



Central University of South Bihar

A Central University established under Central Universities Act 2009

Campus Office, BIT Campus, P.O. B. V. College, Patna – 800014 (Bihar)

(Formerly Central University of Bihar, and since changed under The Central Universities (Amendment) Act, 2016)

Invitation of proposals from Chartered Accountant firms

Ref. No. : CUSB/S&P/Fin/CA Empanelment/01/2016-17,

Dated: 03/04/2017

Central University of South Bihar, invites proposals from registered CA firms for internal audit purposes for financial year 2016-17 in sealed envelope quoting their fees to the Registrar, Central University of South Bihar on below mentioned address on or before **16/04/2017 08:00 p.m.:**

To,
The Registrar
Central University of South Bihar
BIT Patna Campus
P.O.: B. V. College
Patna – 800014.

Eligibility Criteria

- At least one partner of the CA firm should have at least 5 years of practicing experience.
- The CA firm should have minimum 2 partners.
- The CA firm should have audited the Central/State government /Autonomous Body/Public Limited Companies/Universities.
- The CA firm shall have necessary office set up and adequate personnel to ensure proper deployment and timely completion of the assignments.
- The CA firms shall submit relevant documents in support of their eligibility criteria.
- The audit should be completed within a month from the date of assignment.

Scope of works

Preparation of Final Accounts in the prescribed format of MAFRO, Internal Audit, Reconciliation of Bank Accounts, Preparation of Fixed Asset Register, Actuarial Valuation of Earned Leave to Employee/ Gratuity/ HPL, Depreciation on S.L.M. method and all the works related to preparation of Accounts for the financial year 2016-17.

Sd/-
Registrar