

# Central University of Bihar

Camp Office : B.I.T. Campus

P.O. -B.V. College

Patna-800014 (Bihar)

## MINUTES OF THE THIRD MEETING OF THE ACADEMIC COUNCIL

No. 02 OF THE YEAR – 2010

SATURDAY, THE MAY 8<sup>th</sup>, 2010, AT 10.30 A.M.

### MEMBERS PRESENT

1.	Prof. Janak Pandey, Vice Chancellor	- Ex-Officio Chairman
2.	Prof. Sachidanand	- Member
3.	Prof. A.K.Bhatnagar	- Member
4.	Prof. N.R. Farooqui	- Member
5.	Prof. V. Mukunda Das	- Member
6.	Prof. Y.D. Prasad	- Member
7.	Prof. A. Lakshmi Nath	- Member
8.	Prof. V.C. Pande	- Member
9.	Prof. A.C. Sinha	- Member
10.	Prof. Nandu Ram	- Member
11.	Prof. S.C.Panda	- Member
12.	Prof. R.K. Sinha	- Member
13.	Prof. Manju Mehta	- Member
14.	Prof. Amita Chatterjee	- Member
15.	Prof. S.K. Srivastava	- Member
	Mrs. Rashmi Tripathi, Deputy Registrar	- Secretary

### Members who could not attend on account of pre- occupation :-

1. Prof. S.C. Lakhotia
2. Prof. G.R. Desiraju
3. Prof. S.Parasuraman
4. Prof. Bhikshu Satyapal
5. Prof. M.K.Das

**Note :** The position of Prof. M.N. Ahmad Ansari is still vacant in the absence of any nomination from M.H.R.D..

**At the outset the Chairman welcomed all the members especially those members who were present for the first time and thanked them for extending their unstinted support to the University by being present for the meeting.**

**Agenda No. 01/AC-3/10** To confirm the Minutes of the meeting of the Second Academic Council held on 6<sup>th</sup> January, 2010.

**Note:** The minutes of the meeting was circulated with request to send comments and observations by 28<sup>th</sup> February, 2010. No observations have been received (vide APPENDIX-'1').

**Resolution No.01/AC-3/10** The Academic Council resolved that the Minutes of the Meeting of the second Academic Council dated 6<sup>th</sup> January, 2010 (vide Appendix-'1') be confirmed.

**Agenda No. 02/AC-3/10** The Secretary to apprise the members with the "Action Taken Report" in pursuance of the decisions taken in the Second Academic Council meeting held on 6<sup>th</sup> January, 2010.

**(The Action Taken Report is circulated vide APPENDIX-'2').**

**The Academic Council is requested to kindly record it.**

**Resolution No.02/AC-3/10** The Academic Council resolved that the Action Taken Report (ATR) (vide Appendix-'2') be recorded.

An observation made regarding Agenda No. 05/AC-2/10 related to the Schools to be established. The Secretary reported that letter has been sent to M.H.R.D. with a copy to the U.G.C.vide letter no. CUB/479/ 2010, 6<sup>th</sup> March, 2010 with a request for approval of the Visitor. According to observation, if the M.H.R.D. does not communicate within 45 days it should be taken as approved. The Chair observed that he would enquire about it.

**Agenda No.03/AC-3/10** The Chairman to apprise the Members of the Academic Council with the progress in operationalization of the academic activities and site selection of the University.

**Resolution No.03/AC-3/10** The Chairman presented to the Academic Council a report on the administrative and academic progress made by the University for launching the new Masters programmes in Biotechnology, Computer Science, Development Studies, Environmental Science, Mathematics and Statistics in the forthcoming academic session 2010-2011. In the absence of finalisation of the site expansion of the University is on a limited scale.

The Academic Council expressed satisfaction over the progress made by the University within its limited space and resolved that the report presented by the Vice-Chancellor be endorsed and recorded.

**Agenda No.04/AC-3/10** To report the letter sent to M.H.R.D. for commencement of Masters Programme only, by CUB.(vide Appendix- '3').

**Resolution No.04/AC-3/10** The Chairman apprised the members about the decision to start only Masters Programmes till the time site is finalised and the university has its own campus in view of the limited space provided by the BIT, Patna.

The Academic Council endorsed the view of the Chairman and resolved to record it.

**Agenda No.05/AC-3/10** To report the Proposal submitted to U.G.C. ( vide Appendix- '4').

**Resolution No.05/AC-3/10** The members of the Academic Council were apprised about the proposal submitted to U.G.C. for 2010-2011 regarding the courses, grants, additional positions required, etc.

The Academic Council considered the proposal and resolved to plan development of classrooms, labs, library, computer centre, hostel facilities so that all facilities are put in place prior to commencement of the academic session and if required the UGC be requested for additional funds.

