



Central University of South Bihar

(A Central University established under Central Universities Act 2009)
Camp Office: BIT Campus, P.O.: B. V. College, Patna – 800014 (Bihar)

[Formerly Central University of Bihar, and since changed under the Central Universities (Amendment) Act, 2014]

Tender Ref.: CUSB/S&P/Admin/Tender/05/2016-17, Date: 05/07/2016

TENDER FOR HIRING OF BUSES

The sealed tenders / proposals are hereby invited for hiring of Buses. The contract for hiring of the vehicle will be initially for a period of one year. The interested parties may send their proposals on the prescribed application form (**ANNEXURE – I (Technical Bid)**) along with the quoted rates as per **ANNEXURE – II (Financial Bid)** with a non-refundable processing fees of **Rs. 1000/-**. An **Earnest Money of Rs.25,000.00 (Rupees Twenty five thousand only)** in respect of Buses to be hired on monthly basis (Annexure II(i), in the form of Demand Draft in favour of the **Registrar, Central University of South Bihar payable at Patna**, must be forwarded along with the quotations.

The documents should be enclosed in separate envelopes of appropriate size each of which should be sealed.

- ENVELOPE NO. 1:** Should contain (i) covering letter (ii) Technical Bid (Annexure - I) duly signed and stamped and (iii) Requisite Fee & EMD.
- ENVELOPE NO. 2:** Should contain the Financial Bid duly signed, stamped and super-scribed as “Financial Bid Annexure – II.
- ENVELOPE NO. 3:** Should contain Envelope 1 and 2.

The inner and outer envelopes should be addressed to the **Registrar, Central University of South Bihar, BIT Patna Campus, P.O. : B. V. College, Patna – 800014** and should clearly mention “**Tender for Hiring of Buses**”, Advertisement No. **CUSB/S&P/Admin/Tender/05/2016-17, Date:05/07/2016** The inner envelopes should also indicate Technical Bid/ Financial Bid, the name and address of the Bidder to enable the bid to be returned unopened in case it is declared late. If the outer envelope is not sealed and marked as required, the University will assure no responsibility for the bids misplaced or premature opening.

The tender must reach on or before **19/07/2016 till 02:00 pm.**, which shall be opened on **3.00** (Tentative). The tenderer or their authorised representatives may attend the tender opening process, if they so desire.

Scope of Works:

- Bus/Buses (must be of 2013 or later model) for 24x7 basis with repair and maintenance of vehicle, running cost, fuel, lubricant, salaries of drivers, necessary taxes etc. No extra cost will be provided beyond the quoted price in Financial bid.
- Bus / Buses may be used in local/ interstate/ intrastate as and when required.
- No. of bus may be increase/decrease.
- Agency has to provide alternate similar vehicle in case of routine repairing or in case of breakdown. In case of failure to do so, penalty as deemed fit by University may implies.

Basic Terms & Condition for Hiring of the Buses on Monthly Basis:

- The Buses(s) must be of 2013 model or any latest model after 2013.
- Availability of the vehicle(s) must be 24 X 7 basis along with medically fit drivers.
- Buses will be under the control of Central University of South Bihar, Patna during the contract period.
- Buses shall be used for the Inter State travels, if required.
- The Contractor has to provide service tax number.
- The vehicle will be hired initially for a period of one year. It will be at the discretion of the University Authorities to terminate or extend the term of contract for another year or more on the basis of satisfactory performance of the vendor.