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Guidelines for faculty members of Central University of South Bihar to act as a Co-Supervisor/Co-Guide of the Research Scholar of the other institutions

As per the UGC (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2016, only full-time regular faculty member may appoint as a Co-Supervisor from outside the institution. This document comprises general guidelines, eligibility criteria and conditions to act as Co-Supervisor for the external institution (Institute/University).

1.1 Eligibility criteria and condition for external Institutions:- All regular faculty members of central University of South Bihar may act as co-supervisor in International/Indian educational/research Institution(s) shall satisfy the following criteria or conditions:

- 1.11 Foreign/Indian Institution is accredited, by an Assessment and Accreditation Agency, with the high grade or threshold level in their homeland. Foreign Higher Education Institution figuring in top 500 of Times Higher Education or QS World University ranking at the time of application.
- 1.12 In case of Foreign Institution(s); it has operative arrangements in India through Indian Educational Institution(s) by way of collaboration.
- 1.13 In case of Indian Educational/Research Institution(s) at the time of application, the host institute must satisfy one of the following eligibility criteria:
 - 1.13.1 Institutes/Universities awarded with the status of Institute of Eminence.
 - 1.13.2 Institutes /Universities awarded with the status of Institute of Importance.
 - 1.13.3 Central/State-funded universities/institutes have valid accreditation of National Assessment and Accreditation Council (NAAC) with more than or equal 3.26 CGPA for three consecutive cycle and also scored more than 3.0 CrWGP (Criterion-wise Weighted Grade Point) in Research, Consultancy and Extension Criterion.
 - 1.13.4 Central/State-funded universities/institutes scored more than 35 marks in the Research, Professional Practice & Collaborative Performance (RPC) parameter and secured their NIRF ranking within the top 100 positions in the overall category for the last three preceding years.
 - 1.13.5 Central/State-funded universities scored more than 35 marks in the RPC parameter and secured their NIRF ranking within the top 100 positions in the university category for the last three preceding years.
 - 1.13.6 Central/State-funded universities/institutes of engineering scored more than 35 marks in the RPC parameter and secured their NIRF ranking within the top 100 positions in the engineering category for the last three preceding years.

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- 1.13.7 Central/State-funded universities/institutes of pharmacy scored more than 30 marks in the RPC parameter and secured their NIRF ranking within the top 50 positions in the pharmacy category for the last three preceding years.
- 1.13.8 Central/State-funded universities/institutes of management scored more than 20 marks in the RPC in parameter and secured their NIRF ranking within the top 50 positions in the management category for the last three preceding years.
- 1.13.9 Central/State-funded universities/institutes of law scored more than 15 marks in the RPC parameter and secured their NIRF ranking within the top 20 positions in the law category for the last three preceding years.
- 1.13.10 Central/State-funded universities/institutes of economics, social science, and education, the department has published a minimum two (2) articles annually per faculty in SCOPUS, Web of Science, or peer-reviewed journals with acceptable quality as per the UGC care list in the last three preceding years and department should have experience to run at least five projects.
- 1.13.11 Institutes funded by any Ministry of India or funding agencies of Government of India such as :
 - 1.13.11(a) Council of Scientific & Industrial Research (CSIR)
 - 1.13.11(b) Indian Council of Social Science Research (ICSSR)
 - 1.13.11(c) Indian Council of Historical Research (ICHR)
 - 1.13.11(d) Indian Council of Philosophical Research (ICPR)
 - 1.13.11(e) Indian Council of Medical Research (ICMR)
 - 1.13.11(f) Indian Council of Agriculture Research (ICAR)
 - 1.13.11(g) Indian Space Research Organization (ISRO)
 - 1.13.11(h) Defence Research and Development Organization (DRDO)
 - 1.13.11(i) Department of Biotechnology (DBT)
 - 1.13.11(j) Department of Space (DoS)
 - 1.13.11(k) Department of Atomic Energy (DAE)
 - 1.13.11(l) Department of Science and Technology (DST)
 - 1.13.11(m) Department of Earth Sciences (DSE)
 - 1.13.11(n) Ministry of Environmental, forest and Climate Change
 - 1.13.11(o) Ministry of Earth Sciences (MOES)

- 1.14 Principal Investigator (PI)/ Co-Principal Investigator (Co-PI) of collaborative major research project can be exempted from clause 1.13 to co-supervisor the Ph.D. students outside the CUSB.

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1.2 Procedure for approval:

- 1.2.1 The entire Department/Centers/School faculty acting as co-supervisor to a Foreign/Indian Educational Institutions shall obtain prior approval from Department Research Committee (DRDC) and the competent authorities of the CUSB.
- 1.2.2 The maximum limit for supervising Ph. D. students as a Co-Supervisor outside the Central University of South Bihar at a time should not be more than 20% of the total intake Ph. D. students of the department. Each Faculty member can co-supervise maximum one student at a time outside the Central University of South Bihar. Teacher Council/DRDC shall take into consideration the availability of infrastructure, collaboration responsibility, and the teaching commitments of the co-supervisor.
- 1.2.3 Abide by way other condition(s) prescribed by the Government of India/UGC/ Statutory Regulatory Bodies/University rule and regulation from time to time.

1.3 Co-supervisor Policy:

A home institution refers to the institution “A”, where a student is a full-time student, and from where he/she is expected to graduate. A host institution refers to an institution “B” (CUSB) that accepts a student to act as co-supervise on a pre-determined Ph.D. programme of home institution (external). The regular faculty members of CUSB may act as co-supervisor to Ph.D. students of external institute based on above criteria will be guided by the principles listed below:

- 1.3.1 The Ph.D. students enrolled in home institute would require to use expertise/facilities on a regular basis from CUSB may also need to include a co-supervisor from respective department of CUSB based on above mentioned criteria.
- 1.3.2 Admission and other requirements including completion of course work will be governed by the home institution (External Institutes).
- 1.3.3 Exchange student(s) will be selected by mutual agreement between the “A” and the “B” and by the approval of DRDC and the competent authority of the CUSB.
- 1.3.4 An exchange student(s) will continue to be treated as full-time student at his/her home institution “A”.

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- 1.3.5 An exchange student(s) will be considered as full-time "exchange" student at the host institution "**B**".
- 1.3.6 CUSB will provide suitable accommodation for student depending on the availability of accommodation on the paid basis.
- 1.3.7 The co-supervising student(s) will pay tuition and other fees at their home institution "**A**".
- 1.3.8 For mentoring purpose co-supervising student(s) will pay laboratory fees, library fees of one full semester and for the specific chemicals charges to the host institution "**B**" or as suggested by the DRDC.

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