



CENTRAL UNIVERSITY OF SOUTH BIHAR

SH-7, Gaya- Panchanpur Road, Village- Karhara,
Post- Fatehpur, P.S- Tekari, District- Gaya (Bihar) PIN- 824 236

Notice Inviting Tender (NIT) (Single Pocket Bid)

The Central University of South Bihar invites sealed tenders for the **“Supply of civil construction materials”** for CUSB Panchanpur, Gaya. The last date and time of submission of tender document is **28/08/2023 by 4:00 PM**. The detailed tender document is available on the University website www.cusb.ac.in. The cost of tender form is Rs. 500/- and can be purchased by payment in the form of Demand Draft, from Central University of South Bihar. The tender forms can also be downloaded from University website and be accompanied by DD of Rs. 500/- in favour of ‘Central University of South Bihar’, payable at Gaya. Duly filled in tender is to be sent by Speed Post/ Registered Post/ By Hand (to be dropped in Tender Box) on following Address: -

To,
The Registrar
(Tender Document)
Central University of South Bihar
SH-7, Gaya- Panchanpur Road,
Village- Karhara, Post- Fatehpur
P.S- Tekari, District- Gaya (Bihar), PIN- 824 236

Email- registrar@cub.ac.in

Website- www.cusb.ac.in

Contact – 0631-2229519

CPP Portal web site: www.eprocure.gov.in/epublish/app/epublish/app

Index for Tender Form

| Sl. No. | Items | : | Details |
|---------|--|---|--|
| 1. | Tender Notice No. and date | : | CUSB/PSD/EE/TENDER/10/2023-24, Dated: 07/08/2023. |
| 2. | Name of work | : | Tender Bid Document for the “Supply of civil construction materials” for Central University of South Bihar. |
| 3. | Tender Fee | : | Rs. 500/- in form of Demand Draft |
| 4. | Earnest Money Deposit | : | Earnest money amount shall be Rs. 25,000/- in shape of Demand Draft drawn in favour of Central University of South Bihar, payable at Gaya from any scheduled Bank. |
| 5. | Start of submission of Bids | : | 07/08/2023 |
| 6. | Last date and time for | : | 28/08/2023 by 4:00 PM |
| 7. | Date and Time of opening of Technical Bids | : | 29/08/2023 by 11:30 AM |
| 8. | Place of opening of Bids | : | CUSB Gaya. |

Note: SINGLE POCKET TENDER

EMD, Technical Bid and Financial Bid should be kept in one duly sealed envelope mentioning Tender No./ Name, Bidder address and CUSB address (as above) on the envelope.

Name of the work: Tender Bid Document for the **“Supply of civil construction materials”** for Central University of South Bihar, Gaya (Bihar).

Sold to Sri/Smt./M/s.

On payment of Rs. 500/- (Rupees Five Hundred only)

Vide D.D. No. Bank & Branch dt.....

Registrar

I undertake to abide by the terms and conditions as stipulated in the detail tender call notice and conditions of contract.

Signature of the contractor

NOTICE INVITING BIDS

The Central University of South Bihar (CUSB), invites sealed tender in single bid system for the **“Supply of construction materials”** at Central University of South Bihar, Gaya (Bihar) from the original manufactures/authorized dealers/ distributors. Details are as follows:

| Sl. No | Description of Goods | Earnest Money to be Deposited | Last date & time of submission of Tender document | Time & date of opening of Tender | Time allowed for completion of delivery |
|--------|--|-------------------------------|---|---|---|
| 1. | “Supply of civil construction materials” at Central University of South Bihar, Gaya. | Rs. 25,000/- | 28/08/2023 by 4:00 PM | Shall be intimated on University website. | Staggered delivery, as per the requirement of CUSB. Order shall be completed by 90 days after issue of Purchase Order |

2. The tender must be accompanied by a Demand Draft for the amount mentioned above in Indian Rupees only (along with list of quoted items with EMD details), on a schedule bank drawn in favour of Central University of South Bihar, payable at Gaya as Earnest Money for the above tender.

3. **Eligibility Criteria**

3.a. **Financial**

- (i) The vendor should have valid GST registration.
- (ii) The vendor should have PAN.
- (iii) The vendor should have current bank account.

4. **Sealed tender documents duly signed on all pages** are required to be delivered at Central University of South Bihar, by Registered Post/ Speed Post/By Hand (to be submitted in Tender Box) to reach on or before **28/08/2023 by 4:00 PM**. The Bids will be opened at CUSB, Gaya in presence of the Tenderers or their authorized representatives who wish to attend.

