

CENTRAL UNIVERSITY OF SOUTH BIHAR

SH-7, Gaya-Panchanpur Road, Village –Karhara, Post Fatehpur,
PS- Tekari, District - Gaya, Bihar - 824236

Minutes of 28th Meeting of the
University Admission, Teaching and Evaluation Committee (UATEC)
Date: 07.05.2021 Time: 12:00 P.M.

Members Present

1	Prof. Kaushal Kishore, Dean, School of Education, CUSB	Chairperson
2	Prof. Pawan Kumar Mishra, Dean , School of Law & Governance, CUSB	Member
3	Prof.. H. K. Nigam, Dean, SMSCS, CUSB	Member
4	Prof. Atish Parashar, Dean of Students Welfare, & Professor, SMAA, CUSB	Member
5	Dr. Asheesh Shanker, Associate Professor, Department of Bioinformatics, CUSB	Member
6	Dr. Prabhat Ranjan, Assistant Professor, Deptt. of Computer Sci., CUSB	Member
7	Dr. Amrita Srivastava, Assistant Professor, Department of Life Science, CUSB	Member
8	Dr. Girish Chandra, Assistant Professor, Deptt. of Chemistry, CUSB	Member
9	Dr. N. L. Devi, Assistant Professor, Department of Environmental Science, International Students' Advisor, CUSB	Member
10	Mrs. Rashmi Tripathi, Controller of Examinations	Member Secretary
11	Prof. Krishnan Chalil, Head, Department of Development Studies, CUSB	Special Invitee
12	Prof. Suresh Chandra, Head, Department of Hindi, CUSB	Special Invitee
13	Prof. Brajesh Kumar, Head, Department of Comm. and Business Studies, CUSB	Special Invitee
14	Prof. Rizwanul Haque, Head, Department of Biotechnology, CUSB	Special Invitee
15	Prof. Umesh Kumar Singh, Head, Department of Environmental Science, CUSB	Special Invitee
16	Dr. Anil Kumar Singh Jha, Head, Department of Sociology, CUSB	Special Invitee
17	Dr. Rathi Kanta Kumbhar, Head, Department of Economic studies and Policy, CUSB	Special Invitee
18	Dr. Amiya Priyam, Head, Department of Chemistry, CUSB	Special Invitee
19	Dr Vivek Dave, Head, Department of Pharmacy, CUSB	Special Invitee
20	Dr. Vipin Kumar Singh, Head, Department of English, CUSB	Special Invitee
21	Dr. Ashish Kumar Singh, Head, Department of Physical Education, CUSB	Special Invitee
22	Dr. Narsingh Kumar, Assistant Professor, Department of Psychological Sc., CUSB	Special Invitee

23	Dr. Jainath Yadav, Head (I/c) Department of Computer Sci., CUSB	Special Invitee
24	Dr. Sudhanshu Kumar Jha, Head (I/c), Department of Historical Studies & Archeology, CUSB	Special Invitee

Member could not attended the meeting -

1	Dr. Ram Kumar, Dean, School of Earth, Biological & Envi. Sci., CUSB	Member
2	Col. Rajiv Kumar Singh, Registrar	Member

In the wake of situation arising out of sudden outbreak of second wave of COVID-19 an emergent meeting of University Admission Teaching and Evaluation Committee (UATEC) was held on 07.05.2021 to discuss the imminent academic issues particularly related to conduct of examinations. The Heads of all the Departments also attended the meeting as special invitees.

At the outset, the Chairman welcomed all the members present in the meeting and expressed his concern about the well-being of the employees and their family members in this time of crisis due to second wave of COVID-19. He briefed about the issues to be discussed in the meeting and after that the agenda was taken up seriatim.

Item No.01/UATEC-28/21

To discuss about the conduct of end-term examinations of 4th semester students of postgraduate programmes (session 2019-21) alongwith the students of 4th, 6th, 8th & 10th semesters of undergraduate law and education programmes scheduled from 17.05.2021 in the light of the directives of Ministry of Education, Government of India vide letter D.O.No.Secy(HE)/MoE/2021 dated 03.05.2021.

Resolution No.01/UATEC-28/21

The Member Secretary briefed about the directives issued by Ministry of Education, Government of India vide letter D.O. No. D.O.No.Secy(HE)/MoE/2021 dated 03.05.2021, whereby the Centrally funded Higher Educational Institutions have been urged to defer the examinations in offline mode scheduled in the month of May, 2020 due to the second wave of COVID-19. However, it has been advised to conduct the examinations in online mode.

