

F.No.CUSB/Acad/2-3/Vol.II/2022/ **AE6457**

Date 01/09/2023

**NOTICE**

All the students of Undergraduate and Postgraduate Programmes admitted in AY 2022-23, who have been promoted in 3<sup>rd</sup> Semester are hereby directed to complete their semester registration for 3<sup>rd</sup> semester by depositing the semester fee and carrying out course registration through SAMARTH Portal registration by **12-09-2023**.

2. While making registration for 3<sup>rd</sup> semester, the students of all programmes of studies except **B.A.B.Ed., B.Sc.B.Ed., BA.LLB (Hons.) and M.Pharm.** must ensure that they are fulfilling the criteria for promotion into 3<sup>rd</sup> semester as per Clause 17 of the Ordinance Governing the award of Master's Degree Programme-2022 which states that:

*"In a programme of studies of four semester duration, a student will be provisionally promoted from 1<sup>st</sup> semester to 2<sup>nd</sup> semester even if she/he fails to secure 'P' Grade in all the courses of 1<sup>st</sup> semester subject to the condition that she/he has fulfilled the minimum requirement of 75% attendance.*

*Provided that in order to provisionally promote to the 3<sup>rd</sup> semester a student shall be required to earn at least 20 credits in the courses of the 1<sup>st</sup> and 2<sup>nd</sup> semesters combined."*

3. A student who fails to register himself/herself within stipulated date will be charged Rs. 500/- as late fine upto 18-09-2023 and thereafter Rs.1000/- will be charged upto 25-09-2023. No semester registration will be permitted after the last date.

4. All the faculty members/course instructors are kindly requested to allow to only those students to attend the classes who have completed their semester registration and have registered themselves for particular courses on SAMARTH Portal within deadline.

(Dr. Santigopal Pain)

Controller of Examinations

Copy to:

1. All students admitted in Academic Year 2022-23 and promoted/provisionally promoted in 3<sup>rd</sup> semester
2. The Deans/Heads of all Schools/Departments, CUSB
3. The Finance Officer, CUSB
4. Vice-Chancellor's Secretariat, CUSB
5. PS/PA to Registrar/F.O./CoE, CUSB
6. Deputy Registrar (Acad & Exam)/ Section Officer (Acad & Exam), CUSB
7. System Analyst, CUSB
8. PRO, CUSB
9. All Non-Teaching Staff attached with the concerned Departments for circulation amongst students
10. Notice Boards of all Departments
11. Guard File.

