



## Central University of South Bihar

(A Central University established under Central Universities Act 2009)

Camp Office: BIT Campus, P.O.: B. V. College, Patna – 800014 (Bihar)

[Formerly Central University of Bihar, and since changed under the Central Universities (Amendment) Act, 2014]

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### **Invitation of proposals from Chartered Accountant firms**

**Ref. No. : CUSB/S&P/Fin/CA Empanelment/01/2016-17,**

**Dated: 03/04/2017**

Central University of South Bihar, invites proposals from registered CA firms for internal audit purpose for financial year 2016-17 in sealed envelope quoting their fees to the Registrar, Central University of South Bihar on below mentioned address on or before **10/04/2017 till 05 p.m.:**

**To,  
The Registrar  
Central University of South Bihar  
BIT Patna Campus  
P.O.: B. V. College  
Patna – 800014.**

#### **Eligibility Criteria**

- a) At least one partner of the CA firm should have at least 5 years of practicing experience.
- b) The CA firm should have minimum 2 partners.
- c) The CA firm should have audited the Central/State government /Autonomous Body/Public Limited Companies/Universities.
- d) The CA firm shall have necessary office set up and adequate personnel to ensure proper deployment and timely completion of the assignments.
- e) The CA firms shall submit relevant documents in support of their eligibility criteria.
- f) The audit should be completed within a month from the date of assignment.

#### **Scope of works**

Preparation of Final Accounts in the prescribed format of MHRD, Internal Audit, Reconciliation of Bank Accounts, Preparation of Fixed Asset Register, Actuarial Valuation of Earned Leave to Employee/ Gratuity/ HPL, Depreciation on S.L.M. method and all the works related to preparation of Accounts for the financial year 2016-17.

Sd/-  
**Registrar**