



# CENTRAL UNIVERSITY OF SOUTH BIHAR

SH-7, Gaya Panchanpur Road, Village – Karhara, Post. Office – Fatehpur, Gaya – 824236, (Bihar)

Central University of South Bihar Gaya invites Tender  
**for Annual Rate Contract of Cleaning Items** (As per attached Annexure- 'A').  
The last date for submission of tender documents is **20/02/2019 till 4:00 PM** on the  
below mentioned address **by registered post / speed post /in drop box (Tender Box)**.

To,  
The Registrar  
Central University of South Bihar  
SH-7, Gaya- Panchanpur Road,  
Village- Karhara, Post- Fatehpur  
P.S- Tekari, District- Gaya (Bihar), PIN- 824 236  
Email- registrar@cub.ac.in  
Website- www.cusb.ac.in  
Contact – 0631-2229519  
CPP Portal web site: www.eprocure.gov.in/epublish/app

## Index for Tender Form

Sl. No.	Items	:	Details
1.	Tender Notice No	:	CUSB/PSD/Rate Contract of Cleaning Items/Tender/22/2018-19
2.	Tender Date	:	28/01/2019
3.	Name of the Work	:	Rate Contract of Cleaning Items (As per attached Annexure- 'A').
4.	Tender Cost	:	Non Refundable ₹ 500/- (₹ Five Hundred Only) in form of Demand Draft only
5.	Earnest Money Deposit	:	<b>Earnest Money Deposit (EMD) of ₹ 10,000/-</b> in shape of Demand Draft/ FDR etc.
6.	Start of submission of bids	:	28 /01 /2019
7.	Last date and time for submission of bids	:	20/02/2019 by 4:00 PM
8.	Date and Time of opening of Bid	:	Shall be published later on University website (www.cusb.ac.in)
9.	Place of opening of bids	:	CUSB, Panchanpur, Gaya

Bidders are requested to read the complete tender documents and visit the site to understand its locality, terrain, surrounding conditions etc. before submission of Bids. Queries related to tender may be send by the intended bidder at [registrar@cub.ac.in](mailto:registrar@cub.ac.in), [so1@cub.ac.in](mailto:so1@cub.ac.in) . For further information, visit University Website – ([www.cusb.ac.in](http://www.cusb.ac.in)).



## Eligibility /Evaluation Criteria

01. Please mention following details super scribed on the face of the envelop.
  - a) Last date and time of submission of the Tender: 20/02/2019, till 04:00 PM.
  - b) Tender Ref No. CUSB/PSD/Rate Contract of Cleaning Items/Tender/22/2018-19.
02. Tender documents will be on **two bid system** and must be accompanied by the Tender Fee and Bid Security Form/Earnest Money Deposit.
03. The tender must be submitted in three separate sealed envelopes marked as “A”, “B”, & “C”. The language used shall be English. In case any information is given in foreign language, then translated (in English) copies of those pages must be enclosed, failing which the tender will be summarily rejected.
04. **ENVELOPE ‘A’ (Earnest Money & Tender Cost)**

The tender shall be accompanied with the cost of the tender document as ₹ 500/- (₹ Five Hundred only) and earnest money of ₹ 10,000/- (₹ Ten Thousand only) as mentioned in the form of Demand Draft/FDR etc. in favour of **Central University of South Bihar**, payable at Gaya issued by any Scheduled Bank, **failing which the tender will not be accepted.**
05. The tender cost and EMD are not required to be submitted by bidders who are exempted in terms of MSME, Govt. of India guidelines. However, they are required to furnish requisite valid certificate in this regard issued by the Competent Authority.
06. **ENVELOPE ‘B’ (Technical Bid Document)**

Tenderers should establish their credentials by giving valid documentary evidences of similar services as defined in this document to have been executed in India.
07. **Envelope ‘C’ (Financial Bid Document)**

The Envelope ‘C’ shall contain the tender documents and information related to the schedule of quoting the rates etc. of the item pertaining to the Financial Bid on the Financial Bid document, issued by CUSB, along with the tender document.
08. All the three envelopes shall be submitted together in another big envelope sealed and super scribing thereon tender for **Rate Contract of Cleaning Items** along with Tender Number.

Envelope ‘A’ (Earnest Money & Tender Cost),  
Envelope ‘B’ (Technical Bid Document), and  
Envelope ‘C’ (Financial Bid Document), shall be in separate sealed envelopes, each marked as “Envelope ‘A’, Envelope ‘B’ and ‘Envelope ‘C’, respectively

The envelope marked ‘Envelope ‘B’ of only those Tenderers shall be opened, whose earnest money & tender cost are placed in the ‘Envelope ‘A’ and found to be in order except only those waived of the charges subject to submission of relevant documents in this regard is Envelope ‘A’.

Financial Bid shall only be opened for technically qualified bidders and L-1 bidder shall be decided on the basis of each Item wise lowest rate

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09. Sealed proposal should reach to the office by Registered Post / Speed Post or by Hand (to be deposited in Tender Box).
10. Any proposal received after the last date and time shall not be entertained.
11. The following documents duly attested photocopies should also be submitted along with the proposal : -
  - a) Manufacturing license issued by the competent authority for each items separately if applicable.
  - b) Registration Certificate of GST/ Central Sales Tax etc.
  - c) Copy of GST/Sales Tax / VAT Assessment for the last 3 year of manufacturer/Authorized dealer.
  - d) Copy of Income Tax return for the last 3 year of manufacturer/Authorized dealer.
  - e) Undertaking for Quality Control System, if applicable.
12. List of clients where the firm is on Rate Contracts or has been supplying the items, along with their performance certificated and attested photocopies of Rate Contracts/ Purchase Orders.
13. The enclosed certificates and proforma must be returned in original duly filled in and signed/ sealed (Photocopy will not be accepted) failing which quotation may not be considered for Rate Contract.
14. The Bidders must agree for immediate free replacement in case any discrepancy is found with regard to quality/quantity of the material to be supplied by them under this Rate Contract.
15. All documents submitted with the tender should be self-certified by (Proper signature, Seal & date) of tenderer.

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## Terms and Condition

### **01. Rates**

Please quote for those items/specifications only which have been asked for. The firm shall be responsible until the stores arrive in good condition at the destination and accepts by the University after verification.

Further, if there is any damage or loss to the stores in transit, the firm will get the stores replaced /repaired to the entire satisfaction of the consignee, payment of such items shall not be made by the University separately/additionally.

**02.** Three Printed copies of the Catalogue/Price List of the products, if available.

### **03. Taxes And Duties**

Please clearly specify the rates for the taxes, duties and other expenses applicable on the stores even if the rates are net. The rate of GST / taxes as applicable should be clearly mentioned in the proposal.

### **04. Validity of the proposal**

Since it is rate contract for one year (2019-20) may be extended for another year on satisfactory performance and by mutual understanding.

