine Chemicals,</li> <li>9. TCI</li> </ol> <p><b><u>Media</u></b></p> <ol style="list-style-type: none"> <li>1. Gibco by Thermo Fisher Scientific</li> <li>2. Sigma-Aldrich – Merck</li> </ol>

		<b><u>Molecular Grade chemicals</u></b> 1. Thermo Fisher Scientific 2. Sigma-Aldrich - Merck 3. R&D System 4. Stemcell Technology 5. Merk Millipore
2.	Glassware	1. Borosil; 2. Corning; 3. Duran; 4. Thermo Fisher Scientific
3.	Plasticware	1. Tarson; 2. Corning; 3. Duran, 4. Fisher Scientific, 5. Axygen, 6. BD Science

#### **APPOINTMENT OF LOCAL DEALER**

- a. *The manufacturer may appoint local dealers for Central University of South Bihar. The manufacturer should ensure that the dealer appointed for the execution of supplies are registered with Tax Department and having valid G.S.T. No. The local dealer must be Income Tax Assesses and possessing PAN No.*
- b. *The local dealers offering maximum discount percentage shall be considered for empanelment as per the scope of the Rate Contract.*
- c. *The manufacturer should furnish the detail information of the local dealer/s on the proforma given below and enclose along-with the quotation positively, failing which appointment of local dealer will not be considered. The firm should have availability of a responsible person on call on all working days between 09:00 Hrs. to 18.00 Hrs.*
- d. *The selected tendering Firm/Agency/Company shall also provide the name and mobile number of a key person, who can be contacted at any time, even beyond the office hours on holidays. The person should be capable of taking orders and making arrangement for supply of the desired items even on short notice to CUSB, Gaya.*

**N.B.:-**

- (i) *Any changes towards information given by proforma below will not be accepted during the Rate Contract Session i.e. 2024 – 25.*
- (ii) *Diversion of order will not be allowed during the Rate Contract session i.e. 2024 – 25, if the appointment of local dealer is not informed at the time of submission of quotation.*

**DETAIL INFORMATION IN RESPECT OF LOCAL DEALER APPOINTED  
FOR THE SESSION 2024-25 IN CASE OF CHEMICAL, GLASSWARE,  
PLATIC WARE, OTHER CONSUMABLE ITEMS**

**Undertaking :** *The rates offered by them are not more than the rate offered to any other Government agencies/ Institution and the discount offered to CUSB is not less than the discount offered to any other Government agencies / Institutions. In case any such discrepancy is noticed, they shall refund the amount to CUSB and also Rate Contract of the concerned firm shall be liable to be cancelled*

<b><i>Sl. No.</i></b>	<b><i>Name &amp; Address, Contact No. &amp; e - mail address</i></b>	<b><i>G.S.T. No.</i></b>	<b><i>TIN No.</i></b>	<b><i>PAN No</i></b>	<b><i>Drug License No., if otherwise required</i></b>
<b>1.</b>					
<b>2.</b>					
<b>3.</b>					

**APPENDIX 'F'**

**CENTRAL UNIVERSITY OF SOUTH BIHAR, Gaya -824236**  
**Tel: 0631-2229506**

**PROFORMA FOR AUTHORITY FORM FOR MANUFACTURERS**  
**(To be submitted by bidder if they are authorized representative of Manufacturers)**

**No.....**

**Dated.....**

To,

**The Registrar**

Central University of South Bihar,  
Gaya-824236

**Sub: CUSB, Gaya Tender No.....**

Sir,

We an established and reputable manufacturer of .....  
..... do hereby authorize M/s .....  
..... (Name and address of Agents) to represent us, to bid negotiate and  
conclude the contract on our behalf with you against Tender No. ....  
.....

Further, certified that the price catalogue submitted alongwith the bid is the only one in circulation and discount offered to CUSB, Gaya is not lesser than that of offered to any other Govt. department (R&D agency)/ Academic institute.

We also hereby confirm that we would be responsible for the satisfactory execution of contract placed on the authorised agent.

We also confirm that the price quoted by our agent shall not exceed than that which we would have quoted directly.

Your faithfully,

For & on behalf of M/s ..... (Name of Manufactures)

Note: This letter of authority should be on the Letter-Head of the manufacturing concern and should be signed by a competent person and having the power of attorney to bind the manufacturer.

**TENDER ACCEPTANCE LETTER**

(To be given on Company Letter Head)

**Date:** .....

.....  
.....  
.....

**Sub: Acceptance of Terms & Conditions of Tender.**

**Tender Reference No.**.....

**Name of Tender/ Work:** - .....

Dear Sir,

1. I/We have downloaded/ obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely: .....  
as per your advertisement, given in the above mentioned website(s).
2. I/We hereby certify that I/We have read the entire terms and conditions of the tender documents from Page No. ....to.....(including all documents like section(s), schedules(s) etc.), which form part of the contract agreement and I/we shall abide hereby by the terms/conditions/ clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organization has also been taken into consideration, while submitting this acceptance letter.
4. I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s)/ corrigendum(s) in its totality/entirety.
5. In case any provisions of this tender are found violated, then your department/organisation shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

**Yours Faithfully,**

**(Signature of the Bidder, with Official Seal)**

**DECLARATION REGARDING CLEAN TRACK BY BIDDER**

(on Company's / Firm's letterhead)

Date: .....

The Registrar

Central University of South Bihar Gaya – 221 005

Sir,

Re.: Tender Enquiry No.: .... Dated .....for.....

