



CENTRAL UNIVERSITY OF SOUTH BIHAR
दक्षिण बिहार केन्द्रीय विश्वविद्यालय

PROFORMA FOR PROMOTION UNDER CAS

PART-A

GENERAL INFORMATION AND ACADEMIC BACKGROUND

Paste a Recent
Passport Size
Photograph

1.	Name (in Block Letters)	
2.	Date of Birth	
3.	Sex (Male/ Female)	
4.	Marital Status	
5.	Father's/Spouse Name	
6.	Nationality	
7.	Name of the Department	
8.	Present Designation on which you are working	
9.	Pay Band with Academic Grade Pay (Also mention Academic Level as per 7 th CPC)	
10.	Date of last Appointment/Promotion on the present post	
11.	Position and Academic Level for which you are an applicant under CAS	From Level _____ to Level _____
12.	Date of eligibility for promotion which you claim	
13.	The category you belong to : SC/ST/OBC/Gen	
14.	Address for Correspondence	
15.	Permanent Address	
16.	Telephone No./ Mobile No.: E-mail:	

17. Educational Qualifications

Examination	Name of the Board/ University	Year of passing	Percentage of Marks obtained	Div./ Grade	Subjects
High School/ Matric					
Intermediate/+2					
Graduation					
Professional Graduation					
Post Graduation					
Other examinations / Super- Specialization, if any					

18. Research Degree(s)

Degree	Title	Date of Award	University
M.Phil/M.Tech./M.Pharm /MD/MS/MDS/DNB/LL.M			
Ph.D./D.Phil.			
D.Sc./D.Lit			

19. Details of JRF/NET/SLET/SET

Name of the Award (JRF/NET/SLET/SET)	Qualified in Year	Subject	Awarding Agency (UGC/CSIR/ICAR)

20. Appointments held prior to joining CUSB

Designation (1)	Department/ Centre/ (2)	Name of Employer (3)	Period of service*		Nature of Appointment (Adhoc/ Temporary/ Contractual/ Permanent)# (6)
			From (4)	To (5)	

Basic Pay (with evidence) (7)	Pay band (with evidence) (8)	AGP (with evidence) (9)	Monthly Gross salary (with evidence) (10)	Increment date/month (with evidence) (11)	Total Amount if Adhoc**/ temporary/ contractual/ Permanent (12)	Reason for leaving (13)	S.No. of supporting document

* Enclose letter of appointment and experience certificate.

Evidence to be enclosed.

**Please attach a certificate from the employer confirming and providing that the total gross emoluments paid was not less than the salary of a regular appointed Assistant Professor, Associate Professor and Professor as per UGC notified pay scales.

21. Posts held after appointment at CUSB.

Designation	Department	Date		Salary with PB + AGP
		From	To	

22.	Period of teaching experience:	P.G. Classes (in years)		U.G. Classes (in years)	
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23.	Post Doctoral Research experience (as Research Scientist, Research Associate etc.) (in years)	
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24. Fields of specialization :

(a)

(b)

25. HRDC Orientation /Refresher Course/ Summer/Winter School etc. attended of two-three weeks duration:

<u>Name of the Course/ Summer School</u>	<u>Institution</u>	<u>Duration</u>	<u>Sponsoring Agency</u>

26. Counting of Past Service :

Whether applied for counting of past service for promotion under CAS	Whether past service has been counted for promotion under CAS	Period (No. of Years/months)*	If yes Order no. and date
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(Yes/No)	(Yes/No)		

27. Research Position held:

Research Experience in years and month	Position Held	Before Ph.D.				
		Emoluments per month	Name of University	From	To	No. of years
After Ph.D.						
Emoluments per month	Name of University	From	To	No. of years		

28. Study/Sabbatical/Maternity/Paternity Leave taken during the Assessment Period (keep documentary support):-

Kind of leave	Period of leave		Period of days (years/ months/ days)	Order No. & date
	From	To		

DATE:

Signature of the Applicant

Signature of Head of Department

Forwarded by Dean of School