### **05. Fall Clause**

- a) The prices charged for the stores supplied under the rate contract by the firm in no event should exceed the lowest price at which the firm sells the stores or proposal to sell the stores of identical description to any individual / organization / body etc. during the currency of the rate contract.
- b) If at any time during the said period, the firm reduces the sales price, sells or offers to sell such stores to any person (s) /organization (s) / body etc including the purchaser or any Department of Central Government or any Department of State Government of any statutory undertaking of the Central or a State Government as the case may be, at a price lower than the price chargeable under the contract, it shall forthwith inform such reduction or sale or proposal to sale to the Registrar CUSB and the price payable under the contract for stores supplied after the date of coming into force of such reduction or sale or proposal to sale shall stand correspondingly reduced. However, if it is discovered later on that the firm failed to inform the University about the reduction in the sale price and continues to charge higher rates, excess money so charged is liable to be deducted from PBG. Furthermore such firm is liable to be debarred from doing any business with the University in future.

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## 06. Execution Of Supplies And Billing

It is desired that the supplies be made by a manufacturer directly. However, if a manufacturer is not in a position to execute supplies directly and intends to make the same through authorized dealer(s) their name(s) and address(es) should be declared in advance at the time of submission of the proposal.

It has been noted that on many occasions, only one dealer is authorized to execute the supplies. The University desires that in order to maintain smooth supplies to the University, there should be more than one Local Dealer for the purpose. Also, the manufacturer should clearly indicate whether the orders will be placed with it or its authorized dealer(s). In such cases, no extra charges by way of any local Taxes/Trade Tax in addition to Central Sales Tax be admissible in case of supplies received from local authorized dealer(s).

## 07. Payment Terms

Payments shall be made only after delivery of the items as per the specification and quantity as mentioned in the supply order and satisfaction to the University Authorities.

## 08. Rejection Clause

- a) If the items received do not conform to the description and quality as contained in the catalogue or have deteriorated (and the decision of the purchaser in that behalf will be final and conclusive) the University will be entitled to reject the said items or such portion, thereof as may be discovered not to conform to the said description and quality. On such rejection the goods will be replaced by the firm at its cost, or deducted from the amount payable.
- b) Conditional bids shall not be considered and will be rejected summarily.
- c) In case of sub-standard supply / non-execution of supply of ordered goods within the stipulated time, the University reserves the right to impose penalty on the concerned firm and to delist / debar / black list from further supply and may take necessary action.

## 09. Warranty/Guarantee Terms

Should be clearly stated for all items.

## 10. The University Reserves The Right To

- a) Enter into parallel rate contracts simultaneously with more than one firm for the purchases of the items.
- b) Withdraw rate contract of any firm during the currency of rate contract in case the supplier fails to comply the conditions as mentioned in this bid document.

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- c) Reject the quotation in absence of not furnishing the documentary evidence in respect of Trade Tax Registration (GST/ CST/VAT.).
- d) Reject the quotation in the event of non-furnishing the authentic documentary evidence in respect of Testing Reports/Performance Report of the concerned Govt. Organization/Institutions about the products being manufactured and marketed.
- e) To reject any addition/alteration in respect of local dealerships intimated by the Principals after consideration of the case by the committee appointed by the University for the purpose.
- f) To reject any proposal which is not supported / submitted along with the Pricelist / Catalogues / Leaflets / Brochures / Samples wherever applicable within the scheduled time.
- g) To reject any or all the offers without assigning any reasons thereof.

## 11. General instruction/condition

- a) All disputes are subject to judicature at “**Gaya**” only.
  - b) The decisions of the University in all respect shall be final and binding on all.
  - c) Ensure the proposal is complete in all respect as no further clarifications shall be sought from your end.
  - d) The proposal should be reach us within the last date as mentioned. **The University shall not be responsible for any postal delay/loss in transit etc.**
  - e) Please mention Tender reference number and due date on the sealed envelope, otherwise your quotation may not be entertained.
  - f) A checklist (list of documents to be attached) with proper signature, seal and date should be enclosed with tender document for verification; otherwise the proposal will not be entertained.
12. Expiry date of the supplied items should not be less than one year at the time of the receipt in stores.

## 13. Liquidated Damages for delayed supply: -

If vendor fails to deliver any of or all products or does not perform the services within the period specified in the Purchase Order, the University shall without prejudice to its other remedies under the contract, deduct from the bill, a sum equivalent to 0.5% of the price of undelivered stores at the agreed price for each week upto maximum limit of 5% of the values of the order can be imposed. Once maximum is reached, the University may consider termination of contract.

14. The successful Tenderer shall have to deposit a Performance Security of ₹ 1,0,000/- (₹ Ten Thousand Only) in the form of Bank Guarantee/Fixed Deposit/Demand Draft etc. The performance security should remain valid for a period of Ninety days beyond the date of

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completion of all contractual obligations including warranty which is refundable without any interest. In case, the contract is further extended beyond the initial period of one year, the Performance Security Bank Guarantee shall have to be renewed accordingly and its extension shall be communicated at the time of award of addendum of contract. **Earnest Money Deposit shall be refunded to the successful bidder on receipt of performance security.**

15. On their selection as L-1 the firm(s) will have to deposit sample in respect of each items for which they are selected as L-1. The sample deposited will be signed by the owner of the firm along with acceptance letter of each terms and conditions stipulated by University. If it is found that the sample is not of standard quality, the item will not be purchased from the firm even if they are L-1. The University will not accept duplicate/substandard items or items not matching the samples/prescribed specifications.

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## Bidder Information

### (Technical BID)

Following proforma should be filled in and duly signed by the firm and send alongwith the quotation/bid.

1.	Tender Ref. and date	
2.	Name of the Firm	:
3.	Postal Address of the Office of the Firm (Attach Proof)	
4.	Details of Demand Draft for Application/Tender Fees in favour of <b>Central University of South Bihar</b> , Payable at Gaya (Non Refundable)	
	(i) Demand Draft No.	:
	(ii) Date of Issue	:
	(iii) Issuing Bank	:
	(iv) Amount	:
5.	Details of Demand Draft for EMD in favour of <b>Central University of South Bihar</b> , Payable at Gaya ( <b>Refundable</b> ).	
	(i) Demand Draft No.	:
	(ii) Date of Issue	:
	(iii) Issuing Bank	:
	(iv) Amount	:
6.	<b><u>Contact Information</u></b> :	
	(a) Name of the contact person	:
	(b) Telephone Number	:
	(c) Mobile Number	:
	(d) E-Mail	:
	(e) Website address, if any	:

