

## **ANNUAL PROPERTY RETURN FORMAT**

**STATEMENT OF IMMOVABLE PROPERTY ON FIRST APPOINTMENT /FOR THE YEAR \_\_\_\_\_**

1. Name of the Faculty/Official :
2. Present post held :
3. Present pay :
4. Date of Birth :

<b>Name of Distt., Subdivision, Taluk and Village in which property is situated</b>	<b>Name and details of Property* Housing and other * Present Building Land value</b>	<b>If not in own name state in whose name held and his/her relationship to the Employee%</b>	<b>How acquired whether by purchase, lease, mortgage, inheritance, gift or otherwise date of acquisition and name with details of person whom acquired@</b>	<b>Annual Income from the Property</b>	<b>Remarks</b>

**NOTE:** The declaration form is required to be filled in and submitted by every employee of the Central University of South Bihar on first appointment to the Service and thereafter all faculty and group A, B and C officials at the end of every year, giving particulars of all immovable property owned, acquired or inherited by him or held by him on lease or mortgage, either in his own name or any member of his family or in the name of any other person.

**Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

\*In case where it is not possible to assess the value accurately the approximately value in relation to present conditions may be indicated.

% in applicable clause to be struck out.

@ Included short term lease also.