

PROCEDURE FOLLOWED IN DECISION MAKING

Details of the powers and duties of officers and employees of CUSB

All proposals/cases are put up by the dealing Assistant/Clerk after which they are scrutinized at the level of Assistant Registrar (AR)/Section officer (S.O). The AR/S.O with his/her observations/remarks, forwards the file to the Deputy Registrar (DR) as the case may be. Further, the file is to be sent to the Registrar on recommendation of DR/COE/FO. The decisions are taken either by the Registrar, or Vice Chancellor as per the procedure laid down under the University Act/Policy/ Ordinance.