



CENTRAL UNIVERSITY OF SOUTH BIHAR

SH-7, Gaya- Panchanpur Road, Village- Karhara, Post- Fatehpur,
P.S- Tekari, District- Gaya (Bihar) PIN- 824 236

Limited Tender Enquiry (For University empanelled vendors/ firms only)

Subject: Printing and Supply of "Answer Book."

To,

M/s. _____

Dear Sir/Madam,

Central University of South Bihar Gaya invites proposals for Gaya Campus for Printing and Supply of **"Answer Book"** as per specification mentioned below (Annexure 'A') from the empanelled printers of the University. You are requested to kindly send the quotations/ proposals latest by **11/12/2017 till 4:00 PM** to the below mentioned address:

To,
The Registrar
Central University of South Bihar
SH-7, Gaya- Panchanpur Road,
Village- Karhara, Post- Fatehpur,
P.S- Tekari, District- Gaya (Bihar)
PIN- 824 236

Index for Tender Form

Sl. No.	Details	:	Deadline
1.	Tender Notice No.	:	CUSB/PSD/ACAD/TENDER/ 14 /2017-18, Date: 01/12/2017
2.	Name of work	:	Printing and Supply of "Answer Book"
3.	Earnest Money Deposit	:	₹ 5,000/-
4.	Start of submission of Bids	:	01/12/2017
5.	Last date and time for receipt of Bids	:	11/12/2017 by 4:00 PM
6.	Place of opening of Bids	:	CUSB Panchanpur, Gaya

Tender documents will be on single bid system and must be accompanied by the Bid Security Form/Earnest Money Deposit (Refundable). The Earnest Money Deposit is to be paid in the form of Bank Draft in favour of the Central University of South Bihar payable at Gaya.

Price Bid: The bidder has to quote the rate per copy. The rate quoted should be inclusive of all taxes, freight charges, scanning, composing, cutting, pressing, binding etc.. **The printer would carry out the printing only after the approval of the sample copy by the University.** The University reserves the right to cancel the



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tender, if any false information is furnished or to award the tender to L-2 on L-1 rates if the successful Tenderer fails to execute the job as per the University's specification and time schedule.

Terms & Conditions:

1. Enquiry will be sent by courier/ registered post/ speed post/ by hand (to be submitted in Tender Box) and will not be accepted after last date of submission.
2. The relevant papers in regards to eligibility criteria, EMD should be in sealed envelope. Bidders should clearly mentioned NIT reference on envelop **CUSB/PSD/ACAD/TENDER/14/2017-18, Dated: 01/12/2017. EMD should be in favour of "Central University of South Bihar" Payable at Gaya.**
3. The rate offered should be quoted **F.O.R CUSB Gaya Campus.**
4. In case of Ex-Godown terms the amount of packaging forwarding freight etc. should clearly be mentioned by percentage or lump sum amount. Current rate of tax as and other statutory levels must be mentioned.
5. The delivery period should be within 1-2 weeks.
6. The firms are requested to give detailed description and specification together with detailed drawings and printed leaflets and literature of the articles quoted.
7. Quotation should have validity of at least 90 days from the date of opening.
8. The right to reject all or any of the quotations and to split up the requirements or relax any or all of the above conditions without assigning any reason is reserved.
9. The penalty @ 1% per week subject to a maximum of 10% of the delivery price will be deducted from the balance payment if supply is not completed within stipulated period.
10. Our standard payment terms & condition is 100% against delivery and successful installation and approval.
11. Unless otherwise stated delivery of goods at **CUSB Gaya Campus** as per conditions as specified in Purchase Order.
12. Copies of GST registration certificate of the firm, with the TIN number clearly indicated therein will have to accompany the quotation to be submitted.
13. The bid documents are not transferrable and the seal and signature of the authorised official of firms must appear on all the papers and envelops submitted.
14. The quotation should be complete in all respects and duly signed wherever required. Incomplete and unsigned offer will not be accepted.
15. The quotations are liable to be rejected if the fore going conditions are not complied with.
16. Printed conditions of the firm, if any, will not be binding on us.
17. Late and delayed tender will not be considered.
18. All disputes are subject to exclusive jurisdiction of Competent Court and Forum in Gaya, India only.
19. CUSB reserves the right to cancel the tender at any stage.
20. Compliance sheet about the specification asked must be enclosed with the proposal.
21. The bidders to submit the signed copy of tender document with the proposal.