**Agenda No.06/AC-3/10**

The Secretary to report approval of Master and Ph.D. Programmes and sanction of teaching positions in the following subjects by the University Grants Commission (UGC) vide letter F.No.57-2/09(CU), dated 9<sup>th</sup> April, 2010 (vide Appendix-5') and to consider creation of these academic positions and academic programmes.

S.No.	Details of Academic Programs(Masters/Ph.D.)	No. of Sanctioned Positions			
		Asstt. Prof.	Assoc. Prof.	Prof.	Total
1.	Biotechnology	03	02	01	06
2.	Computer Science	03	02	01	06
3.	Development Studies +	03	02	01	06
4.	Environmental Sciences	03	02	01	06
5.	Mathematics + #	03	02	01	06
6.	Statistics +	03	02	01	06

**Note :** +These positions were created by the **Academic Council** vide **Resolution No. 11/09** in the meeting held on 10<sup>th</sup> October, 2009 and by the **Executive Council** vide **Resolution No. 16/09** in the meeting held on 12<sup>th</sup> September, 2009.

# This programme was approved by the UGC vide their letter No. F.24-36/2009(CU), dated 25/26<sup>th</sup> June, 2009 (vide Appendix-5'A') but probably due to typo error has not been included in the letter dated April 9, 2010. The UGC has been informed about this error vide our letter No.CUB/48/2010, dated 17<sup>th</sup> April, 2010 (vide Appendix-5'B').

**Resolution No.06/AC-3/10**

The Academic Council was apprised about the teaching positions sanctioned by the U.G.C. and resolved to record it.

The observation made by the members that since Regulations regarding renaming of the faculty positions has not been done as yet by U.G.C., hence all recruitment at the Assistant Professor and Associate Professor should be done as Lecturer and Reader and in absence of operationalization of regular selection process, contract/deputation and guest faculty positions be advertised and selection process be completed so that classes are held in time.

**Agenda No. 07/AC-3/10**

To report constitution of the **Expert Committees** as per decision of Academic Council and Executive Council in the following disciplines, viz.- Biotechnology, Computer Science, Development Studies, Environmental Science, Mathematics and Statistics(vide Appendix-'6')

**Resolution No.07/AC-3/10**

The Academic Council resolved to record the constitution of the Expert Committees which were constituted to frame the Objectives, Course structure and Syllabus for the six disciplines.

**Agenda No.08 /AC-3/10**

To consider the Reports of the Expert Committee regarding Objective, Course Structure and Syllabus of the following subjects :

1. M.Sc. in Biotechnology (vide Appendix-'7')
2. M.Sc. in Computer Science (vide Appendix-7'A')
3. M.A./M.Sc. in Development Studies (vide Appendix-7'B')
4. M.Sc. in Environmental Science (vide Appendix-7'C')
5. M.Sc. in Mathematics (vide Appendix-7'D')
6. M.Sc. in Statistics (vide Appendix-7'E')

**Resolution No.08/AC-3/10**

The members were apprised regarding the course structure, syllabus, distribution of Credits, etc. of all the six courses. The following general observations were made by the members for consideration of the Expert Committees :

- (i) Each course should be focussed and should not have large contents in the syllabus as it may result in superficial teaching instead of imparting in-depth knowledge.
- (ii) The distribution of credits should be harmonised so that it is same for all courses in each semester and the maximum credit allotted to a course should not exceed 4.
- (iii) The members also suggested that a course on Bio-ethics be included as a compulsory paper instead as an elective paper and it may be considered as common course. Other common courses may also be identified and developed.
- (iv) Each Master Programme should be of 80 credits, and include summer internship and training.



(v) Inclusion of Thesis and Project was also recommended.

The Academic Council resolved to approve the syllabus of Master programmes with proviso that the above comments be considered and integrated by each committee and after joining of the teaching faculty the syllabus be reviewed.

**Agenda No. 09/AC-3/10** To consider framing of Ordinances/Regulations for Ph.D. Programme with course work, comprehensive exam, thesis and other requirements.

**Resolution No.09/AC-3/10** The Academic Council deliberated on the ordinances to be framed in respect of the Ph.D. Programme in lines with the new U.G.C. regulations and guidelines .

The Chairman specified the need to develop Quality Doctoral Programme with intensive course work and comprehensive exam, and ensuring research training leading to international level thesis.

The Academic Council resolved to authorise the Vice - Chancellor to constitute and Chair the Committee comprising of members from the Academic Council for framing the Ordinances for the Ph.D. Programme. One of the senior member, Prof. Sachidanand volunteered to help the Vice-Chancellor in this work.

The Academic Council also resolved and asked the Committee to develop eligibility norm for recognising a Centre / Department to start Doctoral Programme and a faculty to become a Supervisor.

**Agenda No.10/AC-3/10** The Chairman to apprise regarding constitution of the "University Admission Committee" (vide Appendix- '8').

**Resolution No.10/AC-3/10** The Chairman briefed the members regarding constitution of the "University Admission Committee" comprising of the Vice- Chancellor, Chair persons of the six Expert Committees, two senior Professors, and Academic Coordinator of Masters in Development Studies programme.

The Academic Council resolved to record and approve it. As the Vice-Chancellor is also the final Appellate Authority in such matters, the Council also suggested that the functioning of this Committee will finally be governed by the Ordinances, but till such time the Vice-Chancellor in view

of his pre-occupation nominate any senior member of the Academic Council to chair the Committee in his place.

**Agenda No.11/AC-3/10** The Chairman to present the minutes of the first meeting of the "University Admission Committee" (vide Appendix-'9').

**Resolution No.11/AC-3/10** The Academic Council resolved to record and approve the recommendations of the "University Admission Committee". The Council further resolved that relaxation rules(e.g.- SC,ST,OBC,PH) for admission as circulated by U.G.C. be followed and incorporated in the guidelines for admission.

**Agenda No.12/AC-3/10** To consider the modified **Regulations for the Masters Programme pertaining to - (i) Admission , and (ii) Teaching and Evaluation** under Section 11(3) of the Central Universities Act, 2009 as recommended by the University Admission Committee.

**(Regulations are circulated vide APPENDIX- '10' & 10 'A').**

**Resolution No.12/AC-3/10** The Chairman apprised the members regarding certain modifications in Regulations for Admission, and Teaching & Evaluation approved earlier by the Academic Council(**Resolution No. 08/09 dated 10<sup>th</sup>October, 2009**) and Executive Council (**Resolution No. 11/09 dated 12<sup>th</sup>September, 2009**) .

The Academic Council considered the modified version of **Regulations for Admission** and resolved to approve it with an addition in Clause 9 - "The Vice Chancellor shall have the final authority in such cases.

The Academic Council also recorded the modified **Regulations for Teaching and Evaluation** and resolved to approve it.

**Agenda No.13/AC-3/10** The Chairman to apprise the Academic Council regarding the **Central Universities Combined Entrance Test (CUCET)**, for the academic Session 2010-2011 being conducted for admission in-

(1) Central University of Bihar,

- (2) Central University of Jharkhand,
- (3) Central University of Karnataka,
- (4) Central University of Kashmir,
- (5) Central University of Kerala,
- (6) Central University of Rajasthan, and
- (7) Central University of Tamilnadu

(Approval of VC for entrance to be conducted is circulated vide **Appendix- '11'**).

**Resolution No.13/AC-3/10** The Chairman briefed the members about the **Central Universities Combined Entrance Test (CUCET)** being conducted by the 7 Central Universities for admission in the academic session 2010-2011.

The Academic Council appreciated this initiative at the national level and **resolved** to record and approve the action taken for admissions.

**Agenda No.14/AC-3/10** To consider the list of Subject Experts for appointment and filling of the faculty positions in Biotechnology and Environmental Science and inclusion of few experts in the Expert list of Computer Science already approved by the Executive Council in its second meeting. (To be placed on the table).

**Resolution No.14/AC-3/10** The Academic Council **resolved** to approve and recommend to the Executive Council the panel of Subject Experts for appointment and filling of the faculty positions in Biotechnology and Environmental Science, and also inclusion of some more names in the approved list of Subject Experts for Computer Science and Statistics as per the Statute 18(2)(iii) of the Central Universities Act, 2009.

The list was circulated and was signed by the Vice Chancellor in presence of the members of the Academic Council (Signatures of all members present was not considered necessary).

**Agenda No.15/AC-03/10** To report the release of advertisements in newspapers for conducting "CUCET" on 19<sup>th</sup> & 20<sup>th</sup> June, 2010.(vide **Appendix- '12'**).

**Resolution No.15/AC-3/10** The Academic Council **resolved** to record the advertisement of "CUCET" released for admissions for the academic session 2010-2011.



**Agenda No.16/AC-03/10** To discuss the **Regulations** to maintain discipline in the University by the students.

**Resolution No.16/AC-3/10** The Chairman apprised the members for the need to have discipline rules for the students of the University.

The Academic Council considered the necessity of rules for discipline and also matters related to welfare of students and resolved to authorise the Vice Chancellor to constitute a Committee for this purpose.

**Agenda No. 17/AC-03/10** The Secretary to report signing of the Memorandum of Understanding between the Central University of Bihar (CUB) and UNICEF, Patna (vide Appendix- '13').

**Resolution No.17/AC-3/10** The Council resolved to record the Memorandum of Understanding signed between the Central University of Bihar (CUB) and UNICEF, Patna.

**Agenda No.18/AC-03/10** To report launching of the three months "**Certificate Course on Child Protection (CCCP)**" in collaboration with UNICEF, Patna and TISS, Mumbai w.e.f. 22<sup>nd</sup> March, 2010 and submission of the syllabus for approval (vide Appendix-'14').

**Resolution No.18/AC-3/10** The Council members were apprised about the commencement of the three months "**Certificate Course on Child Protection (CCCP)**" in collaboration with UNICEF, Patna and TISS, Mumbai w.e.f. 22<sup>nd</sup> March, 2010.

The Academic Council resolved to approve and record the syllabus of the course. This course must also have Credit System and it should accordingly be drafted and approved by the Vice Chancellor.

**Agenda No.19/AC-3/10** To consider the uniform fee structure for the academic session 2010-2011 for the new as well as old students. (vide Appendix-'15').

**Resolution No.19/AC-3/10** The Chairman apprised the members of the fee structure of the University.

The Academic Council resolved to recommend approval of the fee structure with proviso that the Vice Chancellor be authorised to extend waiver of fees to more than 20% students, if students are found deserving.

**Agenda No.20/AC-3/10** To consider introduction of "Vidyarthi Mediciam policy", a Group Mediciam Insurance Scheme provided by national Insurance Co. Ltd. For providing cashless medical treatment facilities to the existing and new students at a premium of Rs. 578/- p. a. payable by them. (vide Appendix-'16').

**Resolution No.20/AC-3/10** The Council considered the proposal of Group Insurance Mediciam Scheme for the students and resolved to recommend it to Finance Committee for consideration.

**Agenda No.21/AC-3/10** The Secretary to report receipt of the following notifications from **Ministry of Human Resource Development**, New Delhi :

1. D.O. No.F.10-1/10-Desk(U) dated 8.3.2010 regarding provision of certain concessions for the Kashmiri migrant students during the academic session 2010-2011. (vide Appendix-'17')
2. F. No. 33-1/2010-U.4 dated 1.4.2010 regarding raising of research capacities for increasing Ph.D. students numbers with a view to develop joint Ph.D. degrees. (vide Appendix-17'A')

**Resolution No.21/AC-3/10** The Academic Council recorded the letters of M.H.R.D. and resolved to approve it. The Council also resolved to consider the proposal for raising of research capacities for increasing Ph.D. students numbers with a view to develop joint Ph.D. degrees at a later date.

**Agenda No.22/AC-3/10** The Secretary to report receipt of the following notifications from **University Grants Commission**, New Delhi :

1. F. No. 50-1/2009(CU) dated 30.9.2009 regarding implementation of grant of M.Phil./Ph.D. scholars. (vide Appendix-'18')
2. D.O. No. F.21-1/2007(XI Plan) dated 6<sup>th</sup>/9<sup>th</sup> November, 2009 regarding guidelines for new scheme "Enhancing Scholarly/Faculty Resources-ENCORE" (vide Appendix-18'A')

**Resolution No.22/AC-3/10** The Academic Council recorded the letters of U.G.C. and resolved to approve it.

**Agenda No.23/AC-3/10** To consider the teaching and office working Calendar of the University for the year 2010-2011 as per UGC norms. (vide Appendix-'19')

**Resolution No.23/AC-3/10** The members were apprised about the six days teaching schedule being followed by the University. The members were also informed that the University Calendar has approximately 210 teaching days far ahead of the 180 teaching days requirement as per UGC Guidelines. The semester system needs more than 180 teaching days for completion of the syllabus.

The Academic Council resolved to record it.

**Agenda No.24/AC-3/10** To consider the Calendar of Academic Council meetings of the University till December 2010.

**Resolution No.24/AC-3/10** The Academic Council resolved to have the next meeting in the last week of October 2010 preferably between Durga Puja & Deewali.

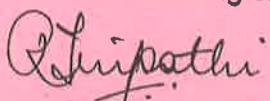
**Agenda No. 25/AC-3/10** Any other item to be further added with the permission of the Chair.

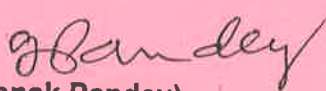
1. To consider the letter no. D.O. No. F.1-1/2008(CU) dated 22<sup>nd</sup> /29<sup>th</sup> April 2010 and suggest recommendation for onward transmission to U.G.C. (vide Appendix-'20').

**Resolution No.25/AC-3/10** The Academic Council considered the recommendations of the Committee constituted under the Chairmanship of Prof. J.A.K. Tareen and agreed to agreed to it.

The members also resolved to accept the recommendations of the Committee and convey its decision to U.G.C.

The meeting ended with vote of thanks.

  
(Mrs. Rashmi Tripathi)  
Deputy Registrar  
&  
Secretary of A.C.

  
(Prof. Janak Pandey)  
Vice-Chancellor

