File No. [illegible] Date: [illegible]

NOTIFICATION

The 1st Convocation of Central University of South Bihar is scheduled to be held on [illegible] 2023. In order to confer the convocation in a befitting manner, the undersigned have been pleased to constitute following committees to carry out the assigned responsibilities:

Sl.	Committee	Responsibilities	Name of the Coordinating Department/ Person
1.	Committee for Stage arrangement, Designing & Printing of Free Passes, Guests Pass Registration	• Decoration of Stage and Needs • Stand in Line Arrangement • Designing and Printing of Free Passes, Guests Pass Registration	Department of Mass Communication and Media
2.	National Anthem and Karmyogi Kalgeet Committee	• Arrangement for singing/playing of National Anthem, University Anthem / Karmyogi Kalgeet	Department of Fine Arts
3.	Designing, Printing and Distribution of Invitation Cards and Information Book Committee	• Designing and printing of Invitation Card • Preparation of Excel sheet • Distribution of Invitation Cards through Speed post / Courier / Hand to hand etc.	Department of Electrical Studies & Technology, Registrar, VC's Office [illegible] [illegible] [illegible] Controller of Examinations
4.	Seating Arrangement Committee	• Chair • [illegible] • Education of Executive Council & Academic Council • Invited Guests • School wise Degree Recipients • Parents • Students (Schools wise) • Non teaching Staff	Department of Law & Governance Department of English & Foreign Languages Department of Psychology & Sociology Dean Hall of Law & Governance and Faculty Coordinator any Hall/s Deputy of Colleges / Campuses and Faculty of Colleges / Campuses