Sd/-
Registrar



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P.S- Tekari, District- Gaya (Bihar) PIN- 824 236

Annexure - A

Specifications

Sl. No.	Items Details with Specification	No. of copies	No. of pages	Rate Per	
				Copy (Rs.)	Double Color
1.	End-Term Answer Books containing 32 Pages made of "70 GSM Maplitho Printing Paper manufactured by reputed paper mills" with thread stitching (on the left side of short edge), proper stapling and Serial numbering. The first page containing the columns for student and examination particulars and table for markings and the overleaf containing instructions to candidates in English and Hindi shall be black in colour. It shall contain 20 lines in blue on each page of 30 inner pages with red double-lined left margin. The entire book shall be punched with perforated letters "CUSB". Size (in Cm) - 22.0 cms. X 28.4 cms.	1 Lakh	32		
2.	Mid-Term Answer Books containing 08 Pages made of "70 GSM Maplitho Printing Paper manufactured by reputed paper mills" with thread stitching (on the left side of short edge), proper stapling and Serial numbering. The first page containing the columns for student and examination particulars and table for markings and the overleaf containing instructions to candidates in English and Hindi shall be black in colour. It shall contain 20 lines in blue on each page of 06 inner pages with red double-lined left margin. The entire book shall be punched with perforated letters "CUSB". Size (in Cm) - 22.0 cms. X 28.4 cms.	1 Lakh	08		
3.	Class Test / Supplementary Answer Books containing 04 pages made of "70 GSM Maplitho Printing Paper manufactured by reputed paper mills" with thread stitching (on the left side of short edge), proper stapling and Serial numbering. The first page containing the columns for student and examination particulars and table for markings and the overleaf containing instructions to candidates in English and Hindi shall be black in colour. It shall contain 20 lines in blue on each of all the 03 pages with red double-lined left margin. The entire book shall be punched with perforated letters "CUSB". Size (in Cm) - 22.0 cms. X 28.4 cms.	2.5 Lakh	04		

2

दक्षिण बिहार केन्द्रीय विश्वविद्यालय
(संसद के अधिनियम द्वारा स्थापित)



CENTRAL UNIVERSITY OF SOUTH BIHAR
(Established by an Act of P

Class Test / Supplementary Answer Book

(परीक्षार्थी उत्तर पुस्तिका के दोनों ओर लिखेंगे)

(Student must write on both sides of the leaves of an Answer-book)

(परीक्षार्थी द्वारा भरा जाये)

(To be filled up by the student)

6606

परीक्षा नियंत्रक हस्ताक्षर की मुद्रा Signature Stamp of Controller of Examinations	1. छात्र का नाम Name of the Student	2. विश्वविद्यालय पंजीयन University Enrolment No.
	3. शैक्षिक कार्यक्रम Programme of Studies	4. सेमेस्टर Semester
दिनांक मुद्रा (कार्यालय द्वारा) Date Stamps (By Office)	5. कोर्स का शैक्षिक एवं कोड संख्या Title and Code of the Course	
	6. परीक्षा का दिनांक Date of Exam.	छात्र का हस्ताक्षर - Signature of the Student
SCORE FOR CLASS TEST ONLY		
प्राप्तांक / Marks obtained	कुल अंक / Total Marks	
परीक्षक का हस्ताक्षर / Signature of the Examiner		निरीक्षक के हस्ताक्षर Initials of the Invigilator

