



CENTRAL UNIVERSITY OF SOUTH BIHAR
SH-7, Gaya- Panchanpur Road, Village- Karhara, Post- Fatehpur,
P.S- Tekari, District- Gaya (Bihar) PIN- 824 236

TENDER NOTICE FOR DISPOSAL OF IT MATERIALS

The Central University of South Bihar invites sealed tenders for the “**Disposal of Scrap IT Materials**” for CUSB Panchanpur, Gaya from reputed vendors. The last date and time of submission of tender document is **14/11/2022 by 4:00 PM**. The detailed tender document is available on the University website **www.cusb.ac.in**. The cost of tender form is Rs. 500/- and can be purchased by payment in the form of Demand Draft, from Central University of South Bihar. The tender forms can also be downloaded from University website and be accompanied by DD of Rs. 500/- in favour of ‘Central University of South Bihar’, payable at Gaya. Duly filled in tender is to be sent by Speed Post/ Registered Post/ By Hand (to be dropped in Tender Box) on following Address: -

To,
The Registrar
(Tender Document)
Central University of South Bihar
SH-7, Gaya- Panchanpur Road,
Village- Karhara, Post- Fatehpur
P.S- Tekari, District- Gaya (Bihar), PIN- 824 236
Email- registrar@cub.ac.in
Website- www.cusb.ac.in
Contact – 0631-2229519

CPP Portal web site: www.eprocure.gov.in/epublish/app/epublish/app

Index for Tender Form

Sl. No.	Items	:	Details
1.	Tender Notice No. and date	:	CUSB/PSD/IT/Disposal/T/20/2022-23, Dated: 19/10/2022.
2.	Name of work	:	Tender Bid Document for the “ Disposal of Scrap IT Materials ” for Central University of South Bihar.
3.	Tender Fee	:	Rs. 500/- in form of Demand Draft
4.	Earnest Money Deposit	:	Earnest money amount shall be Rs. 10,000/- in shape of Demand Draft drawn in favour of Central University of South Bihar, payable at Gaya from any scheduled Bank.
5.	Start of submission of Bids	:	19/10/2022

6.	Last date and time for Receipt of Bids	:	14/11/2022 by 04:00 PM
7.	Date and Time of opening of Technical Bids	:	14/11/2022 by 04:30 PM
8.	Place of opening of Bids	:	CUSB Gaya.

Details of items for Auction (Annexure 'A'):

Sl. No.	Item Name	Qty.	Status	EMD Amount
1.	CPU	11	Not Serviceable	Rs. 10,000/-
2.	MONITOR	11	Not Serviceable	
3.	KEYBOARD	11	Not Serviceable	
4.	OFFLINE UPS	6	Not Serviceable	
5.	BATTERY 42AH (SMF)	29	Not Serviceable	
6.	BATTERY 7AH (SMF)	30	Not Serviceable	
7.	OTHER IT WASTE (Keyboard, Mouse, Toner/ Cartridges, CPU Stand etc.)	200 Kg. (Approx.)	-	
8.	CAT 5E/CAT 6 (Multiple cut wire)	100 Kg. (Approx.)	-	

The scrap IT materials can be inspected at CUSB Gaya Campus between **01/11/2022 to 07/11/2022** from 10:00 AM to 04:00 PM with prior appointment.

Last date for the submission of sealed quotations	14/11/2022 upto 04:00 PM
Opening of the sealed quotations	14/11/2022 at 04:30 PM

Important Notes:

1. Bidders are requested to **read the complete tender document** and **must visit the site** to understand its locality, terrain, surrounding conditions etc. **before submission of Bids**.
2. Order shall be placed to **Highest Quoted Price** for total amount of all disposal materials as per Price Bid Proforma of this tender submitted by the bidders.
3. Queries related to tender may be send by the intended bidder at registrar@cub.ac.in, so1@cub.ac.in.
4. For further information, visit University Website – (www.cusb.ac.in).

Registrar

Check List for the Tender

We hereby declare that the following requirements have been fulfilled by us –

- 01.** Tender Fee **Rs. 500/-** in form of Demand Draft in favour of “Central University of South Bihar”, Payable at Gaya.
- 02.** Earnest Money Deposit (EMD) of **Rs. 10,000/-** in form of Demand Draft in favour of “Central University of South Bihar”, Payable at Gaya.
- 03.** Copy of PAN Card and GST No.
- 04.** Copy of ITR of the last two years.
- 05.** Documentary evidence for the turnover of last two years.
- 06.** Experience certificate of job in related areas/ copy of work order.
- 07.** Duly filled in ‘PRICE BID PROFORMA’
- 08.** Certificate that e-waste items out of old/obsolete/unserviceable items will be stored/process/disposed off as per Rule(s) of E-waste (Management and Handling) rules, 2016 as applicable notified by the Ministry of environment and Forests vide notification dated 23 March 2016 or any other notification subsequent to it .
- 09.** Every page of the tender documents and the enclosed copies of the certificates must be signed with seal.