Referring to the academic calendar, she conveyed that the end-terms examinations of 4th semester students of postgraduate programmes (session 2019-21) alongwith the students of 4th, 6th, 8th & 10th semesters of undergraduate law and education programmes are scheduled from 17.05.2021 onward in offline mode which does not seem feasible in the present prevailing situation of spread of COVID-19. She further informed in the light of directives of Ministry of Education, Government of India a notice regarding deferment of end-term examinations scheduled from 17.05.2021 has been issued on 06.05.2021.

After the initial briefing of the Member Secretary, the Chairman requested all the Heads to share the details about the present status of online teaching and completion of

syllabus of the programme offered by respective Departments and sought their opinion regarding teaching and examination of practical courses.

On the basis of the information given by the Heads of Departments it appeared that the online teaching of few theory papers which was supposed to be completed by mid of this month would now be completed by 10th of June, 2021 due to ailment of many faculty members or their family members on account of COVID-19.

The Head of Department of Economics informed that they are working on conduct of practical classes of Econometrics in online mode for the students having laptops facility and it will be completed by 10th June, 2021.

The members discussed the feasibility of conduct of practical courses/dissertations, timeline of completions of theory papers in online mode, conduct of continuous internal assessment and other issued related to conduct of end-terms examinations at length and after detailed deliberation following resolutions were made:

- (i) The UATEC ratified the notice issued on 06.05.2021 with regard to deferment of end-term examinations scheduled from 17.05.2021 in the light of directives of Ministry of Education, Government of India.
- (ii) It was decided to complete the online teaching of theory courses in the running semester by 10th June, 2021.
- (iii) It was agreed to segregate such practical courses/dissertations which may be conducted through online mode for which physical presence of the students is not required and complete these courses in online mode by 10th June, 2021. The HoDs were requested to discuss the matter with their departmental colleagues and communicate to the CoE by the 15th of May,2021 regarding the conduct of classes and the exam of such practical courses.
- (iv) It was decided to conduct the end-term examinations of the theory courses and practical courses/dissertations (completed in online mode) for the students of 4th semester of postgraduate programmes (session 2019-21) alongwith the students of 4th, 6th, 8th & 10th semesters of undergraduate law and education programmes in online mode tentatively after second week of June, 2021. The exact schedule of the end-term examination will be announced in due course. A notice in this regard be issued for information of all concerned.
- (v) It was decided to conduct online examinations in accordance with the “Interim Regulations for conducting the On-line Open Book UG/PG Examination for final semester students during Covid-19 Period” approved by the Academic Council in its 19th meeting held on 29th July, 2020. It was also agreed that faculty may start preparing the QPs for the upcoming exams as per the said Regulations.
- (vi) The online examination will be conducted in one phase unlike the conduct of offline examination in phased manner.
- (vii) The result of such programmes of studies having only theory courses and/or practical courses completed in online mode will be announced after the conduct of examinations.
- (viii) It was decided that the remaining left out practical courses which cannot be taught/evaluated in online mode may be conducted once the situation appears

to be normal when the concerned students will be able to be present physically in the campus. The results of the programmes of studies having such practical courses will be announced only after conduct of examinations of practical courses in physical mode.

- (ix) If the current situation of pandemic prevails, the end-term examinations of the 2nd semester of postgraduate, undergraduate and PG Diploma programs and examination of course work of Ph.D program scheduled in July 2021 as per Academic calendar be also held in online mode.

Item No.02/UATEC-28/21

To discuss and consider the minutes of various Departmental Committee(s) meetings regarding admission of foreign students received through Indian Council of Cultural Relations, New Delhi in forthcoming Academic Year 2021-22.

Resolutions No. 02/UATEC-28/21

The Member Secretary informed that the Indian Council of Cultural Relations (ICCR) has forwarded thirteen (13) applications of foreign students for admission in various Departments in the forthcoming session with a request to consider them as per the eligibility criteria of the respective programmes of studies and also requested to convey the date of commencement of classes in the forthcoming session.