परीक्षार्थियों के लिए निर्देश

१९. इस उत्तर-पुस्तिका चार (०४) पृष्ठ हैं। लिखने से पूर्व पृष्ठों की संख्या गिनकर देख लें। यदि गणना कम है तो उत्तर-पुस्तिका को तत्काल निरीक्षक से बदलवा लें।
२०. उत्तर-पुस्तिका या अतिरिक्त उत्तर-पुस्तिका, ग्राफ-पेपर, नक्शे आदि के ऊपर किसी भी स्थान पर कोई विशेष चिन्ह न लगायें।
२१. उत्तर-पुस्तिका के प्रत्येक पृष्ठ के दोनों ओर लिखें और अनावश्यक कोई भी पृष्ठ बर्बाद ना करें। यदि कोई रफ कार्य, गणना इत्यादि कि गयी है तो उसे कट दें। ये परीक्षक द्वारा नहीं पढ़े जायेंगे।
२२. उत्तर-पुस्तिका का कोई भी पृष्ठ फाड़ना या मोड़ना मना है तथा दो प्रश्नों के उत्तर के बीच में कोई भी पृष्ठ अनावश्यक खाली ना छोड़ें। मुख्य या पूर्व प्रदत्तप उत्तर-पुस्तिका खत्म हुए बिना कोई अतिरिक्त उत्तर-पुस्तिका की मांग ना करें।
२३. अपने उत्तरों की क्रम संख्या प्रश्न पत्र में दिए गए प्रश्नों के तदनुसार ही रखें।
२४. यदि आपने अतिरिक्त उत्तर-पुस्तिका/ग्राफ-पेपर/नक्शा आदि लिया है तो उसे मुख्य उत्तर-पुस्तिका के साथ अच्छी तरह नत्थी कर दें।
२५. परीक्षक को उत्तर-पुस्तिका जमा करने से पूर्व सभी रिक्त पृष्ठों को काट दें।
२६. प्रश्न-पत्र के अतिरिक्त कोई भी उत्तर-पुस्तिका या पृष्ठ परीक्षा भवन से बाहर नहीं ले जाना है।
२७. यदि आपने किसी भी प्रश्न का उत्तर नहीं लिखा है तो भी उत्तर-पुस्तिका को जमा किए बिना परीक्षा भवन से बाहर ना जायें।

Instructions to Candidate

19. This answer-booklet contains four (04) pages. Before writing, count the pages of answer book. If count is less, immediately get the answer-book replaced from the invigilator.
20. Do not make any special sign or mark in or outside the main or supplementary answer-book, graph-paper, map etc.
21. Write on each ruled line on both sides and do not waste pages unnecessarily. Any rough drafting, calculation etc., if made, should be crossed out. These shall not be read by the examiner.
22. Do not tear out or fold the pages of the answer-book and do not leave any page blank unnecessarily. No supplementary answer-book(s) should be asked for unless this answer-book/the previous supplementary answer-book is finished.
23. Number your answers according to their numbers in the question paper.
24. Securely tag your supplementary answer-book(s)/graph-paper(s)/map(s), if any used, with the main answer-book.
25. Strike off the blank pages in the answer-book, if any, before submitting the answer-book to the invigilator.
26. No answer-book or page of any kind is to taken out from the examination hall except the question-paper.
27. Do not leave the examination hall without handing over the answer-book to the invigilator/in-charge even if no answer has been attempted.

7

दक्षिण बिहार केन्द्रीय विश्वविद्यालय

(संसद के अधिनियम द्वारा स्थापित)



CENTRAL UNIVERSITY OF SOUTH BIHAR

(Established by an Act of Parliament)

Mid-Term Answer book

Sl.No.

पंजीयन सत्र / Enrolled in the Session : _____

भागीक विवरण परीक्षक द्वारा भरा जाये / Details of Marks to be filled in by the Examiner Only

परीक्षा नियंत्रक के हस्ताक्षर की मुद्रा Signature Stamp of Controller of Examinations	प्रश्न संख्या Q. No.	1	2	3	4	5	6	7	8	9	10	योग Total	
	खण्ड Section	1	2	3	4	5	6	7	8	9	10		
	क (a)												
	ख (b)												
	ग (c)												
	घ (d)												
	ङ (e)												
	योग (Total)												
	पूरक पुस्तिकाओं की संख्या (परीक्षार्थी लिखें) Number of Supplementary Answer books used (To be stated by the candidate)												
	<div></div>												

दिनांक की मुद्रा Date Stamp: (By Office)	दिनांक Date	परीक्षक की हस्ताक्षर (Signature of the Examiner)										
	छात्र का नाम - Name of the Student -	छात्र द्वारा भरा जाये / To be filled up by the student										
	शैक्षिक कार्यक्रम - Programme of Studies -	विश्वविद्यालय पंजीयन (नामांकन) संख्या - University Enrolment No -										
	कोर्स का शीर्षक एवं कोड संख्या - Title and Code of the Course -	सेमेस्टर - Semester -										
	परीक्षा का दिनांक - Date of Examination -	छात्र का हस्ताक्षर - Signature of the Student -										
निरीक्षक के हस्ताक्षर Initials of the Invigilator												

टिप्पणी : परीक्षार्थी पीछे लिखे निर्देशों का पालन करें।

N.B. - Students have to abide by the Instructions printed overleaf.