5. The tenderer shall quote for the materials to be supplied as per detailed specifications as given in the tender document, at Gaya.

6. For any clarification and doubt related with the Tender, Tenderers should email their queries to [**registrar@cub.ac.in**](mailto:registrar@cub.ac.in).

7. The tender shall be submitted in two separately sealed envelopes marked as “A” & “B”. The language used shall be English. In case any information is given in foreign language, then translated (in English) copies of those pages must be enclosed, failing which the tender will be disqualified.

8. **ENVELOPE ‘A’ (Earnest Money & Tender Cost and satisfactory documents as mentioned above in S.N. 3)**

The tender shall be accompanied by the cost of the tender document for Rs. 500/- (Indian Rupees five hundred only) in the form of Demand Draft failing which the tender will not be accepted. Tender must also be accompanied by **EMD of Rs. 25,000/-** in the form of Demand Draft in favour of Central University of South Bihar, payable at Gaya executed by any Scheduled Bank. The Demand Draft towards Earnest Money & cost of tender document will be placed in sealed **Envelope ‘A’**.

10. Envelope 'B' (Financial Bid Document)

- 10.1.** The **Envelope 'B'** shall contain the tender documents and information related to the schedule of quantities quoting the rates per Unit/Price etc. of the item pertaining to the Financial Bid on the Financial Bid document, issued by CUSB, along with the tender document.
The Financial Bid along with signed tender document on each page should be submitted separately in separate envelope clearly mentioning the Financial Bid is submitted on top of the Envelope.
- 10.2.** All columns shall be duly filled in with specific information on the cost involved.
- 10.3.** The rates for the items shall be quoted in Indian Rupees only.
- 11.** All the two envelopes shall be submitted together in another big envelope sealed and super-scribing thereon **Tender for "Supply of civil construction materials"** along with **Tender Number**.
- The envelope should be addressed to, The Registrar, (Tender Document) Central University of South, SH-7, Gaya - Panchanpur Road, Village - Karhara, Post- Fatehpur, P.S. Tekari, District - Gaya (Bihar) PIN - 824236.
- 12.** The Tender Evaluation Committee will evaluate the Bids and is fully authorized to reject any incomplete tender or on its satisfaction that the requirements are not met for the complete need of the CUSB with regard to the Committee. The decision of the Tender Evaluation Committee shall be final.
- 13. Clarification on Tender Documents**
- 13.1.** During evaluation of tenders, the University authorities/ committee may at its discretion ask the Tenderer for any clarification(s) if so deemed fit. The request for clarification and the response shall be in writing. However, the Tenderer is not permitted to alter the price(s) furnished in the Price Bid (**Envelope 'B'**).
- 13.2.** Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price (i.e. obtained by multiplying the unit price and quantity), the unit price shall prevail and the total price shall be corrected. If the supplier does not accept the correction of errors, its tender will be rejected. If there is a discrepancy between words and figures, the amount in words will prevail.
- 14.** The amount of Earnest Money Deposit (EMD), in case of successful Tenderer, shall be refunded on successful completion of delivery. However, EMD of unsuccessful Tenderers will be refunded after the award of the contract to the successful Tenderer.
- 15.** The CUSB, does not bind itself to accept the lowest or any other tender, and reserves the authority to reject any or all the tenders received without assigning any reason. Tenders not in compliance with any of the prescribed conditions or incomplete in any respect or in presence of any correction not duly dated, initialed by the Tenderer will be liable to be rejected. However, the final decision for accepting or rejecting any or all tenders will be in the sole discretion of Vice Chancellor, CUSB.
- 16.** Tender shall remain open for acceptance for a period of **90 days** from the date of opening of the tenders. If any Tenderer withdraws his tender before the said period or makes any modifications in the terms and conditions of the tender which are not acceptable to CUSB, then CUSB, shall without any prejudice to any other right or remedy, be at liberty to forfeit full earnest money, absolutely. The decision of Vice Chancellor, CUSB in this behalf shall be final and binding on the Tenderer.
- 17.** The notice Inviting tender shall form a part of the contract document.
- 18.** No additional conditions from the Tenderer shall be acceptable. The tenders having any additional conditions will be summarily rejected without assigning any reason.

