

दक्षिण बिहार केन्द्रीय  
विश्वविद्यालय



Central University of  
South Bihar

(A Central University Established by an Act of Parliament)  
NAAC Accreditation : Grade 'A++'


CUSB/Acad/1-1/2023/.....*AE188*

Date: *31.01.2024*  
*05.02.2024*

**NOTIFICATION**

In pursuance of the decision taken in Academic Council in its 22<sup>nd</sup> meeting held on 17<sup>th</sup> August, 2023 vide Resolution No. – 22/AC-22/23 and subsequent approval of the Executive Council by circulation on 29.8.2023, the “*CUSB Student's Discipline and Conduct Manual, 2022*” (copy enclosed) is hereby notified for implementation.

Encl. – As above.

  
(Col. Rajiv Kumar Singh)  
Registrar  
*trou*

Copy to :

1. The Deans of all Schools, CUSB
2. The Heads of all Departments, CUSB
3. All faculty members, CUSB
4. The Librarian, CUSB
5. Vice-Chancellor's Secretariat, CUSB
6. PS/PA to Registrar/Finance Officer/CoE, CUSB
7. DR (Gen. Admn.) / SO (Gen. Admn.), CUSB
8. DR (Acad. & Exam.) / AR (Accad. & Exam.), CUSB
9. System Analyst, CUSB
10. PRO, CUSB
11. Guard File

# CENTRAL UNIVERSITY OF SOUTH BIHAR

Gaya- 824236 (Bihar)

## CUSB Student's Discipline and Conduct Manual, 2022

**Objective:** This CUSB student's discipline and conduct Manual, 2022 shall come into force in order to maintain discipline, good conduct and to curb certain kinds of menace among students to ensure that the normal functioning of the University is carried out.

- I. **Short title, extent and Jurisdiction:** This manual shall be called 'CUSB Student's Discipline and Conduct Manual 2022' and it has its jurisdiction where CUSB students indulges in any act/s of Indiscipline/Misconduct mentioned in the classified category of I,II,III.

### II. Definitions

- a. **CUSB:** CUSB means the Central University of South Bihar, Gaya enacted under the Central Universities Act 2009.
- b. **CUSB Ordinance:** CUSB Ordinance means the 1st Ordinance of Central University of South Bihar 2016.
- c. **Vice Chancellor:** Vice Chancellor means the Vice Chancellor of CUSB Gaya.
- d. **Proctor:** Proctor means the Proctor mentioned in Ordinance 43 of the CUSB Ordinance.
- e. **Discipline Committee:** Discipline Committee means the Committee formed under Ordinance 44 of the CUSB Ordinance
- f. **Students Discipline:** Student(s) Discipline means the code conduct/s and discipline mentioned in Ordinance/s43, 44 of CUSB Ordinance and CUSB Student's Discipline and Conduct Manual 2022.

III. **Rules of Natural Justice:** For any act/s of indiscipline/misconduct indulged by a student, the process of investigation/Inquiry/punishment shall be carried out or awarded in accordance with the CUSB student's Discipline and Conduct Manual 2022. Observance of the norms of Natural justice shall be ensured in compliance with the provisions laid down in 43 & 44 of the 1<sup>st</sup> Ordinance of Central University of South Bihar 2016 in the entire proceedings.

IV. Notwithstanding any provision of CUSB Student's Discipline and Conduct Manual 2022 being contrary to the provisions against the student Ordinance 43 and 44 of the 1<sup>st</sup> Ordinance of Central University of South Bihar 2016, the validity of the provision as to "acts of Indiscipline/Misconduct" or "the Quantum of punishment/Fine per Person" of the CUSB Student's Discipline and Conduct Manual 2022 shall not be affected. However if any conflict of interpretation occurs between CUSB Ordinance 2016 and CUSB Student's Discipline and Conduct Manual 2022, the provisions laid down in the CUSB Ordinance shall prevail.

V. The provision of Para I to IV above shall *mutatis mutandis* apply to the penal provisions relating to act of Misconduct and Indiscipline as laid down in the Hostel and Penal rules thereof.