Date:

Signature with seal

Bidder Information
(Technical BID)

Following proforma should be filled in and duly signed by the firm and send alongwith the bid.

1.	Tender Ref. No.	CUSB/PSD/IT/Disposal/T/20/2022-23
	Tender date	19/10/2022
2.	Name of the Firm :	
3.	Postal Address of the Office of the Firm (Attach Proof)	
4.	Details of Demand Draft for Tender Fees in favour of Central University of South Bihar, Payable at Gaya (Non Refundable) (i) Demand Draft No. : (ii) Date of Issue : (iii) Issuing Bank : (iv) Amount :	
5.	Details of Demand Draft for EMD in favour of Central University of South Bihar, Payable at Gaya (Refundable). (i) Demand Draft No. : (ii) Date of Issue : (iii) Issuing Bank : (iv) Amount :	
6.	<u>Contact Information :</u> (a) Name of the contact person : (b) Telephone Number : (c) Mobile Number : (d) Fax Number : (e) E-Mail : (f) Website address, if any :	

7.	Kind of Firm Name and address of Directors/Managing Directors/Proprietor/Partners	
8.	Whether you are income tax payee? If yes, please submit a copy of Income tax return filed for last two years .	(i) 2021-22 (ii) 2020-21
9.	(a) Your Permanent Account No. (PAN) : (b) Your Goods and Service Tax (GST) No. : (Certified copy be enclosed)	
10.	Bank Details (a) Name of the Bank : (b) Address : (c) Bank Account No. : (d) Name of the Account holder : (e) IFSC code :	
11.	Annual Turnover of the firm for the LAST TWO FINANCIAL YEARS : (a) 2021-22 : (b) 2020-21 : Please attach Audited/Certified copy of Balance Sheet/Turnover Certificate issued by Chartered Account, if applicable.	
12.	Copy of Experience of job in related areas: 1. 2.	
13..	Have your firm ever been debarred / blacklisted for doing business from any Government Organization? If No, Please furnish an affidavit raised on non – judicial stamp paper of Rs.100/-.	



General Terms & Conditions

1. **Advertised Tender Enquiry is based on 'Single Bid System'.**
2. Submission of offer : Individuals/Agencies shall submit their offer in sealed envelope duly super scribed as **"Disposal of Scrap IT Materials : As is where is basis"** situated at CUSB Gaya along with Tender Number.
3. **Bidders are requested to read the complete tender document and must visit the site to understand its locality, terrain, surrounding conditions etc. before submission of Bids.**
4. All the bidders shall ensure compliance with the provisions contained in **E-Waste (Management) Rules-2016** and **guidelines issued by the Govt.** for disposal/recycling in an environment friendly manner and any other notifications notified thereafter by the Govt. Of India/State Govt./ Union Territory.
5. The bidders shall submit an undertaking/certificate that e-waste items out of old/obsolete/unserviceable items will be stored/process/disposed off as per Rule (s) of E-waste (Management and Handling) rules, 2016 as applicable notified by the Ministry of environment and Forests vide notification dated 23 March 2016 or any other notification subsequent to it .
6. Bidders are requested to read the complete tender terms and **must visit the site** before submission of bids to assess the valuation of scrapped IT materials.
7. The Tender document (each page) must be signed by the authorized representative/ tenderer as a token of acceptance of the condition laid down in the tender document.
8. EMD must be attached in the shape of demand draft along with tender document.
9. The EMD shall be refunded to the unsuccessful bidder only after the execution of the contract. No interest is payable on the EMD.
10. The EMD amount of the successful bidder shall be adjusted against the final bid value offered and accepted by the Competent Authority.
11. The envelope containing bid shall be addressed to :
"The Registrar, CENTRAL UNIVERSITY OF SOUTH BIHAR (Tender Document), SH-7, Gaya- Panchanpur Road, Village- Karhara, Post- Fatehpur, Gaya – 824236".
12. Tender/Quotation received without depositing the Earnest Money Deposit (EMD) shall be rejected summarily.
13. The bid validity period shall be 90 days.
14. The successful bidder must deposit the bid value within **Two (2) working days** of its acceptance and lift the stores within **seven (07) working days** from the date of deposit of full value of the stores, offered.
15. **Order shall be placed to Highest Quoted Price for total amount of all disposal materials as per Price Bid Proforma of this tender submitted by the bidders.**