Signature



परीक्षार्थियों के लिए निर्देश

१०. इस उत्तर-पुस्तिका आठ (०८) पृष्ठ हैं। लिखने से पूर्व पृष्ठों की संख्या गिनकर देख लें। यदि गणना कम है तो उत्तर-पुस्तिका को तत्काल निरीक्षक से बदलवा लें।
११. उत्तर-पुस्तिका या अतिरिक्त उत्तर-पुस्तिका, ग्राफ-पेपर, नक्शे आदि के ऊपर किसी भी स्थान पर कोई विशेष चिन्ह न लगायें।
१२. उत्तर-पुस्तिका के प्रत्येक पृष्ठ के दोनों ओर लिखें और अनावश्यक कोई भी पृष्ठ बर्बाद ना करें। यदि कोई रफ कार्य, गणना इत्यादि कि गयी है तो उसे कट दें। ये परीक्षक द्वारा नहीं पढ़े जायेंगे।
१३. उत्तर-पुस्तिका का कोई भी पृष्ठ फाड़ना या मोड़ना भना है तथा दो प्रश्नों के उत्तर के बीच में कोई भी पृष्ठ अनावश्यक खाली ना छोड़ें। मुख्य या पूर्व प्रदत्तप उत्तर-पुस्तिका खत्म हुए बिना कोई अतिरिक्त उत्तर-पुस्तिका की मांग ना करें।
१४. अपने उत्तरों की क्रम संख्या प्रश्न पत्र में दिए गए प्रश्नों के तदनुसार ही रखें।
१५. यदि आपने अतिरिक्त उत्तर-पुस्तिका/ग्राफ-पेपर/नक्शा आदि लिया है तो उसे मुख्य उत्तर-पुस्तिका के साथ अच्छी तरह नत्थी कर दें।
१६. परीक्षक को उत्तर-पुस्तिका जमा करने से पूर्व सभी रिक्त पृष्ठों को काट दें।
१७. प्रश्न-पत्र के अतिरिक्त कोई भी उत्तर-पुस्तिका या पृष्ठ परीक्षा भवन से बाहर नहीं ले जाना है।
१८. यदि आपने किसी भी प्रश्न का उत्तर नहीं लिखा है तो भी उत्तर-पुस्तिका को जमा किए बिना परीक्षा भवन से बाहर ना जायें।

Instructions to Candidate

10. This answer-booklet contains eight (08) pages. Before writing, count the pages of answer book. If count is less, immediately get the answer-book replaced from the invigilator.
11. Do not make any special sign or mark in or outside the main or supplementary answer-book, graph-paper, map etc.
12. Write on each ruled line on both sides and do not waste pages unnecessarily. Any rough drafting, calculation etc., if made, should be crossed out. These shall not be read by the examiner.
13. Do not tear out or fold the pages of the answer-book and do not leave any page blank unnecessarily. No supplementary answer-book(s) should be asked for unless this answer-book/the previous supplementary answer-book is finished.
14. Number your answers according to their numbers in the question paper.
15. Securely tag your supplementary answer-book(s)/graph-paper(s)/map(s), if any used, with the main answer-book.
16. Strike off the blank pages in the answer-book, if any, before submitting the answer-book to the invigilator.
17. No answer-book or page of any kind is to taken out from the examination hall except the question-paper.
18. Do not leave the examination hall without handing over the answer-book to the invigilator/in-charge even if no answer has been attempted.



दक्षिण बिहार केन्द्रीय विश्वविद्यालय

(संसद के अधिनियम द्वारा स्थापित)



CENTRAL UNIVERSITY OF SOUTH BIHAR

(Established by an Act of Parliament)

End-Term Answer Book

SL.No.