Anand K. S. J. 20.03.23  
Prerna K. 20.03.23

M. S. S. 20/03/23  
S. S. S. 20/03/23

K. N. S. 20/03/23  
S. S. S. 20/03/23  
Sahul Singh 20/03/23



## VI. Quantum of Punishment

The Proctor of the Central University of South Bihar shall have the power to take cognizance of any breach of discipline by a student(s), and if the circumstances so require, he shall be authorised to take immediate disciplinary action in such cases (the Central University of South Bihar First Ordinance, 2016, Ordinance 43.6). The Proctor shall also monitor the disciplinary atmosphere prevailing in the student community and take preventive measures such as issue of notices, warnings, instructions regulating certain acts, and other arrangements for the purpose of forestalling acts of individual or collective indiscipline and decide/recommend the quantum of punishment to be imposed on the erring students (Ordinance 43.7). In exercise of the above-mentioned powers, the Proctor shall take appropriate decision as to determine the standardise quantum of punishment against acts of indiscipline which are mentioned in Ordinance 44.3 and for other acts of indiscipline.

Various acts of indiscipline have been classified in three different categories. Category-I deals with quantum of punishment for all those acts of indiscipline which tend to dilute the image of the University. Category-II focuses on quantum of punishment for all those acts of indiscipline which tend to disturb the normal functioning and day-to-day activities of the University. Category-III specifically provides quantum of punishment for all those acts of indiscipline which affect proper running of classes in the University. The quantum of punishment against various categories of acts of indiscipline areas follows:-

<b>Category- I</b>				
<b>S.No.</b>	<b>Acts of Indiscipline/Misconduct</b>	<b>Quantum of Punishment/Fine Per Person</b>		
		<b>1<sup>st</sup> Time</b>	<b>2<sup>nd</sup> Time</b>	<b>3<sup>rd</sup> Time and Onwards</b>
1	Any act or statement, or distribution/display of any document/literature which adversely affects the public image of the university, any employee, or person associated with university.	Rustication up to two semesters	Rustication up to two semesters and declaring any part or the entire CUSB campus to be out of bounds for the offender.	Cancellation of admission or denial of registration for two years and a fine up to Rs. 20,000/
2	Physical assault, threat to use physical force, or any other intimidatory behaviour against visitor on official invitation, any employee or person associated with the university.	Rustication up to two semesters	Rustication up to two semesters and declaring any part or the entire CUSB campus to be out of bounds for the offender.	Cancellation of admission or Withdrawal of Degree or denial of registration forever and a fine up to Rs. 20,000/
3	Any act of resorting to or abetting ragging, and other acts including mischief, misbehaviour and/or nuisance committed by the	Rustication up to two semesters	Rustication up to two semesters and declaring any part or the	Cancellation of admission or denial of registration for forever and fine up to Rs.

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	students in the university campus that is unbecoming of a student.		entire CUSB campus to be out of bounds	20,000/
4	Engaging in unlawful activities that includes membership of banned organizations, organizing meetings and processions without due permission of the competent authority.	Rustication up to two semesters	Rustication up to two semesters and declaring any part or the entire CUSB campus out of bounds	Cancellation of admission or Withdrawal of Degree or denial of registration forever and fine up to Rs. 20,000/
5	Possession, display, use, or threat of use, of any weapon in the university premises and out-side.	Rustication up to two semesters	Rustication up to two semesters and declaring any part or the entire CUSB campus to be out of bounds	Cancellation of admission or denial of registration for two years and fine up to Rs. 20,000/
6	Damaging or defacing, in any form, any property of the university or the property of any employee of the university	Rustication up to two semesters	Rustication up to two semesters and declaring any part or the entire CUSB campus to be out of bounds	Cancellation of admission or denial of registration for two years and fine up to Rs. 20,000/
7	Carrying of any type of weapons-blunt, sharp edged, or firearm, on the university/hostel campus or keeping such weapons in the hostel.	Rustication up to two semesters	Rustication up to two semesters and declaring any part or the entire CUSB campus to be out of bounds	Cancellation of admission or denial of registration forever and a fine up to Rs. 20,000/
8	Any disobedience or dissent against awards or decisions of referees, umpires, judges or other adjudicators officiating at any event or competition in the university.	Rustication up to two semesters	Rustication up to two semesters and declaring any part or the entire CUSB campus to be out of bounds	Cancellation of admission or denial of registration for two years and fine up to Rs. 10,000/