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7.	Kind of Firm : Name and address of Directors/Managing Directors/Proprietor/Partners		
8.	Submit a copy of Income tax return filed for last three consecutive years.	2017-18	Yes/ No
		2016-17	Yes/ No
		2015-16	Yes/ No
9.	(a) Your Permanent Account No. (PAN): (b) Your Goods and Service Tax (GST) No. (Certified copy enclosed)		
10.	Bank Details (a) Name of the Account holder : (b) Name of the Bank : (c) Address : (d) Bank Account No. : (e) IFSC code : (f) MICR code : (g) Date of opening of Account : (h) Type of Account (Saving / Current):		
11.	Are you a distributor/dealer/stockiest/executive/preferred agent of the manufacturer (please tick). If so, please submit the most recent authority letters issued by the manufacturer.		
12.	Do you have direct import license. (If Yes, please attach a copy of the same)		
13.	Annual Turnover of the firm FOR THE LAST 3 CONSECUTIVE FINANCIAL YEARS : (a) 2017-18 : (b) 2016-17 : (c) 2015-16 : Please attach audited copy of Balance Sheet/Turnover Certificate issued by Chartered Account if applicable.		
14.	Have your firm ever been debarred / blacklisted for doing business from any Government Organization? <b>If No, Please furnish an affidavit raised on non – judicial stamp paper of Rs. 100/- (Rupees hundred Only)</b>		

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## Declarations:

1. I/We \_\_\_\_\_ (Names of Partners /Proprietors or Directors) do hereby declare that the entries made in this application form are true to the best of my/our knowledge and belief.
2. I/We also undertake the responsibility to communicate all subsequent changes in the constitution or working of firm, affecting the accuracy of the facts, stated above.
3. I/We accept you all terms & conditions.

Place :

Signature of Partner/Proprietor/Director  
(Seal of the Firm)

Date :

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## To be returned Along with the Proposal

### Certificate

#### **Certify that :**

1. We will not sell the product (s) to other institutions, bodies and also in the market on the rates less than the prices quoted by us to the University.
2. *We shall furnish the following certificate to the Paying Authority alongwith each bill for payment for supplies made against the Rate Contract (\*).*
3. The goods on which GST has been charged are not exempted for payment of GST under GST Act the rules made there under and the amount mentioned on account of GST on goods is not more than what is payable under the provisions of the relevant Act or Rules made there under.
4. The rate of Excise Duty mentioned in the quotation is in accordance with the provisions of the rules in all respects and the same is payable to the Excise Authorities in respect of the stores.
5. The goods / Stores / articles offered under the rate contract shall be of the best quality and workmanship and their supply be strictly in accordance with the technical specifications and particulars as detailed in the quotation and also certificate of quality control system attached.
6. The information furnished by us in the quotation is true and correct to the best of our knowledge and belief.
7. We have read and understood the rules, regulations, terms and conditions of rate contract as applicable from time to time and agree to abide by them.

#### **Authorized Signatory**

(Seal)

**N.B. :\* I / We certify that there has been no reduction in sale price of the Stores of Description identical to the Government under the contract herein and such stores have not been offered / sold by me / us to any person(s) / Organization(s) including the purchaser or any Department of Central government or any Department of State Government or any statutory undertaking of the Central or State Government as the case may be upto the date of the bill / the date of completion of supplies against all supply orders placed during the currency of the R/C at a price lower than the price charged to the Government under the Contract.**

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## Client Details

To,

**The Registrar**

Central University of South Bihar  
SH-7, Gaya Panchanpur Road,  
Village – Karhara, Post. Office – Fatehpur,  
Gaya – 824236, (Bihar)

Sir/Madam,

Sub:- Clients Details regarding Rate Contract for Supply of Cleaning Items

I /We hereby mention following list of our clients List of clients where the firm is on Rate Contracts or has been supplying the items, along with their performance certificated and attested photocopies of rate contracts.

S.No.	Name of the Client	Purchase Order / Rate Contract Details	Amount of Order (₹)
1			
2			
3			
4			
5			

Yours faithfully,

(Signature of the Bidder)

Name :

Designation :

Seal :

Date :

Address :

Enclosure : As above

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## Undertaking for Check List

*We hereby declare that the following requirements have been fulfilled by us –*

01. Three Printed copies of the **Catalogue / Price List** of the products, if available.
02. Attested photocopy of current manufacturing license, for respective items, issued by competent authority if applicable.
03. List of clients where the firm is on Rate Contracts or has been supplying the items, along with their performance certificated and attested photocopies of rate contracts
04. The enclosed certificates and proforma duly filled in and signed/sealed.
05. Demand Draft of ₹ 500/- (in case tender form downloaded from Website) **in favour of 'Central University of South Bihar'**, Payable at Gaya.
06. Earnest Money Deposit (EMD) amount ₹ 10,000/- (**₹ Ten Thousand Only**) to be submitted along with the Proposal in form of Demand Draft in favour of '**Central University of South Bihar**', Payable at Gaya.
07. Copy of Small Scale Unit/ MSME/ NSIC Registration under relevant items (if registered).
08. Registration Certificate of Central Excise, wherever applicable.
09. Registration Certificate of GST and other applicable Taxes of State Govts/Central Govt.
10. Copy of Income Tax Returns for 3 years for both the manufacturer and authorized dealer.
11. Copy of GST / Sales Tax / VAT Assessment for 3 years for both the manufacturer and authorized dealer if applicable.
12. Audited copy of balance sheet/turnover of last three consecutive years if applicable.
13. **Every page of the tender documents and the enclosed copies of the certificates must be signed with seal.**

We hereby agree that in the absence of any of the above documents / information, the Proposal may be summarily rejected without making any further reference to us.

**Date:**

**Signature with seal**

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## Annexure-A

Sr. No.	Item Name with Description	Item Details	Offered Brand Name	Unit	Quantity	Tick (✓) if quoted
1	Acid (ISI Mark)	5 Ltr tin or similar	ISI Mark	Tin/ Cane	As per requirement	
2	Air Freshener	150 GM	ODONIL	Nos.	As per requirement	
3	Aluminum Foil-1 kg		HOMEFOIL	Kg	As per requirement	
4	Automatic Airwick Machine		AIRWICK	Nos.	As per requirement	
5	Automatic Airwick Refill		AIRWICK	Nos.	As per requirement	
6	Baygon (Multi insect killer)	5 Ltr. Tin	Finit	Tin/ Cane	As per requirement	
7	Bleaching Powder 1 Kg.	1 Kg	ADITYA BIRLA	Kg	As per requirement	
8	Bleaching Powder 25 Kg	25 Kg Pkt	ADITYA BIRLA	Pkt	As per requirement	
9	Bottle Cleaning Brush		Futaba Stainless Steel	Nos.	As per requirement	
10	Brasso (ISI Mark)	500 ml cane	SWIFT BRASSO	Nos.	As per requirement	
11	Broom (Bans) Compound with Rod		Good Quality	Nos.	As per requirement	
12	Broom (Hard) Naryal Broom tilli		Diamond / Good Quality	Nos.	As per requirement	
13	Broom soft plastic		Good Quality	Nos.	As per requirement	
14	Broom soft /Phool jhadu	500 Gm (Heavy)	Good Quality	Nos.	As per requirement	
15	Brush Feather Brush		Super Quality	Nos.	As per requirement	
16	Brush Hand Scrubbing		Super Quality	Nos.	As per requirement	
17	Buckets 20Liters	Transparent	Cello/Neelkamal	Nos.	As per requirement	
18	Carpet Brush		Glitter collection	Nos.	As per requirement	
19	Cleaning powder	1KG Pkt.	VIM/Nip	PKT	As per requirement	
20	Cleanzo Liquid (ISI Mark)	5 Ltr.	CLEANZO	Nos.	As per requirement	
21	Cobweb Remover & Wall Cleaner Jala brush with stick		Good Quality	Nos.	As per requirement	
22	Colin Spray (Glass cleaner)	500 ml bottle	Colin	Nos.	As per requirement	
23	Colin Spray (Glass cleaner)	5 Ltr tin or similar	Colin	Nos.	As per requirement	
24	Computer Brush		Good Quality	Nos.	As per requirement	
25	Detergent Powder	Surf 1 Kg Pkt	Wheel/Ghari	Pkt	As per requirement	

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SH-7, Gaya Panchanpur Road, Village – Karhara, Post. Office – Fatehpur, Gaya – 824236, (Bihar)

26	Dettol Soap Pouch 185 MI	Pouch 185 MI	Dettol	Nos.	As per requirement	
27	Disinfectant Mat for Urinal		Finex/Good Quality	Nos.	As per requirement	
28	Display Stand Poster Pole Brass 18**24**54"		Standard Quality	Nos.	As per requirement	
29	Display Stand Poster Pole S.S 18**24" *60"		Standard Quality	Nos.	As per requirement	
30	Display Stand Poster Pole S.S 18**24" *60"		Standard Quality	Nos.	As per requirement	
31	Display Stand Slanted Brass 18**24**54"		Standard Quality	Nos.	As per requirement	
32	Display Stand Slanted Brass 24**36**60"		Standard Quality	Nos.	As per requirement	
33	Door Closer Different Types		Godrej	Nos.	As per requirement	
34	Door Locks of Different Capacity		Godrej	Nos.	As per requirement	
35	Door Mat 3*4 Feet (Narial)	Narial	Standard Quality	Nos.	As per requirement	
36	Drain Pump		V-Guard	Nos.	As per requirement	
37	Drainex Pouch		KIWI DRAINEX	Nos.	As per requirement	
38	Dust Control Mop (Dry 100 cm)	(Dry 100 cm)	Gala/UNI-R-Tech	Nos.	As per requirement	
39	Dust Pan		Gala	Nos.	As per requirement	
40	Dust Pan Brush		Gala	Nos.	As per requirement	
41	Dustbin Small	Plastic	Cello/ Nilkaml	Nos.	As per requirement	
42	Dustbin with Cover	Plastic (100 Ltr)	Cello/ Nilkaml	Nos.	As per requirement	
43	Dustbin with Cover	Plastic (20 Ltr)	Cello/ Nilkaml	Nos.	As per requirement	
44	Dustbin with Cover	Plastic (40 Ltr)	Cello/ Nilkaml	Nos.	As per requirement	
45	Dustbin with Cover	Plastic (60 Ltr)	Cello/ Nilkaml	Nos.	As per requirement	
46	Dustbin with Cover	Plastic (80 Ltr)	Cello/ Nilkaml	Nos.	As per requirement	
47	Dustbin without Cover	Plastic (100 Ltr)	Cello/ Nilkaml	Nos.	As per requirement	
48	Dustbin without Cover	Plastic (20 Ltr)	Cello/ Nilkaml	Nos.	As per requirement	
49	Dustbin without Cover	Plastic (40 Ltr)	Cello/ Nilkaml	Nos.	As per requirement	
50	Dustbin without Cover	Plastic (60 Ltr)	Cello/ Nilkaml	Nos.	As per requirement	
51	Dustbin without Cover	Plastic (80 Ltr)	Cello/ Nilkaml	Nos.	As per requirement	
52	Dustbin-Cello with pedal & cap	20 Lit	Cello/ Nilkaml	Nos.	As per requirement	
53	Dustbins S.S Perforated 10**10-		Good Quality	Nos.	As per requirement	

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SH-7, Gaya Panchanpur Road, Village – Karhara, Post. Office – Fatehpur, Gaya – 824236, (Bihar)

54	Dustbins S.S Perforated 7**10-		Good Quality	Nos.	As per requirement	
55	Dustbins S.S Perforated 8**12-		Good Quality	Nos.	As per requirement	
56	Dustbins S.S Perforated 10**24-		Good Quality	Nos.	As per requirement	
57	Dustbins S.S Plain Solid 10**10-		Good Quality	Nos.	As per requirement	
58	Dustbins S.S Plain Solid 8**10-		Good Quality	Nos.	As per requirement	
59	Dustbins SS Plain Solid 7**10-		Good Quality	Nos.	As per requirement	
60	Duster Floor	36" X36"	Standard Quality	Dzn	As per requirement	
61	Duster Glass- Yellow	36" X36"	Standard Quality	Dzn	As per requirement	
62	Duster White- Thick (Blue Border)	36" X36"	Standard Quality	Dzn	As per requirement	
63	Duster yellow	24" X 26"	Standard Quality	Dzn	As per requirement	
64	EZE Clean Plus (Mop)	75 cm	UNI-R-Tech	Nos.	As per requirement	
65	EZE Squeeze 75 cm Wiper	75 cm Wiper	UNI-R-Tech	Nos.	As per requirement	
66	Face Mask (use & thro)		Standard Quality	Nos.	As per requirement	
67	Face Mask cloth (Green Hospital use)		Standard Quality	Nos.	As per requirement	
68	Face Mask Black		Standard Quality	Nos.	As per requirement	
69	Floor Cleaning liquid		Lizol	ltr.	As per requirement	
70	Floor Disinfectant (Black Concentrate)		Standard Quality	ltr.	As per requirement	
71	Garbage bag Black (Biowaste 55 Micron)	for 100 Ltr dustbin	Ethical Polypaper Pvt. Ltd	KG	As per requirement	
72	Garbage Bag Small Biowaste 55 Micron)	for 20 Ltr. Dustbin	Ethical Polypaper Pvt. Ltd	KG	As per requirement	
73	Glass Squeeze	12" with Rod	Unger make	Nos.	As per requirement	
74	Gloves hand (Rubber)		Aaram Rubber Gloves	Pair	As per requirement	
75	Gumboot		Standard Quality	Nos.	As per requirement	
76	Hand Gloves (Full)		Standard Quality	Pair	As per requirement	
77	Handle Brush Scotch Bright Handle		Standard Quality	Nos.	As per requirement	
78	Hard Brush -18		Standard Quality	Nos.	As per requirement	
79	Harpic (Toilet Cleaner)	500 ml bottle	Harpic	Per bottle	As per requirement	
80	Harpic (Toilet Cleaner)	1000 ml bottle	Harpic	Per bottle	As per requirement	
81	Hit Black Big		Godrej Hit	Nos.	As per requirement	

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82	Hockey Brush		Gabi/Cello	Nos.	As per requirement	
83	House-Keeping Kit Trend cared of Cleaning		Good Quality	Nos.	As per requirement	
84	Insert Plus Blue 75 cm		UNI-R-Tech	Nos.	As per requirement	
85	Milton Thermo steel JUG 1 Litre	1 Ltr.	Milton	Nos.	As per requirement	
86	Kitchen Wiper		Good Quality	Nos.	As per requirement	
87	Lagga Broom Large		Gala	Nos.	As per requirement	
88	Lagga Broom Medium		Gala	Nos.	As per requirement	
89	Lime		Good Quality	KG	As per requirement	
90	Liquid Soap	5 ltr cane	Dettol	Cane	As per requirement	
91	Long Brush for Toilet Cleaning		Gala	Nos.	As per requirement	
92	Malathin for drains		Good Quality	ltr.	As per requirement	
93	Mask for labour		Good Quality	Nos.	As per requirement	
94	Metal Polish Brasso-100 ml		Brasso	Nos.	As per requirement	
95	Metal Polish Brasso-500 ml		Brasso	Nos.	As per requirement	
96	Metal/Crome Plate Surface Cleaner		Good quality	Nos.	As per requirement	
97	Mosquito Machine		GOOD KNIGHT	Nos.	As per requirement	
98	Mosquito refill 45 ml		GOOD KNIGHT	Nos.	As per requirement	
99	Mosquito Replant Spray		GOOD KNIGHT	ltr.	As per requirement	
100	Mug (Plastic)	ltr.	Milton/ Cello	Nos.	As per requirement	
101	Mug Plastic White Transparent		Cello/ Nilkaml	Nos.	As per requirement	
102	Multipurpose- Handle Brush		Gala	Nos.	As per requirement	
103	Nagraj		Good Quality	Bottle	As per requirement	
104	Napkin Paper 100 Pulls		Premier	Pkt	As per requirement	
105	Naphthalene Balls Pkt of 1 KG	Pkt of 1 KG	Trishul Brand	Pkt	As per requirement	
106	Drinking Water Glass (417X417)	(417X417) Katch	Travo	DZN	As per requirement	
107	News Paper Stand Slanted Brass 42"*24"		Good Quality	Nos.	As per requirement	
108	News Paper Stand Slanted S.S 42"*24"		Good Quality	Nos.	As per requirement	
109	Nylon Rope		Good Quality	Mtr.	As per requirement	

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110	Pedal Bin S.S Plan 10**14-		Good Quality	Nos.	As per requirement	
111	Pedal Bin S.S Plan 7**10-		Good Quality	Nos.	As per requirement	
112	Pedal Bin S.S Plan 8**10-		Good Quality	Nos.	As per requirement	
113	Pedal Bin S.S Plan 8**12-		Good Quality	Nos.	As per requirement	
114	Phenyl-1 Ltr	1 Ltr	Good Quality	Nos.	As per requirement	
115	Phenyl-5 Ltr	5 Ltr	Good Quality	Nos.	As per requirement	
116	Plastic Juna		Good Quality	Nos.	As per requirement	
117	Pril Liquid 425 gm	425 gm	Pril	Nos.	As per requirement	
118	Room Freshener (150 gm)		Amb Pure/ Premium	Nos.	As per requirement	
119	Scotch Brite 10 cm x 15 cm		AXN/ Scotch brite	Nos.	As per requirement	
120	Scotch Brite		AXN/ Scotch brite	Nos.	As per requirement	
121	Scrubber Brush		Good Quality	Nos.	As per requirement	
122	Soap Cake Mini size		Lifebouy	Nos.	As per requirement	
123	Soap Cake Mini size		Lux	Nos.	As per requirement	
124	Soap Cake Mini size		Nirma	Nos.	As per requirement	
125	Soap Dispenser (Plastic) 1/2 Ltr.	1/2 Ltr.	Standard Quality	Nos.	As per requirement	
126	Soap Dispenser(Steel) 1/2 Ltr.	1/2 Ltr.	Standard Quality	Nos.	As per requirement	
127	Spray Bottle 750 ML	750 ML	Fronzo	Nos.	As per requirement	
128	Spray Bottle	500 ML.	Fronzo	Nos.	As per requirement	
129	Steel Scrubber		Scotch brite	Nos.	As per requirement	
130	T-Brash		Standard Quality	Nos.	As per requirement	
131	Telescopic Pole with Kits (5 Mit)	with Kits (5 Mit)	Standard Quality	Nos.	As per requirement	
132	Telescopic Pole with Kits (9 Mit)		Standard Quality	Nos.	As per requirement	
133	Tissue Paper		Premier	Pkt	As per requirement	
134	Toilet Paper Roll		Ezee	Pkt	As per requirement	
135	Towel White Large		Bombay dyeing	Nos.	As per requirement	
136	Towel White Medium		Bombay dyeing	Nos.	As per requirement	
137	Towel White Small		Bombay dyeing	Nos.	As per requirement	

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SH-7, Gaya Panchanpur Road, Village – Karhara, Post. Office – Fatehpur, Gaya – 824236, (Bihar)

138	Urinal Cubes	Pkt of 400 gm.	Dabar	Pkt	As per requirement	
139	Vacuum Cleaner of Different Capacity		Standard Quality	Nos.	As per requirement	
140	Wet & Dry Vacuum Cleaner		Fronzo	Nos.	As per requirement	
141	Wet Mop Fronzo Set		Fronzo	Nos.	As per requirement	
142	Wet Mop Glass Cleaning		Gala	Nos.	As per requirement	
143	Wet Mop Insert (Gala)		Gala	Nos.	As per requirement	
144	Wet Mop Riffle		Gala	Nos.	As per requirement	
145	Wiper Large		Gala /Fonzo	Nos.	As per requirement	
146	Wiper with stick (Big Size)	36" X 36" (Hard)	Gala /Fonzo	Nos.	As per requirement	
147	Wiper Glass Cleaner		Gala /Fonzo	Nos.	As per requirement	
148	Wiper Medium		Gala /Fonzo	Nos.	As per requirement	
149	Table Duster Check	18" X 26"	Good Quality	DZN	As per requirement	
150	Coaster (Plastic)	Plastic)	Good Quality	DZN	As per requirement	
151	Tray Small (Melamine)	Melamine	Servewell	Nos.	As per requirement	
152	Tray Medium (Melamine)	Melamine	Servewell	Nos.	As per requirement	
153	Tray Big (Melamine)	Melamine	Servewell	Nos.	As per requirement	

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# CENTRAL UNIVERSITY OF SOUTH BIHAR

SH-7, Gaya Panchanpur Road, Village – Karhara, Post. Office – Fatehpur, Gaya – 824236, (Bihar)

## FINANCIAL BID

Name of the Bidder: \_\_\_\_\_

Sr. No.	Item Name with Description	Item Details	Offered Brand Name	Unit	Quantity	Rate/Unit (Including GST) & Delivery
1	Acid (ISI Mark)	5 Ltr tin or similar	ISI Mark	Tin/ Cane	As per requirement	
2	Air Freshener	150 GM	ODONIL	Nos.	As per requirement	
3	Aluminum Foil-1 kg		HOMEFOIL	Kg	As per requirement	
4	Automatic Airwick Machine		AIRWICK	Nos.	As per requirement	
5	Automatic Airwick Refill		AIRWICK	Nos.	As per requirement	
6	Baygon (Multi insect killer)	5 Ltr. Tin	Finit	Tin/ Cane	As per requirement	
7	Bleaching Powder 1 Kg.	1 Kg	ADITYA BIRLA	Kg	As per requirement	
8	Bleaching Powder 25 Kg	25 Kg Pkt	ADITYA BIRLA	Pkt	As per requirement	
9	Bottle Cleaning Brush		Futaba Stainless Steel	Nos.	As per requirement	
10	Brasso (ISI Mark)	500 ml cane	SWIFT BRASSO	Nos.	As per requirement	
11	Broom (Bans) Compound with Rod		Good Quality	Nos.	As per requirement	
12	Broom (Hard) Naryal Broom tilli		Diamond / Good Quality	Nos.	As per requirement	
13	Broom soft plastic		Good Quality	Nos.	As per requirement	
14	Broom soft /Phool jhadu	500 Gm (Heavy)	Good Quality	Nos.	As per requirement	
15	Brush Feather Brush		Super Quality	Nos.	As per requirement	
16	Brush Hand Scrubbing		Super Quality	Nos.	As per requirement	
17	Buckets 20Liters	Transparent	Cello/Neelkamal	Nos.	As per requirement	
18	Carpet Brush		Glitter collection	Nos.	As per requirement	
19	Cleaning powder	1KG Pkt.	VIM/Nip	PKT	As per requirement	
20	Cleanzo Liquid (ISI Mark)	5 Ltr.	CLEANZO	Nos.	As per requirement	
21	Cobweb Remover & Wall Cleaner Jala brush with stick		Good Quality	Nos.	As per requirement	
22	Colin Spray (Glass cleaner)	500 ml bottle	Colin	Nos.	As per requirement	
23	Colin Spray (Glass cleaner)	5 Ltr tin or similar	Colin	Nos.	As per requirement	

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24	Computer Brush		Good Quality	Nos.	As per requirement	
25	Detergent Powder	Surf 1 Kg Pkt	Wheel/Ghari	Pkt	As per requirement	
26	Dettol Soap Pouch 185 MI	Pouch 185 MI	Dettol	Nos.	As per requirement	
27	Disinfectant Mat for Urinal		Finex/Good Quality	Nos.	As per requirement	
28	Display Stand Poster Pole Brass 18**24**54"		Standard Quality	Nos.	As per requirement	
29	Display Stand Poster Pole S.S 18**24" *60"		Standard Quality	Nos.	As per requirement	
30	Display Stand Poster Pole S.S 18**24" *60"		Standard Quality	Nos.	As per requirement	
31	Display Stand Slanted Brass 18**24**54"		Standard Quality	Nos.	As per requirement	
32	Display Stand Slanted Brass 24**36**60"		Standard Quality	Nos.	As per requirement	
33	Door Closer Different Types		Godrej	Nos.	As per requirement	
34	Door Locks of Different Capacity		Godrej	Nos.	As per requirement	
35	Door Mat 3*4 Feet (Narial)	Narial	Standard Quality	Nos.	As per requirement	
36	Drain Pump		V-Guard	Nos.	As per requirement	
37	Drainex Pouch		KIWI DRAINEX	Nos.	As per requirement	
38	Dust Control Mop (Dry 100 cm)	(Dry 100 cm)	Gala/UNI-R-Tech	Nos.	As per requirement	
39	Dust Pan		Gala	Nos.	As per requirement	
40	Dust Pan Brush		Gala	Nos.	As per requirement	
41	Dustbin Small	Plastic	Cello/ Nilkaml	Nos.	As per requirement	
42	Dustbin with Cover	Plastic (100 Ltr)	Cello/ Nilkaml	Nos.	As per requirement	
43	Dustbin with Cover	Plastic (20 Ltr)	Cello/ Nilkaml	Nos.	As per requirement	
44	Dustbin with Cover	Plastic (40 Ltr)	Cello/ Nilkaml	Nos.	As per requirement	
45	Dustbin with Cover	Plastic (60 Ltr)	Cello/ Nilkaml	Nos.	As per requirement	
46	Dustbin with Cover	Plastic (80 Ltr)	Cello/ Nilkaml	Nos.	As per requirement	
47	Dustbin without Cover	Plastic (100 Ltr)	Cello/ Nilkaml	Nos.	As per requirement	
48	Dustbin without Cover	Plastic (20 Ltr)	Cello/ Nilkaml	Nos.	As per requirement	
49	Dustbin without Cover	Plastic (40 Ltr)	Cello/ Nilkaml	Nos.	As per requirement	
50	Dustbin without Cover	Plastic (60 Ltr)	Cello/ Nilkaml	Nos.	As per requirement	
51	Dustbin without Cover	Plastic (80 Ltr)	Cello/ Nilkaml	Nos.	As per requirement	

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SH-7, Gaya Panchanpur Road, Village – Karhara, Post. Office – Fatehpur, Gaya – 824236, (Bihar)

52	Dustbin-Cello with pedal & cap	20 Lit	Cello/ Nilkamal	Nos.	As per requirement	
53	Dustbins S.S Perforated 10**10-		Good Quality	Nos.	As per requirement	
54	Dustbins S.S Perforated 7**10-		Good Quality	Nos.	As per requirement	
55	Dustbins S.S Perforated 8**12-		Good Quality	Nos.	As per requirement	
56	Dustbins S.S Perforated 10**24-		Good Quality	Nos.	As per requirement	
57	Dustbins S.S Plain Solid 10**10-		Good Quality	Nos.	As per requirement	
58	Dustbins S.S Plain Solid 8**10-		Good Quality	Nos.	As per requirement	
59	Dustbins SS Plain Solid 7**10-		Good Quality	Nos.	As per requirement	
60	Duster Floor	36" X36"	Standard Quality	Dzn	As per requirement	
61	Duster Glass- Yellow	36" X36"	Standard Quality	Dzn	As per requirement	
62	Duster White- Thick (Blue Border)	36" X36"	Standard Quality	Dzn	As per requirement	
63	Duster yellow	24" X 26"	Standard Quality	Dzn	As per requirement	
64	EZE Clean Plus (Mop)	75 cm	UNI-R-Tech	Nos.	As per requirement	
65	EZE Squeeze 75 cm Wiper	75 cm Wiper	UNI-R-Tech	Nos.	As per requirement	
66	Face Mask (use & thro)		Standard Quality	Nos.	As per requirement	
67	Face Mask cloth (Green Hospital use)		Standard Quality	Nos.	As per requirement	
68	Face Mask Black		Standard Quality	Nos.	As per requirement	
69	Floor Cleaning liquid		Lizol	ltr.	As per requirement	
70	Floor Disinfectant (Black Concentrate)		Standard Quality	ltr.	As per requirement	
71	Garbage bag Black (Biowaste 55 Micron)	for 100 Ltr dustbin	Ethical Polypaper Pvt. Ltd	KG	As per requirement	
72	Garbage Bag Small Biowaste 55 Micron)	for 20 Ltr. Dustbin	Ethical Polypaper Pvt. Ltd	KG	As per requirement	
73	Glass Squeeze	12" with Rod	Unger make	Nos.	As per requirement	
74	Gloves hand (Rubber)		Aaram Rubber Gloves	Pair	As per requirement	
75	Gumboot		Standard Quality	Nos.	As per requirement	
76	Hand Gloves (Full)		Standard Quality	Pair	As per requirement	
77	Handle Brush Scotch Bright Handle		Standard Quality	Nos.	As per requirement	
78	Hard Brush -18		Standard Quality	Nos.	As per requirement	
79	Harpic (Toilet Cleaner)	500 ml bottle	Harpic	Per bottle	As per requirement	

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SH-7, Gaya Panchanpur Road, Village – Karhara, Post. Office – Fatehpur, Gaya – 824236, (Bihar)

80	Harpic (Toilet Cleaner)	1000 ml bottle	Harpic	Per bottle	As per requirement	
81	Hit Black Big		Godrej Hit	Nos.	As per requirement	
82	Hockey Brush		Gabi/Cello	Nos.	As per requirement	
83	House-Keeping Kit Trend cared of Cleaning		Good Quality	Nos.	As per requirement	
84	Insert Plus Blue 75 cm		UNI-R-Tech	Nos.	As per requirement	
85	Milton Thermo steel JUG 1 Litre	1 Ltr.	Milton	Nos.	As per requirement	
86	Kitchen Wiper		Good Quality	Nos.	As per requirement	
87	Lagga Broom Large		Gala	Nos.	As per requirement	
88	Lagga Broom Medium		Gala	Nos.	As per requirement	
89	Lime		Good Quality	KG	As per requirement	
90	Liquid Soap	5 ltr cane	Dettol	Cane	As per requirement	
91	Long Brush for Toilet Cleaning		Gala	Nos.	As per requirement	
92	Malathin for drains		Good Quality	ltr.	As per requirement	
93	Mask for labour		Good Quality	Nos.	As per requirement	
94	Metal Polish Brasso-100 ml		Brasso	Nos.	As per requirement	
95	Metal Polish Brasso-500 ml		Brasso	Nos.	As per requirement	
96	Metal/Crome Plate Surface Cleaner		Good quality	Nos.	As per requirement	
97	Mosquito Machine		GOOD KNIGHT	Nos.	As per requirement	
98	Mosquito refill 45 ml		GOOD KNIGHT	Nos.	As per requirement	
99	Mosquito Replant Spray		GOOD KNIGHT	ltr.	As per requirement	
100	Mug (Plastic)	ltr.	Milton/ Cello	Nos.	As per requirement	
101	Mug Plastic White Transparent		Cello/ Nilkaml	Nos.	As per requirement	
102	Multipurpose- Handle Brush		Gala	Nos.	As per requirement	
103	Nagraj		Good Quality	Bottle	As per requirement	
104	Napkin Paper 100 Pulls		Premier	Pkt	As per requirement	
105	Naphthalene Balls Pkt of 1 KG	Pkt of 1 KG	Trishul Brand	Pkt	As per requirement	
106	Drinking Water Glass (417X417)	(417X417) Katch	Travo	DZN	As per requirement	
107	News Paper Stand Slanted Brass 42**24"		Good Quality	Nos.	As per requirement	

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108	News Paper Stand Slanted S.S 42**24"		Good Quality	Nos.	As per requirement	
109	Nylon Rope		Good Quality	Mtr.	As per requirement	
110	Pedal Bin S.S Plan 10**14-		Good Quality	Nos.	As per requirement	
111	Pedal Bin S.S Plan 7**10-		Good Quality	Nos.	As per requirement	
112	Pedal Bin S.S Plan 8**10-		Good Quality	Nos.	As per requirement	
113	Pedal Bin S.S Plan 8**12-		Good Quality	Nos.	As per requirement	
114	Phenyl-1 Ltr	1 Ltr	Good Quality	Nos.	As per requirement	
115	Phenyl-5 Ltr	5 Ltr	Good Quality	Nos.	As per requirement	
116	Plastic Juna		Good Quality	Nos.	As per requirement	
117	Pril Liquid 425 gm	425 gm	Pril	Nos.	As per requirement	
118	Room Freshener (150 gm)		Amb Pure/ Premi- um	Nos.	As per requirement	
119	Scotch Brite 10 cm x 15 cm		AXN/ Scotch brite	Nos.	As per requirement	
120	Scotch Brite		AXN/ Scotch brite	Nos.	As per requirement	
121	Scrubber Brush		Good Quality	Nos.	As per requirement	
122	Soap Cake Mini size		Lifebouy	Nos.	As per requirement	
123	Soap Cake Mini size		Lux	Nos.	As per requirement	
124	Soap Cake Mini size		Nirma	Nos.	As per requirement	
125	Soap Dispenser (Plastic) 1/2 Ltr.	1/2 Ltr.	Standard Quality	Nos.	As per requirement	
126	Soap Dispenser(Steel) 1/2 Ltr.	1/2 Ltr.	Standard Quality	Nos.	As per requirement	
127	Spray Bottle 750 ML	750 ML	Fronzo	Nos.	As per requirement	
128	Spray Bottle	500 MI.	Fronzo	Nos.	As per requirement	
129	Steel Scrubber		Scotch brite	Nos.	As per requirement	
130	T-Brash		Standard Quality	Nos.	As per requirement	
131	Telescopic Pole with Kits (5 Mit)	with Kits (5 Mit)	Standard Quality	Nos.	As per requirement	
132	Telescopic Pole with Kits (9 Mit)		Standard Quality	Nos.	As per requirement	
133	Tissue Paper		Premier	Pkt	As per requirement	
134	Toilet Paper Roll		Ezee	Pkt	As per requirement	
135	Towel White Large		Bombay dyeing	Nos.	As per requirement	

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136	Towel White Medium		Bombay dyeing	Nos.	As per requirement	
137	Towel White Small		Bombay dyeing	Nos.	As per requirement	
138	Urinal Cubes	Pkt of 400 gm.	Dabar	Pkt	As per requirement	
139	Vacuum Cleaner of Different Capacity		Standard Quality	Nos.	As per requirement	
140	Wet & Dry Vacuum Cleaner		Fronzo	Nos.	As per requirement	
141	Wet Mop Fronzo Set		Fronzo	Nos.	As per requirement	
142	Wet Mop Glass Cleaning		Gala	Nos.	As per requirement	
143	Wet Mop Insert (Gala)		Gala	Nos.	As per requirement	
144	Wet Mop Riffle		Gala	Nos.	As per requirement	
145	Wiper Large		Gala /Fonzo	Nos.	As per requirement	
146	Wiper with stick (Big Size)	36" X 36" (Hard)	Gala /Fonzo	Nos.	As per requirement	
147	Wiper Glass Cleaner		Gala /Fonzo	Nos.	As per requirement	
148	Wiper Medium		Gala /Fonzo	Nos.	As per requirement	
149	Table Duster Check	18" X 26"	Good Quality	DZN	As per requirement	
150	Coaster (Plastic)	Plastic)	Good Quality	DZN	As per requirement	
151	Tray Small (Melamine)	Melamine	Servewell	Nos.	As per requirement	
152	Tray Medium (Melamine)	Melamine	Servewell	Nos.	As per requirement	
153	Tray Big (Melamine)	Melamine	Servewell	Nos.	As per requirement	

**\* No Overwriting/Fluid/ Erazex is allowed.**

**\*This is to certify that price quoted is not more than MRP. If at any time it is found that the items are available in the market is less than the Quoted Price the Supplier has to quote the market price at the time of submission of Bill.**

**Signature of the bidder with seal**

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## Draft (MOU)

### MEMORANDUM OF UNDERSTANDING BETWEEN CENTRAL UNIVERSITY OF SOUTH BIHAR AND M/s .....

Whereas, the Central University of South Bihar advertised an Open Tender vide **CUSB/PSD/Rate Contract of Cleaning Items/Tender/22/2018-19, dated 28/01/2019** for Rate Contract for supply of Cleaning Items.

And whereas, the **Central University of South Bihar** also uploaded the said Tender on the University website ([www.cusb.ac.in](http://www.cusb.ac.in)) as well as CPP Portal with last date of submission as **20/02/2019 till 4:00 p.m.**

And whereas, Vendor Name **.M/s .....** duly submitted their proposal accepting all the Terms and Conditions of the bid documents advertised by the University as mentioned above.

And Now, thereof this Memorandum of Understanding, hereinafter call MOU signed between **Central University of South Bihar**, Gaya, State- Bihar, India, hereinafter called **CUSB** (represented by the Registrar, Central University of South Bihar, Gaya) on the one part and **M/s .....**, (represented by Mr.....) on the other part, on this day of / / 2019 at Gaya, and has been made effective from the date of issue of Work order vide University letter no. CUSB/ /2019, dated / / 2019.

Whereas, **M/s .....** has agreed to supply the Cleaning/ Housekeeping Items and accordingly now therefore, it is agreed between the two parties the following:

1. **Rate Contract Validity**

Initially the Rate Contract will be valid for the period of 12 (twelve) months from the date of award of the Rate Contract vide letter No. CUSB/..... /2019, Dated / /2019, which may be extended for another 1 (one) year subject to satisfactory performance and by mutual understanding.

2. **Pricing**

Will be applicable as per the prevailing rate for one year on Free On Road (FOR) basis for CUSB Gaya Panchanpur Campus with offered rate.

3. **Other Charges**

No transportation or any other ancillary charges except statutory applicable taxes will be paid extra.

4. **Order Value**

Irrespective of value, the order will be placed as per requirement.

5. **Delivery Period**

As per the purchase order /supply order.

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## 6. Liquidity Damage

The University has to run its academic and research activities in time bound manner. Hence, a penalty **@ 0.5 % per week or part thereof up to maximum of 5% of value of supply order will be levied under following conditions:** (i) supplies are not made within the stipulated period, (ii) request for extension by the Supplier is not bound consider to by the University, under what so ever conditions prevailing at the end of Vendor.

## 7. Payment Term

Payments shall be made only after delivery of the items as per the specification and quantity as mentioned in the supply order and satisfaction to the University Authorities.

## 8. Other Terms & Conditions

(i) Supply should be made from the **most recent (latest) batch** of production for maximum shelf-life of the Stores and in original sealed packing.

(ii) The Supplier shall be liable to **provide higher discount** from the agreed one, in case, the company launches such special offers/schemes to promote its stores at any time during the period of Annual Rate Contract.

(iii) The material should be supplied in **One Lot** in the Central Store / Department. Piecemeal / Short / incomplete / Part supply will not be accepted and may be refused.

### (iv) Fall Clause

The Supplier will abide by the Fall Clause and will not supply or is supplying same stores at a price lower than that offered in the present quotation to any other Departments under Government of India/States and if it is found at any stage that same stores was supplied to any other Departments under Government of India/States at a lower price, then that very price will be applicable to the present case and the difference in the cost would be refunded the University, during or even if the contract has already been concluded.

### (v) Delivery Period

The Stores shall be supplied as per Purchase order/supply order. In case, firm does not supply the Stores within the stipulated time schedule, the cancellation of the purchase order can be considered.

### (vi) Parallel Rate Contract

This can be placed at any time during the period of the rate contract, for similar Stores.

### (vii) Supply of Stores & Services during Notice Period

It is contemplated that during the Notice Period (in the process of Termination of Contract), the Supplier shall keep on discharging his duties as before till the Expiry of Notice Period.

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## 9. Termination of Contract

Post award of the contract, it can be terminated in any of the following conditions:-

a) On the expiry of the contract period, without any notice;

**OR**

b) On giving thirty days' notice at any time during the currency of services, by either of the University or service provider.

c) Provided that during the notice period for termination of contract, in the situation contemplated above, the contracted agency shall keep on discharging his duties as before till the expiry of notice period.

d) By the University without any notice, if the second party violates any of the above terms and condition of the contract.

10. Any terms and condition of floated tender document which is not included in this agreement will be the part of contract and binding on both the parties.

We the above noted parties have signed this deed of agreement after duly understanding the contents of this deed on the date and place mentioned above.

(For M/s. ....)

Signature with Seal

(For Central University of South Bihar)

Signature with Seal

Witness

Witness

Name

Name

Signature

Signature

Date

Date

Bidders are requested to read the complete tender documents and visit the site to understand its locality, terrain, surrounding conditions etc. before submission of Bids. Queries related to tender may be send by the intended bidder at [registrar@cub.ac.in](mailto:registrar@cub.ac.in), [so1@cub.ac.in](mailto:so1@cub.ac.in) . For further information, visit University Website – ([www.cusb.ac.in](http://www.cusb.ac.in)).