The Nodal Officer, International Students Affairs, CUSB Dr. N. L. Devi further informed that these applications have been sent to the concerned Departments for consideration by the Departmental Committees. However, so far only four Departments have responded with the recommendations of Departmental Committees. She requested to the remaining Departments to send their response at the earliest for onward transmission to ICCR. She also apprised that while considering the eligibility criteria of the candidates from abroad the Departmental Committees should check the language proficiency certificate and equivalence certificate as a mandatory criteria for admission in any programme of studies.

It was decided that in view of second wave of COVID-19 no exact date for commencement of classes in the forthcoming session may be communicated at this stage.

It was further decided to constitute an International Students' Centre /Cell defined in the *guideline for admission of Foreign Nationals in various programmes* which will scrutinize the applications received from ICCR before forwarding the same to the concerned Departmental Committees.

Any other item with permission of the Chair.

Item No.03(i) /UATEC-28/21

To discuss about the status of CUCET – 2021 and admission process for the forthcoming session 2021-22.

Resolution 03 (i)/UATEC-28/21

The Chairman made a query about the present status of entrance examination to be conducted for admissions in the forthcoming session. The Member Secretary apprised about the last meeting organised by National Testing Agency (NTA) with regard to common entrance test to be conducted for admission for all Central Universities. However, follow up action in this matter by NTA is yet to be received.

The UATEC made a resolution to request the Hon'ble Vice-Chancellor to place the concern of the University regarding the admissions in the forthcoming session with the appropriate Authorities like NTA and MoE.

Item No. 3 (ii)/UATEC-28/21

To discuss the admission criteria in Ph.D. Ordinance

Resolution No. 03 (ii)/UATEC-28/21

Prof. Suresh Chandra, Head, Department of Hindi raised his concern about the admission process of Ph.D. Programmes and allocation of Ph.D. students to the faculty members for Ph.D. guidance. He requested that while making advertisement for Ph.D. admission the number of seats should be announced on the basis of the willingness of prospective guides/supervisors in place of the total number of vacant seats according to the maximum quota of a faculty member. He further advised to amend the provision regarding the minimum qualifying marks in Part B/Interview for admission in Ph.D. Programmes and to make a provision for relaxation of 5% marks for SC/ST/OBC and PwD candidates which has not been provided in the existing ordinance.

The UATEC resolved that in future the announcement of seats for admission in Ph.D. programmes will be made on the basis of the willingness of prospective guides/supervisors hence the DRDC of all Departments be careful while sending the number of seats to be advertised for admission and the Controlled of Examinations also while making advertisement for admission in Ph.D. programmes only declare such number of seats as forwarded by the respective DRDC.

As regards, the amendment proposed for relaxations of 5% marks in Part B/interview for admission in Ph.D. programmes the UATEC resolved to forward the proposal to the committee constituted to review the Ph.D. Ordinance for insertion and accordingly amendments in the related provisions in Ph.D. Ordinance.

Item No. 03 (iii)/UATEC 28/21

To consider the conduct of re-examination for the students of Odd semester (July-December, 2020) who could not appear in the end-term examination in offline mode conducted from 30th December, 2020 to 25th February, 2021.

Resolution No. 3 (iii)/UATEC-28/21

Several Heads of Departments raised the concern of such students who could not appear in the end-term examination conducted in offline mode from 30th December, 2020 to 25th February, 2021 for the students of Odd semester (July-December, 2020) due to any reason associated with COVID-19. It was also reported that a number of grievances have been received from such students through Public Grievance Portal.

The UATEC resolved that the list of such students across all the Programmes of Studies who could not appear in the end-term examination conducted in offline mode from 30th December, 2020 to 25th February, 2021 be prepared by the Academic Section and the re-examination of these students be conducted at the earliest. The examinations to be conducted for these students would not be considered as backlog examination and no backlog examination fee will be charged from the such students.

Item No. 3 (iv)/UATEC-28/21

To discuss the conduct of meetings of Board of Examiners (BoE) for undergraduate programmes.

Resolution No. 3 (iv)UATEC-28/21

Keeping in view of prevailing situation of second wave of COVID-19 the UATEC resolved to conduct the meetings of Board of Examiners (BoE) for undergraduate programmes in online mode. The external members of the BoE shall be paid admissible honorarium for these online meetings as per rules.

The meeting ended with vote of thanks to the Chair.



(Mrs. Rashmi Tripathi)
Member Secretary



(Prof. Kaushal Kishore)
Chairperson