परीक्षण सत्र / Enrolled in the Session : _____

प्राप्ति के विवरण परीक्षक द्वारा भरा जाये / Details of Marks to be filled in by the Examiner Only

परीक्षा नियंत्रक के हस्ताक्षर की मुद्रा Signature Stamp of Controller of Examinations	प्रश्न संख्या Q. No	1	2	3	4	5	6	7	8	9	10	योग Total
	खण्ड Section	1	2	3	4	5	6	7	8	9	10	
पूरक पुस्तिकाओं की संख्या (परीक्षार्थी लिखें) Number of Supplementary Answer books used (To be stated by the candidate)	क (a)											
	ख (b)											
	ग (c)											
	घ (d)											
	ङ (e)											
	योग (Total)											
दिनांक की मुद्रा Date Stamp (By Office)	दिनांक Date	छात्र द्वारा भरा जाये / To be filled up by the student										
	छात्र का नाम - Name of the Student :	विश्वविद्यालय परीक्षण (नामांकन) संख्या - University Enrollment No -										
	शैक्षिक कार्यक्रम - Programme of Studies -	समेस्तर - Semester -										
	कौर्स का शीर्षक एवं कोड संख्या - Title and Code of the Course -											
	परीक्षा का दिनांक - Date of Examination -	छात्र का हस्ताक्षर - Signature of the Student -										
		निरीक्षक के हस्ताक्षर Initials of the Invigilator										

टिप्पणी : परीक्षार्थी पीछे लिखे निर्देशों का पालन करें।

N.B. - Students have to abide by the instructions printed overleaf.

(Signature)

परीक्षार्थियों के लिए निर्देश

1. इस उत्तर-पुस्तिका बत्तीस (32) पृष्ठ हैं। लिखने से पूर्व पृष्ठों कि संख्या गिनकर देख लें। यदि गणना कम है तो उत्तर-पुस्तिका को तत्काल निरीक्षक से बदलवा लें।
2. उत्तर-पुस्तिका या अतिरिक्त उत्तर-पुस्तिका, ग्राफ-पेपर, नक्शे आदि के ऊपर किसी भी स्थान पर कोई विशेष चिन्ह न लगायें।
3. उत्तर-पुस्तिका के प्रत्येक पृष्ठ के दोनों ओर लिखें और अनावश्यक कोई भी पृष्ठ बर्बाद ना करें। यदि कोई रफ कार्य, गणना इत्यादि कि गयी है तो उसे कट दें। ये परीक्षक द्वारा नहीं पढ़े जायेंगे।
4. उत्तर-पुस्तिका का कोई भी पृष्ठ फाड़ना या मोड़ना मना है तथा दो प्रश्नों के उत्तर के बीच में कोई भी पृष्ठ अनावश्यक खाली ना छोड़ें। मुख्य या पूर्व प्रदत्तप उत्तर-पुस्तिका खत्म हुए बिना कोई अतिरिक्त उत्तर-पुस्तिका की मांग ना करें।
5. अपने उत्तरों की क्रम संख्या प्रश्न पत्र में दिए गए प्रश्नों के तदनुसार ही रखें।
6. यदि आपने अतिरिक्त उत्तर-पुस्तिका/ग्राफ-पेपर/नक्शा आदि लिया है तो उसे मुख्य उत्तर-पुस्तिका के साथ अच्छी तरह नत्थी कर दें।
7. परीक्षक को उत्तर-पुस्तिका जमा करने से पूर्व सभी रिक्त पृष्ठों को काट दें।
8. प्रश्न-पत्र के अतिरिक्त कोई भी उत्तर-पुस्तिका या पृष्ठ परीक्षा भवन से बाहर नहीं ले जाना है।
9. यदि आपने किसी भी प्रश्न का उत्तर नहीं लिखा है तो भी उत्तर-पुस्तिका को जमा किए बिना परीक्षा भवन से बाहर ना जायें।

Instructions to Candidate

1. This answer-booklet contains thirty-two (32) pages. Before writing, count the pages of answer book. If count is less, immediately get the answer-book replaced from the invigilator.
2. Do not make any special sign or mark in or outside the main or supplementary answer-book, graph-paper, map etc.
3. Write on each ruled line on both sides and do not waste pages unnecessarily. Any rough drafting, calculation etc., if made, should be crossed out. These shall not be read by the examiner.
4. Do not tear out or fold the pages of the answer-book and do not leave any page blank unnecessarily. No supplementary answer-book(s) should be asked for unless this answer-book/the previous supplementary answer-book is finished.
5. Number your answers according to their numbers in the question paper.
6. Securely tag your supplementary answer-book(s)/graph-paper(s)/map(s), if any used, with the main answer-book.
7. Strike off the blank pages in the answer-book, if any, before submitting the answer-book to the invigilator.
8. No answer-book or page of any kind is to taken out from the examination hall except the question-paper.
9. Do not leave the examination hall without handing over the answer-book to the invigilator/in-charge even if no answer has been attempted.