Minutes of Meeting held on 12.01.2021 at 2:30 pm with PIs & Ex-PI to discuss the Project related Issues

A meeting under the Chairmanship of Prof. Venkatesh Singh, Co-ordinator, IQAC with all the PIs/Ex-PIs was held on 12.01.2021 at 2:30 PM in the Conference Room of Administrative Building to discuss the issues related to execution and support for Research Project in the University. The list of PI/Ex-PIs who attended the meeting is attached as **Annexure – I.**

At the outset Co-ordinator, IQAC welcomed the PIs/Ex-PIs and briefed them that the University is committed to support in smooth execution of Research Project initiating from submission to funding agencies till utilization of fund. He also briefed the participants that showcasing our research is a key factor for the University to improve its ranking and reputation. He emphasized that we are at par with most of the parameters formulated for award of ranking with other Universities and lagging behind in Research Funding and Outputs.

After this, all the PIs/Ex-PIs were requested to share their experiences and difficulties in execution of Research Projects. The experiences and difficulties shared by the PIs/Ex-PIs are summarized hereunder:

- Delay in processing requests with respect to approved and/or sanctioned.
- Delay in issuance of Utilization Certificate for submission to funding agencies
- No proper adherence of Manual for Sponsored Research Project (MSRP)

The points raised by the PIs/Ex-PIs were considered and discussed at length. In order to resolve these issues, the following steps may be taken for smooth execution of Research Projects:-

1. The Manual for Sponsored Research Project should be implemented scrupulously at all stages.

2. The Delegation of Power provided in MSRP should be executed wherever it has been delegated.

3. A Committee comprising all the stakeholders may be constituted to review the operational difficulties in existing MSRP and suggest changes if any. Also, a detailed Standard Operating Procedure (SOP) in line with MSRP may be prepared for timely execution of requests as received from PIs.