16. If the first successful bidder fails to lift the items within the prescribed time limit, the order shall be diverted to 2nd highest bidder at the discretion of the Competent Authority and the EMD shall be forfeited accordingly. The process shall be applicable for the successor bidders.
17. Deadline for Submission of Bid: Sealed bid may be submitted by speed post or by dropping in the tender box available in the office not later than the date and time specified in the Tender.
18. Late Bid: Any bid received late after the deadline for submission of the bid shall be rejected and returned un-opened to the bidder.
19. Opening of Bid: Bids shall be opened before the members of CPC in presence of authorized bidder's representatives, if any.
20. **Payment terms:** The entire amount so offered shall be submitted to CUSB Gaya within 02 days from date of receipt/acceptance of contract order.
21. CUSB Gaya shall not be responsible for any extra liability towards the transportation, taxes etc during the process of lifting the material from the University premises. Labour, transport and other arrangements will have to be made by the purchaser at their risk, cost and responsibility.
22. The material will be disposed of in a single lot and the bidders will have to submit price accordingly as per price bid proforma.
23. The auction is on "**As is where is basis**" Ex-Godown in unpacked condition and the buyer shall have to ascertain and get satisfied with conditions of stores before the participation and no complaints what so ever, thereafter will be entertained by the University.
24. **The time period for taking out the materials from the campus of CUSB Gaya is 07 (Seven) days from the date of depositing the full offered value of the stores.**
25. No part/portion of the lot shall be allowed to lift.
26. A ground rent charges of 5% per day of the quoted amount will be charged if bidder fails to lift the lot within given time frame as specified in the contract order unless the extension of time period is granted by the Competent Authority for the purpose.
27. Delivery shall be done by the authorized person by the firms having proper Identity Card and Authorization Letter.
28. The bidder shall ensure that all standard safety norms are followed during the entire process. The bidder will employ his own labour and means at his own cost and risk for removal/collection/shifting and carriage of stores.
29. CUSB Gaya reserves the right to postpone/withdraw/cancel the tender without assigning any reasons, thereof.
30. In case of discrepancies between the English version of this Tender Document and its Hindi translation, the English version shall prevail.
31. The decision of CUSB Gaya shall be final and binding on either side.

Registrar



CENTRAL UNIVERSITY OF SOUTH BIHAR

SH-7, Gaya- Panchanpur Road, Village- Karhara, Post- Fatehpur,
P.S- Tekari, District- Gaya (Bihar) PIN- 824 236

Tender No.-CUSB/PSD/IT/Disposal/T/20/2022-23, Dated: 19/10/2022.

Tender Bid Document for the “Disposal of Scrap IT Materials” for Central University of South Bihar

Price Bid Proforma

I/We _____

after inspecting the proposed lot hereby submit my / our offer for the purchase and carriage of complete Scrap/ Obsolete/ Unserviceable materials as mentioned in the annexure of the tender document on “**As is where is basis**” situated at CUSB Gaya within the stipulated time to be fixed by the office.

Sl. No.	Item Particulars	Total Quoted Price including GST and other charges (in Rs.)
1.	As per - Details of items for Auction (Annexure ‘A’) mentioned on page No. 02.	
Total amount in words (Rs.)		

1. Above price is including all taxes and charges. No extra cost shall be paid beyond the quoted value.
2. I/We have read all terms and condition of the tender and bond to abide by as per norms.
3. I/We have visit the site and accordingly quote the existing price as per materials physical availability and status.
4. The auction is on “**As is where is basis**”
5. If the offered price is accepted, I/We hereby agree to abide and fulfill all the terms and conditions of the tender.
6. EMD (refundable) of **Rs. 10,000/-** is deposited in the shape of Demand Draft in favor of Central University of South Bihar, Payable at Gaya.
7. I shall deposit the full amount within two working days (at my/our risk) from the date of acceptance of the offered bid and lift the material within seven days from the date of deposit of full value offered/ accepted, failing which it shall remain open for the University to forfeit the EMD and initiate action deemed fit.

Dated: _____

Signature: _____

Name of Tenderer: _____

Address: _____