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9	Possession, distribution or consumption of alcoholic drinks, intoxicants, narcotic drugs, and other psychotropic substances and presence in the premises of the University.	Rustication up to two semesters	Rustication up to two semesters and declaring any part or the entire CUSB campus to be out of bounds	Cancellation of admission or denial of registration for two years and fine up to Rs. 10,000/
10	All acts of violence and all forms of coercion such as gheraos, sit-ins or any variation of the same which disrupt the normal academic and administrative functioning of the University and or any act which incites or leads to violence.	Rustication up to two semesters	Rustication up to two semesters and declaring any part or the entire CUSB campus to be out of bounds	Cancellation of admission or denial of registration forever and a fine up to Rs. 10,000/
11	Gheraos, laying siege or staging demonstrations around the residence of any member of the University Community or any other form of coercion, intimidation or disturbance of right to privacy of the residents of the campus.	Rustication up to two semesters	Rustication up to two semesters and declaring any part or the entire CUSB campus out of bounds	Cancellation of admission or denial of registration forever and fine up to Rs. 10,000/
12	Sexual harassment of any kind which shall also include unwelcome sexual propositions/advancements, sexually graphic comments of a body, unwelcome touching, patting, pinching or leering of parts of the body or persistent or unwelcome sexual jokes and or comments.	Rustication up to two semesters	Rustication up to two semesters and declaring any part or the entire CUSB campus out of bounds	Cancellation of admission or denial of registration forever and fine up to Rs. 10,000/

**Category- II**

S.No.	Acts of Indiscipline/Misconduct	Quantum of Punishment/Fine Per Person		
		1 <sup>st</sup> Time	2 <sup>nd</sup> Time	3 <sup>rd</sup> Time and Onwards
1	Causing disruption/disturbance in any manner in academic work, working of libraries, laboratories, facilities and amenities, admission and examination	Admonition	Withdrawal of any or all such facilities and declaring any halls of	Recovery of any kind, such as scholarship/fellowship, any dues, cost of damages etc. or

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	processes, administrative working in any department of the university.		residence, premises, buildings or the entire CUSB campus to be out of bounds to any student	rustication up to one semester and a fine up to Rs. 10,000/
2	Use of loudspeakers or any other sound amplification device in the premises of the University, except where the <sup>considered authority</sup> proctor has permitted such use for any educational, academic, co-curricular, literary, cultural or other extra-curricular event purposes.	Admonition	Declaring any halls of residence, premises, building or the entire CUSB campus to be out of bounds to any student	Rustication up to two semesters and a fine up to 10000/.
3	Unruly and disorderly behaviour in the course of any educational or academic excursion or tour, or at any event or competition relating to curricular, co-curricular or literary, cultural, sports or other extracurricular activities, or other social, educational or career-related programmes organised in the University premises or outside the premises.	Admonition	Expulsion from such activities and Declaring any halls of residence, premises, building or the entire CUSB campus to be out of bounds to any student	Rustication up to two semesters and a fine up to Rs. 5000/.
4	Any act amounting to unauthorised presence in, or entry or trespass into specified premises and areas, and any unauthorised retention of any property or premises of the University.	Admonition	Declaring any halls of residence, premises, building or the entire CUSB campus to be out of bounds to any student	Rustication up to two semesters and fine up to Rs. 10000/.
5	Possession and distribution of objectionable goods or materials in university premises.	Admonition	Declaring any halls of residence, premises, building or the entire CUSB campus out of bounds to any	Rustication up to two semesters and fine up to Rs. 10000/.



			student	
6	Any act that creates, or tends to create, ill-will between groups of persons or promotes intolerance on religious, social, regional or linguistic grounds in the University premises.	Admonition ✓	Declaring any halls of residence, premises, building or the entire CUSB campus to be out of bounds to any student	Rustication up to two semesters and fine up to Rs. 10000/.
7	Any act that interferes with the personal liberty of another person, or subjects other persons to indignity, or involves physical violence or use of abusive language in university premises.	Admonition ✓	Declaring any halls of residence, premises, building or the entire CUSB campus to be out of bounds to any student	Rustication up to two semesters and fine up to Rs. 10000/.
8	Any act or practice, whether verbal or otherwise, that is derogatory of women or amounts to sexual harassment.	Admonition ✓	Declaring any halls of residence, premises, building or the entire CUSB campus to be out of bounds to any student	Rustication up to two semesters and fine up to Rs. 10000/.
9	Making of false statements or the submission of false documents.	Admonition ✓	Affidavit against submission of false statements or documents	Rustication up to two semesters and fine up to Rs. 5000/.
10	Misconduct or misbehaviour of any nature at the time of elections of student bodies or at meetings or during curricular or extra-curricular activities of the University.	Admonition ✓	Affidavit against such misconduct in future	Rustication up to two semesters and fine up to Rs. 5000/.
11	Use of the name of the University, or any of its unit, for any organisation or event, or in any communication or representation, without entitlement to such use, or for purposes not specifically	Warning ✓	Affidavit against such use in future	Rustication up to two semesters and fine up to Rs. 10000/.

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	authorised by the concerned institution or unit.			
12	Any attempt of bribery or recourse to any corrupt practice in any manner.	Admonition	Affidavit against such attempt in future	Rustication up to two semesters and fine up to Rs. 10000/.
13	Any act that causes any loss, destruction or defacement of the property of the university.	Admonition	Declaring any halls of residence, premises, building or the entire CUSB campus to be out of bounds to any student	Rustication up to two semesters and recovery of such loss.
14	Any act that causes, encourages or implies the interference of outside persons, organisations or authorities in the functioning of the University.	Admonition	Affidavit against such interference in future	Rustication up to two semesters and fine up to Rs. 10000/.
15	Committing forgery, tampering with the identity card or university records, impersonation, misusing university property, documents and records, tearing of pages defacing, burning or in any way destroying the books, journals, magazines and any material of library or unauthorized photocopying or possession of library books, journals, magazines or any other material.	Admonition	Rustication up to two semesters and Declaring any halls of residence, premises, building or the entire CUSB campus to be out of bounds to any student	Cancellation of admission or denial of registration for next two years and fine up to Rs. 10000/.
16	Hunger strikes, dharnas, group bargaining and any other form of protest by blocking entrance or exit of any of the academic and/or administrative complexes or disrupting the movements of any member of the University community.	Warning	Rustication up to two semesters and Declaring any halls of residence, premises, building or the entire CUSB campus to be out of bounds to any student	Cancellation of admission or denial of registration for next two years and fine up to Rs. 10000/.
17	Furnishing false certificates or false information in any manner	Admonition	Affidavit against submission of	Rustication up to two semesters and fine up



	to the University.		false certificate or information	to Rs. 5000/.
18	Eve-teasing or disrespectful behaviour or any misbehaviour with a girl student, women staff member/visitor.	Admonition	Declaring any halls of residence, premises, building or the entire CUSB campus to be out of bounds to any student	Rustication up to two semesters and fine up to Rs. 5000/.
19	Arousing communal, caste or regional feelings or creating disharmony among students.	Admonition	Declaring any halls of residence, premises, building or the entire CUSB campus to be out of bounds to any student	Cancellation of admission or denial of registration for next two years and a fine up to Rs. 10000/.
20	Use of abusive, defamatory, derogatory or intimidatory language against any employee of the University Community.	Admonition	Rustication up to two semesters	Cancellation of admission or denial of registration for next two years and fine up to Rs. 10000/.
21	Causing or colluding in the unauthorized entry of any person into the campus or in the unauthorised occupation of any portion of the university premises.	Admonition	Rustication up to two semesters and Declaring any halls of residence, premises, building or the entire CUSB campus to be out of bounds to any student	Cancellation of admission or denial of registration for next two years and fine up to Rs. 10000/.
22	Unauthorized occupation of the hostel rooms or unauthorized acquisition and use of University furniture in one's hostel room or elsewhere.	Admonition	Rustication up to two semesters and Declaring any halls of residence, premises, building or the entire CUSB campus to be	Cancellation of admission or denial of registration for next two years and fine up to Rs. 10000/.

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			out of bounds to any student	
23	Indulging in acts of gambling in the University premises.	Admonition	Rustication up to two semesters	Cancellation of admission or denial of registration for next two years and fine up to Rs. 10000/.
24	Consuming or possessing dangerous prohibited drugs or other intoxicants in the University premises.	Admonition	Rustication up to two semesters	Rustication up to two semesters and fine up to Rs. 5000/.
25	Not disclosing one's identity when asked to do so by a faculty member or employee of the University who is authorized to ask for such identity.	Warning	Immediate prohibition of Entry in the University premises	Cancellation of admission or denial of registration for next two years and fine up to Rs. 10,000/
26	Coercing the medical staff to render medical assistance to persons not entitled for the same or any other disorderly behaviour in the Health Centre.	Admonition	Rustication up to two semesters	Cancellation of admission or denial of registration for next two years and fine up to Rs. 10,000/
27	Blockade or forceful prevention of any normal movement of traffic, picketing, violation of security, safety rules notified by the University.	Rustication up to two semesters	Rustication up to two semesters and declaring any part or the entire CUSB campus to be out of bounds	Cancellation of admission or denial of registration for next two years and fine up to Rs. 10,000/
28	Any intimidation of or insulting behavior towards a student, staff, or faculty or any other person.	Admonition	Rustication up to two semesters and declaring any part or the entire CUSB campus to be out of bounds	Cancellation of admission or denial of registration for next two years and a fine up to Rs. 10,000/
29	Engaging in any attempt at wrongful confinement of any member of the faculty, staff, student or anyone camping inside the campus.	Rustication up to two semesters	Rustication up to two semesters and declaring any part or the entire CUSB campus to be out of bounds	Cancellation of admission or denial of registration for next two years and a fine up to Rs. 10,000/
30	Any violation of the status, dignity and honour of students belonging to the Scheduled	Admonition	Rustication up to two semesters	Action as per the applicable laws



	Castes and the Scheduled Tribes.			
31	Any act violative of the provisions of the Statutes, the Ordinances or the Regulations of the University, or of the rules made thereunder.	Admonition	Rustication up to two semesters	Rustication up to two semesters and a fine up to Rs. 10000/
32	Any act of moral turpitude on the part of students.	Admonition	Rustication up to two semesters	Rustication up to two semesters and a fine up to Rs. 5000/
33	Any defamatory statement against any officials of the university on social media networks	Admonition	Rustication up to two semesters	Rustication up to two semesters and a fine up to Rs. 5000/
34	Any other act which may be an act of violation of discipline and conduct.	Admonition	Rustication up to two semesters	Rustication up to two semesters and a fine up to Rs. 5000/

### Category- III

S.No.	Acts of Indiscipline/Misconduct	Quantum of Punishment/Fine Per Person		
		1 <sup>st</sup> Time	2 <sup>nd</sup> Time	3 <sup>rd</sup> Time and Onwards
1	Irregularity in attendance, persistent idleness or negligence or indifference towards the work assigned.	Warning <i>Academic</i>	Suspension from class up to two weeks	Suspension from class up to four weeks and a fine up to Rs. 2,000/.
2	Disobeying the instructions of teachers and authorities.	Warning	Suspension from class up to two weeks	Suspension from class up to four weeks and a fine up to Rs. 2,000/.
3	Causing disturbance to a class, office, library, auditorium, and playground etc.	Suspension from class up to two weeks	Suspension from class up to four weeks	Suspension from class up to four weeks and a fine up to Rs. 5,000/.
4	Non-observance of Traffic Rules in the University premises including parking rules	Warning	Suspension from class up to four weeks	Suspension from class up to four weeks and a fine up to Rs. 2,000/.
5	Non-use of helmet/seat belt while driving in the university premises (Both the riders must use helmet)	Warning	Suspension from class up to four weeks	Suspension from class up to four weeks and a fine up to Rs. 2,000/.
6	Tripling on two wheelers in the university premises	Warning	Suspension from class up to four weeks	Suspension from class up to four weeks and a fine up to Rs. 2,000/.
7	Any other conduct of students which is considered to be unbecoming of a student.	Warning	Suspension from class up to two weeks	Suspension from class up to four weeks and a fine up to Rs. 2,000/.

*Prerna*  
20.03.2023

*P. N. Singh*  
20/03/23  
*Sakshi Singh*  
20/03/23  
*P. N. Singh*  
23/3/23

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Unnikrishnan  
20/03/2023

Pranav  
20-03-23

M. Praveen  
20/03/2023

S/S  
20/03/23

Rahul Singh  
20/03/23

g. A. A.  
20/3/2023