Date:

Place:

Signature of the Tenderer

TECHNICAL BID PROFORMA

| | | |
|---|---|--|
| NIT No. : | CUSB/PSD/EE/TENDER/10/2023-24, Dated: 07/08/2023 | |
| Sub.: "Supply of civil construction materials" | | |
| 1. | Name of the Organization with detailed postal address | |
| 2. | Head Office / Registered Office | |
| | Telephone No/mobile No. | |
| | Email | |
| | Web site (if any) | |
| | Date of Establishment | |
| | Branch Office in Gaya , if any | |
| | (Provide Complete Address) | |
| | Telephone No. | |
| | Email | |
| 3. | Name of Chief Executive/ Proprietor / Partners with Designation | |
| | Telephone No./Mobile No. | |
| | Email | |
| 4. | Name of Contact Person | |
| | Telephone No./Mobile No | |
| | Email | |
| 5. | Details of D.D. for Tender Fee | |
| | Issuing Bank | |
| | DD No. & Date | |
| | Amount (Rs.) | |
| 6. | Details of D.D. for EMD | |
| | Issuing Bank | |
| | DD No. & Date | |
| | Amount (Rs.) | |
| 7. | (i) PAN No.: | |
| | (ii) GST No. | |

| | | |
|-----|------------------------|--|
| 8. | Bank Details | |
| (a) | Name of Account Holder | |
| (b) | Bank Name & Branch | |
| (c) | Bank Account No. | |
| (d) | IFSC Code | |

Signature of the Tenderer

Technical Bid (Item Description-cum Compliance Sheet)

| Sl. No. | Item Description | Unit | Qty. | Comply | |
|---------|--|---------|-------|--------|----|
| | | | | Yes | No |
| 1 | Supply of Coarse sand (red) sand free from dirt, soil, | Cum | 81 | Yes/No | |
| 2 | Supply of PPC Cement in 50 Kg bag bearing manufacturers name and ISI marking conforming to IS: 1489 including loading, unloading, transportation & all taxes. (Makes / Brands : Ultra Tech / Ambuja / ACC/ | Per bag | 844 | Yes/No | |
| 3 | Supply of good quality well burnt clay modular bricks (red) of even shape and size of class designation 7.5 (Compressive strength 75 kg/Sq.cm) including loading, unloading, transportation & all taxes as directed by | No. | 12000 | Yes/No | |
| 4 | Supply of good quality stone aggregate of nominal size 20 mm and as directed by CUSB free from dirt, soil etc. including loading, unloading, transportation & all taxes. | Cum | 57 | Yes/No | |
| 5 | Supply of PVC slotted pipe 100 mm dia. 10 feet in length of SDR 26 (Astral, Supreme, Ashirvad, and Prince) including loading, unloading, transportation. | No. | 20 | Yes/No | |

General Terms & Conditions

Terms & Conditions:

1. Enquiry will be sent by courier/ registered post/ speed post/ by hand (to be submitted in Tender Box) and will not be accepted after last date of submission.
2. The relevant papers in regards to eligibility criteria, EMD should be in sealed single envelope. Bidders should clearly mentioned NIT reference on envelop **CUSB/PSD/EE/TENDER/10/2023-24, Dated: 07/08/2023.**
3. **EMD should be in favour of “Central University of South Bihar” Payable at Gaya.**
4. The rate offered should be quoted **F.O.R CUSB Gaya Campus.**
5. In case of Ex-Godown terms the amount of packaging forwarding freight etc. should clearly be mentioned by percentage or lump sum amount. Current rate of tax as and other statutory levels must be mentioned.
6. Quotation should have validity of at least 90 days from the date of opening.
7. CUSB reserve the right to reject all or any of the quotations and to split up the requirements or relax any or all of the above conditions without assigning any reason.
8. Delivery period for supply of material as per requisition but within 04 weeks F.O.R. CUSB Gaya from the date of issuance of Purchase Order.
9. The penalty @ 1% per week subject to a maximum of 10% of the delivery price will be deducted from the balance payment if supply is not completed within stipulated period.
10. Our standard payment terms & condition is 100% against delivery and successful installation and approval.
11. Unless otherwise stated delivery of goods at **CUSB Gaya Campus** as per conditions as specified in Purchase Order.
12. Copies of GST registration certificate of the firm, with the TIN number clearly indicated therein will have to accompany the quotation to be submitted.
13. The bid documents are not transferrable and the seal and signature of the authorised official of firms must appear on all the papers and envelopes submitted.
14. The quotation should be complete in all respects and duly signed wherever required. Incomplete and unsigned offer will not be accepted.
15. The quotations are liable to be rejected if the fore going conditions are not complied with.
16. Printed conditions of the firm, if any, will not be binding on us.
17. Late and delayed tender will not be considered.
18. All disputes are subject to exclusive jurisdiction of Competent Court and Forum in Gaya, India only.
19. CUSB reserves the right to cancel the tender at any stage.
20. **Compliance sheet about the specification asked must be enclosed with the proposal.**
21. **The bidders to submit the signed copy of tender document with the proposal.**

CERTIFICATE

(To be provided on letter head of the firm)

I hereby certify that the above firm has not been ever blacklisted by any Central/State Government/Public Undertaking/Institute on any account.

