दक्षिण बिहार केन्द्रीय विश्वविद्यालय
CENTRAL UNIVERSITY OF SOUTH BIHAR
(Established under Central Universities Act, 2009)
SH-7, Gaya – Panchanpur Road, Village – Karhara
Post – Fatehpur (Nepa), P.S. – Tekari, District – Gaya (Bihar) Pin- 824236
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MINUTES OF THE 26th MEETING OF THE INTERNAL QUALITY ASSURANCE CELL
Date: 16th August, 2022   Time: 03:00 P.M.
Venue: Conference Room, Administrative Building, CUSB

Members Present

(1)	Prof. Venktesh Singh, Coordinator, IQAC, CUSB	- **Coordinator**
(2)	Prof. Umesh Kumar Singh, Proctor & Head, Deptt. of Environmental Science, CUSB	- Member
(3)	Prof. S.P. Srivastava, Dean, School of Law & Governance, CUSB	- Member
(4)	Prof. Atish Prashar, Deptt. of Mass Communication & Media, CUSB	- Member
(5)	Prof. Pawan Kumar Mishra, DSW, CUSB	- Member
(6)	Dr. Sunit Kumar, Associate Professor, Deptt. of Statistics, CUSB	- Member
(7)	Dr. R.P. Singh, Associate Professor, Deptt. of Life Science, CUSB	- Member
(8)	Dr. Budhendra Kumar Singh, Associate Professor, Deptt. of Physics, CUSB	- Member
(9)	Dr. Shakti Prasad Pattnayak, Associate Professor, Deptt. of Pharmacy, CUSB	- Member
(10)	Dr. Digvijay Singh, Assistant Professor, Deptt. of Law & Governance, CUSB	- Member
(11)	Dr. Chetna Jaiswal, Assistant Professor, Deptt. of Psychological Science, CUSB	- Member
(12)	Dr. Aditya Mohanty, Assistant Professor, Deptt. of Development Studies, CUSB	- Member
(13)	Dr. Pramod Kumar Singh, Librarian, Central Library, CUSB	- Member

At the outset the Coordinator welcomed all the members and after this the agenda items were taken:-

Agenda No. 01/IQAC-26/22 To consider for recognition of already attended course/training (during Covid-19 period/promotion due) without permission of the CA, which is forwarded by the TDC.

Resolution The decision of the TDC on the requests submitted by faculty members who have attended Orientation/Refresher/training programmes without obtaining prior permission of the University /Competent Authority were placed before the IQAC for consideration. The decision made by the TDC is as under :-

1. *The programme is attended during the Covid-19 period.*
2. *Applicant's promotion was/is due within the six month from the date of completion of the course.*
3. *This exception shall be extended only once for one programme attended during the Covid-19 period.*
4. *Concerned faculty/applicant should submit an undertaking that he/she will not attend any course/programme without permission/approval of the CA.*

The matter was discussed at length and the IQAC recommends that the Orientation/ Refresher /Training completed by the faculty members till 31.03.2022 without obtaining prior permission/approval should be considered recognised for all purposes including promotion as One Time Measure keeping in view of the COVID-19 Pandemic situation and promotional growth of the concerned faculty member.

It was further recommended that only one Orientation/ Refresher /Training accomplished by a faculty member shall be recognised in the case if a faculty member has completed more than one courses without prior approval and it should not quoted as precedence in future. The faculty shall ensure prior approval/permission for attending the courses in future.

Agenda No. 02/IQAC-26/22   To prepare the departmental NAAC SSR Profile.

Resolution   The Committee discussed and resolved that all departments shall prepare their departmental NAAC SSR Profile under the supervision of the Dean up to 25.08.2022 and submit all relevant documents along with SSR to the office of IQAC before 31.08.2022. The presentation of the departmental NAAC SSR profile before HVC and IQAC team in presence of the school Dean will be performed by the Head of the department somewhere in the first and second weeks of September 2022.

Agenda No. 03/IQAC-26/22   To consider the feedback form from the Non-Teaching Staff.

Resolution   The Committee has discussed the low response of the feedback of the non-teaching employees of the university and resolved that; the matter should be referred to the Dy. Registrar (Non-Teaching) for further needful and necessary action.

The meeting ended with vote of thanks

(Prof. Venktesh Singh)
Coordinator, IQAC

(Prof. K. N. Singh)
Vice Chancellor & Chairperson, IQAC