I/we carefully gone through the Terms & Conditions contained in the above referred Tender Document. I/we hereby declare that my company / firm is not currently debarred / blacklisted or no legal case pending by any Government / Semi Government Organizations / Institutions in India or abroad. In addition to this there is no vigilance/CBI /FEMA case pending against the firm/company. I/we further certify that I'm competent officer in my company /firm to make this declaration.

Or

I/we declare the following

No.	Country in which the company is debarred / blacklisted / case is pending	Black listed / debarred by Government / Semi Government Organizations / Institutions	Vigilance/CBI /FEMA case pending	Reason	Since when and for how long

(NOTE : In case the company / firm was blacklisted previously, please provide the details regarding Period for which the company / firm was blacklisted and the reason/s for the same)

Yours faithfully (Signature of the Bidder) Printed Name Designation Seal

**APPENDIX T****VENDOR DETAILS FORM**

1.	Do you have a PFMS Unique ID (please tick)	NO	YES	UID No.-	
2.	Name of the Firm				
3.	Address with City Name & Pin Code				
4.	Contact No.				
5.	Email ID				
6.	GST No. ( Yes / No )	GST No. - If YES, a copy of GST CERTIFICATE must be attached.      If NO, duly signed/sealed attached DECLARATION OF GST NON-ENROLMENT must be submitted.			
7.	PAN No.				
8.	TIN No.				
9.	ADHAR No.				
10.	Name of the Contact Person With Mobile No. & E-mail ID	Name : Mobile :      E-mail ID :			
11.	<b>Bank Account Details</b>				
	Beneficiary Name				
	Bank Name & Branch				
	Bank Account Number				
	IFSC Code				
	MICR Code				
	Type of Bank Account	Saving Account	Current Account	Cash Credit	
	Telephone no. and E-mail of Bank Branch	Telephone	Email ID		
12.	Vendor Type (please tick)	Manufacturer	Distributor	Reseller	
		Service Provider	Stockiest	Indian Agency	

Signature of Vendor with Seal

Name: \_\_\_\_\_

Date: \_\_\_\_\_

**FOR OFFICE USE ONLY****Finance & Accounts Section**

10.	FINANCIAL CONCURRENCE GIVEN	NO	YES	For Rs.:	
11.	BUDGET CATEGORY	RECURRING	NON-RECURRING	PROJECT	
12.	BUDGET HEAD (specify SUB-HEAD of expenditure)				
13.	CUSB BANK ACCOUNT DETAILS IN RESPECT TO POINT-11 & 12 FOR "RECEIPT" OF ONLINE EMD / SD (if any)	Bank Name :			
		Branch :			
		Account No. :			
		IFSC :			

\_\_\_\_\_  
Finance Officer

To : Purchase Section



## **DECLARATION OF GST NON-ENROLMENT**

DECLARATION OF GST NON-ENROLMENT

Dear Sir/Madam,

Sub: Declaration of non-requirement of registration under the Central/State/UT/Integrated Goods and Services Tax Act, 2017

I/We.....(*Name of the service provider/business entity*), do hereby declare that I/we am/are not registered under the Goods and Services Tax Act, 2017 as (*select and fill below for the relevant reason*)

-I/We deal in/supply the category of goods or services .....(*Describe the nature of the services/goods*) which are exempted under the Goods and Service Tax Act, 2017.

-I/We have the annual aggregate turnover below the taxable limit as specified under the Goods and Services Tax Act, 2017.

-I/We are yet to register ourselves under the Goods and Services Tax Act, 2017.

I/We hereby also confirm that if anytime during any financial year I/we decide or require or become liable to register under the GST, I/we undertake to provide all the requisite documents and information.

I/We request you to consider this communication as a declaration for not requiring to be registered under the Goods and Service Tax Act, 2017.

I/We hereby also confirm that .....(*Name of the service recipient*) shall not be liable for any loss accrued to me/us, due to any registration default with the GST.

Signature of Authorised Signatory:

Name of the Authorised Signatory:

Name of Business:

Date:

Stamp/Seal of the business entity:



# दक्षिण बिहार केन्द्रीय विश्वविद्यालय

## Central University of South Bihar

SH-7, Gaya – Panchanpur Road, Village – Karhara, Post-Fatehpur

P.S. – Tekari, District – Gaya (Bihar) Pin- 824236

### APPENDIX 'J'

### FINANCIAL BID PROFORMA

**Tender Notice No.:** CUSB/PSD/Chemical/Empanelment/T/05/2024-25, **Date:** 25/06/2024

**Subject:** Tender for “RATE CONTRACT & EMPANELMENT OF VENDORS FOR CHEMICAL, GLASSWARE, PLASTIC WARE AND OTHER CONSUMABLE ITEMS” at CUSB Gaya.

**Name of the Bidder:** \_\_\_\_\_

Sl. No	Item Description	DISCOUNT OFFER in %
		To be entered by the Bidder
1	Discount offer on Price List of Chemical	
2	Discount offer on Price List of Glassware	
3	Discount offer on Price List of Plastic Ware	
4	Discount offer on Price List of Other Consumable Items	
GST Applicable extra as per GOI rates applicable on the date of order placement.		

**NOTE:** Bidder may change the above format as per convenience, only if so required.

1. I/We have gone through the terms & conditions as stipulated in the tender enquiry document and confirm to accept and abide the same.
2. No other charges would be payable by the University.
3. No use of whiter/fluid.

**Name & Address:**

**Signature / Seal of Bidder**