I also certify that the above information is true and correct in all respect and in any case at a later date, if it is found that any details provided above are incorrect, then the contract given to the above firm may be summarily terminated and the firm may be blacklisted.

Date:

Place:

Authorized Signatory

Name:

Seal

Designation:

Contact No.:



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AFFIDAVIT

1. I/We the undersigned do hereby certify that all the statements made in the required attachments are true and correct.
2. The undersigned also hereby certifies that neither our firm M/s _____ have abandoned any work/supply nor any contract awarded to us for such works/supplies have been rescinded, during last three years prior to the date of this bid.
3. The undersigned hereby authorize and request any bank, person, firm or Corporation to furnish pertinent information deemed necessary as requested by the Central University of South Bihar, to verify this statement or regarding my (our) competence and general reputation.
4. The undersigned understands and agrees that further qualifying information may be requested, and agrees to furnish any such information at the request of the Central University of South Bihar.

(Signed by an Authorized signatory of the Firm)

Title of signatory

Name of Firm

Date:



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SH-7, Gaya- Panchanpur Road, Village- Karhara, Post- Fatehpur, P.S- Tekari, District- Gaya (Bihar) PIN- 824 236

Undertaking

Name of the work : _____

Tender No. : _____

We confirm that we have quoted the rates in the tender considering Inter-alia the

1. Tender Document(s) with all Annexures, Scope of Vendor
2. Additional Document(s), if any
3. BOQ Document (Price Bid Format)
4. Corrigendum, if any
5. Pre Bid Meeting Minutes, if any

We, _____ (Name of the Tenderer) hereby certify that we have fully read and thoroughly understood the tender requirements and accept all Terms and Conditions of the tender including all corrigendum/addendum issued, if any. Our offer is in confirmation to all the terms and conditions of the tender including all corrigendum/addendum, if any and minutes of the pre-bid meeting. In the event, our offer is found acceptable and contract is awarded to us, the complete tender document shall be considered for constitution of Contract Agreement.

Signed for and on behalf of Tenderer(s)

Name of Tenderer(s)

Date : __/__/____

Place :

Seal & Signature of Tenderer

Note :

This declaration should be signed by the Tenderer's authorized representative on COMPANY LETTERHEAD who is signing the Bid and to be submitted with tender.



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FINANCIAL BID PROFORMA

(It should be submitted in a separate sealed envelope)

TENDER NOTICE NO.: CUSB/PSD/EE/TENDER/10/2023-24, Dated: 07/08/2023

SUB.: Supply of civil construction materials.

Name of the Bidder: _____

| Sl. No. | Item Description | Unit | Qty. | Unit Rate (In Rs.) | GST @ (%) | Total Amount (Inclusive of all taxes) |
|---|---|---------|-------|--------------------|-----------|---------------------------------------|
| 1 | Supply of Coarse sand (red) sand free from dirt, soil, gravels etc. including loading, unloading, transportation & all taxes. | Cum | 81 | | | |
| 2 | Supply of PPC Cement in 50 Kg bag bearing manufacturers name and ISI marking conforming to IS: 1489 including loading, unloading, transportation & all taxes. (Makes / Brands : Ultra Tech / Ambuja / ACC/ Birla / J K Cement) | Per bag | 844 | | | |
| 3 | Supply of good quality well burnt clay modular bricks (red) of even shape and size of class designation 7.5 (Compressive strength 75 kg/Sq.cm) including loading, unloading, transportation & all taxes as directed by Engineering In-charge. | No. | 12000 | | | |
| 4 | Supply of good quality stone aggregate of nominal size 20 mm and as directed by CUSB free from dirt, soil etc. including loading, unloading, transportation & all taxes. | Cum | 57 | | | |
| 5 | Supply of PVC slotted pipe 100 mm dia. 10 feet in length of SDR 26 (Astral, Supreme, Ashirvad, and Prince) including loading, unloading, transportation. | No. | 20 | | | |
| Total Amount inclusive of GST and other charges (Rs.) | | | | | | |

(Rupees in words:.....)

- Above rates are inclusive of all taxes including royalty charges and no other charges shall be paid extra.
- Proper document for deposition of royalty to the concerned department of the Government of Bihar to be submitted during delivery of the specified materials.

Note: No overwriting or use of whitener is permitted. If done it will be summarily rejected.

Signature _____

Name: _____

Designation & seal: