



CENTRAL UNIVERSITY OF SOUTH BIHAR

(A Central University established by an Act of Parliament)

SH-7, Gaya- Panchanpur Road, Village - Karhara,

Post- Fatehpur, P.S- Tekari,

District- Gaya (Bihar) PIN- 824 236, website: cusb.ac.in

Notice Inviting Tender (NIT) for The Lease for “Providing Canteen Services”

Index for Tender Form

S. No.	Items	:	Details
1.	Tender Notice No.	:	CUSB/PSD/ADMIN/TENDER/02/2018-19, Dated: 08/05/2018
2.	Name of work	:	Tender Bid Document for the Lease for “Providing Canteen Services” for Central University of South Bihar, SH-7, Gaya- Panchanpur Road, Village- Karhara, Post- Fatehpur, P.S- Tekari, District- Gaya (Bihar) PIN- 824 236.
3.	Earnest Money Deposit	:	Earnest money as mentioned in NIT in shape of Demand Draft drawn in favour of Central University of South Bihar, payable at Gaya from any scheduled Bank.
4.	Pre-bid Meeting	:	14/05/2018 by 11:00 AM at Gaya.
5.	Start of submission of Bids	:	16/05/2018
6.	Last date and time for Receipt of Bids	:	06/06/2018 by 4:00 PM
7.	Date and Time of opening of Technical Bids	:	Shall be intimated later on University website.
8.	Place of opening of Bids	:	CUSB Gaya.

Vendors are requested to read the complete tender documents and visit the site to understand its locality, terrain, surrounding conditions etc. before submission of Bids.



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Name of the work: Tender Bid Document for the **Lease for “Providing Canteen Services”** at Central University of South Bihar, Gaya (Bihar).

Sold to Sri/Smt./M/s.

On payment of Rs. 500/- (Rupees Five Hundred only)

Vide D.D. No. Bank & Branch dt.....

Registrar

I undertake to abide by the terms and conditions as stipulated in the detail tender call notice and conditions of contract.

Signature of the contractor

For Office Use only

- | | | |
|--------------------------------------|---|--------------------------|
| 1. Total Nos. Corrections | : | |
| 2. Total Nos. of Overwriting | : | |
| 3. Total Nos. of Pages | : | |
| 4. Earnest Money Deposit in shape of | : | |
| 5. Copy of S.T.C.C | : | Furnished/Not Furnished |
| 6. Copy of I.T.C.C./PAN | : | Furnished/ Not Furnished |
| 7. Any other enclosure | : | |

Registrar
Central University of South Bihar



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NOTICE INVITING BIDS

The Central University of South Bihar invites sealed tenders for the **Lease for “Providing Canteen Services”** at Panchanpur, Gaya from eligible vendors/ service providers. The last date and time of submission of tender document is **06/06/2018 by 4:00 PM**. The detailed tender document is available on the University website **www.cusb.ac.in**. The cost of tender form is Rs. 500/- and can be purchased by payment in the form of Demand Draft, from Central University of South Bihar. The tender forms can also be downloaded from University website and be accompanied by DD of Rs. 500/- in favour of Central University of South Bihar, payable at Gaya.

Registrar



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“Lease for Providing Canteen Services” at Central University of South Bihar, Gaya.

Technical Bid

Note: This is to be kept in **Envelope “B”** sealed and it should be written on envelop that **Tender for the Lease for “Providing Canteen Services”** at Central University of South Bihar” Gaya.



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NOTICE INVITING BIDS

The Central University of South Bihar (CUSB), invites sealed tender in two bid system for the “**Lease for Providing Canteen Services**” at Central University of South Bihar, Gaya (Bihar) from the eligible vendors/ service providers. Details are as follows:

Sl. No	Description of Goods	Earnest Money to be Deposited	Last date & time of submission of Tender document	Time & date of opening of Tender
1.	Lease for “Providing Canteen Services” at Central University of South Bihar, Gaya.	Rs. 25,000/-	06/06/2018 by 4:00 PM	Shall be intimated on University website

- The tender must be accompanied by a Demand Draft for the amount mentioned as above in Indian Rupees only, on a schedule bank drawn in favour of Central University of South Bihar, payable at Gaya as Earnest Money for the above tender.
- Eligibility Criteria**
- Financial**
The Firm should have average annual financial turnover of at least 2.5 lakhs during the preceding last 3 consecutive financial years starting from F.Y. 2017-18.
- Sealed tender documents duly signed on all pages are required to be delivered at Central University of South Bihar, by Registered Post/ Speed Post/By Hand (to be submitted in Tender Box) to reach on or before **06/06/2018 by 4:00 PM**. The Technical Bids will be opened in presence of the Tenderers or their authorized representatives who wish to attend. The date of opening of the Financial Bids of those bidders declared as qualified in Technical Bids will be announced on University website. If the office happens to be closed on the date of receipt of the bids or opening of bids as specified, the bids will be received and opened on the next day of opening of the office at the same time and venue.

5. The tenderer shall quote for the **Lease Amount for “Providing Canteen Services”** as per detailed specifications as given in the tender document, at Gaya.
6. Presence of Tenderer in pre-bid meeting is encouraged to clarify any doubt related with the tender. Tenderers should email their queries to registrar@cub.ac.in before the date of pre-bid meeting. University shall upload the clarification, if found necessary on the University’s website and shall explain during pre-bid meeting.
7. The tender shall be submitted in three separately sealed envelopes marked as **“A”**, **“B”**, & **“C”**. The language used shall be English. In case any information is given in foreign language, then translated (in English) copies of those pages must be enclosed, failing which the tender will be disqualified.
8. **ENVELOPE ‘A’ (Earnest Money & Tender Cost)**

The tender shall be accompanied by the cost of the tender document for Rs. 500/- (Indian Rupees Five Hundred only) in the form of Demand Draft failing which the tender will not be accepted. Tender must also be accompanied by earnest money as mentioned above in the form of Demand Draft in favour of Central University of South Bihar, payable at Gaya executed by any Scheduled Bank. The Demand Draft towards Earnest Money & cost of tender document will be placed in sealed **Envelope ‘A’**.
- 8.a. The tender cost and EMD are not required to be submitted by bidders who are exempted in terms of MSME, Govt. of India guidelines. However, they are required to furnish requisite certificate in this regard issued by the Competent Authority.
9. **ENVELOPE ‘B’ (Technical Bid Document)**
- 9.i. The Tenderers, should establish their credentials by giving valid documentary evidences of similar services to have been executed in India.
- 9.ii. **Checklist for Envelope ‘B’**
- 9.ii.a. Tender Fee of Rs. 500/- through Demand Draft.
- 9.ii.b. EMD of Rs. 25,000/- through Demand Draft.
- 9.ii.c. Copy of registration of GST.
- 9.ii.d. Fire Security License
- 9.ii.e. Copy of Income Tax Permanent Account Number.
- 9.ii.f. Registration with Food Safety & Standard Authority of India

9.ii.g. Shop Establishment Registration certificate from Local Authority.

9.ii.h. PF/ESIC registration (If applicable).

10. Envelope 'C' (Financial Bid Document)

10.1. The **Envelope 'C'** shall contain the tender documents and information related to the schedule of quantities quoting the rates per Unit/Price etc. of the item pertaining to the Financial Bid on the Financial Bid document, issued by CUSB, along with the tender document.

10.2. All columns shall be duly filled in with specific information on the cost involved.

10.3. The rates for the items shall be quoted in Indian Rupees.

***NOTE** The Tenderer should clearly mention in all the three envelopes (i.e. **A**, **B** and **C**) clear description of the items for which the offer is being quoted. If any discrepancy is observed the offer would be treated as non-responsive and would be rejected outrightly.

11. • **Envelope 'A'** (Earnest Money & Tender Cost),
• **Envelope 'B'** (Technical Bid Document), and
• **Envelope 'C'** (Financial Bid Document), shall be in separate sealed envelopes, each marked as "**Envelope 'A'**, **Envelope 'B'** and **Envelope 'C'**", respectively.
- All the three envelopes shall be submitted together in another big envelope sealed and super-scribing thereon **Tender for the Lease for "Providing Canteen Services"**.
 - The envelope should be addressed to, The Registrar, Central University of South, SH-7, Gaya - Panchanpur Road, Village - Karhara, Post- Fatehpur, P.S. Tekari, District - Gaya (Bihar) PIN - 824236.
 - The envelope marked **Envelope-'B'** of only those Tenderers shall be opened, whose earnest money & tender cost are placed in the **Envelope 'A'** and found to be in order.
12. The Tender Evaluation Committee will evaluate the Technical Bids and is fully authorized to reject any incomplete tender or on its satisfaction that the requirements are not met for the complete need of the CUSB with reference to the terms and conditions of tender. The decision of the Tender Evaluation Committee shall be final. Only those Technical Bids cleared by the Tender Evaluation Committee shall be eligible for consideration of Price Bid. Those successful Tenderers for whom the **Envelope 'C'** (Price Bid) is to be opened shall be duly intimated.

13. Clarification on Tender Documents

- 13.1.** During evaluation of tenders, the University authorities/ committee may at its discretion ask the Tenderer for any clarification(s) if so deemed fit. The request for clarification and the response shall be in writing. However, the Tenderer is not permitted to alter the price(s) furnished in the Price Bid (**Envelope-C**).
- 13.2.** Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price (i.e. obtained by multiplying the unit price and quantity), the unit price shall prevail and the total price shall be corrected. If the supplier does not accept the correction of errors, its tender will be rejected. If there is a discrepancy between words and figures, the amount in words will prevail.
- 14.** The amount of Earnest Money Deposit (EMD), in case of successful Tenderer, shall be refunded on successful completion of contract period. However, EMD of unsuccessful Tenderers will be refunded after the award of the contract to the successful Tenderer.
- 15.** The CUSB, does not bind itself to accept the lowest or any other tender, and reserves the authority to reject any or all the tenders received without assigning any reason. Tenders not in compliance with any of the prescribed conditions or incomplete in any respect or in presence of any correction not duly dated, initialled by the Tenderer will be liable to be rejected. However, the final decision for accepting or rejecting any or all tenders will be in the sole discretion of Vice Chancellor, CUSB.
- 16.** Tender shall remain open for acceptance for a period of 90 days from the date of opening of the tenders. If any Tenderer withdraws his tender before the said period or makes any modifications in the terms and conditions of the tender which are not acceptable to CUSB, then CUSB, shall without any prejudice to any other right or remedy, be at liberty to forfeit full earnest money, absolutely. The decision of Vice Chancellor, CUSB in this behalf shall be final and binding on the Tenderer.
- 17.** The notice Inviting tender shall form a part of the contract document.
- 18.** No additional conditions from the Tenderer shall be acceptable. The tenders having any additional conditions will be summarily rejected without assigning any reason.
- 19.** The Tenderer should meet the Financial & Physical work completion criteria to qualify in the subject tender.

Date:

Place:

Signature of the Tenderer



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Annexure "A"

Technical Bid Proforma

Sl. No.	Particulars	Description in details
1.	Name of the Catering Firm	
2.	Complete Contact Details of Authorized Person of Catering firm, including name, address, telephone, mobile number, Email, Website (if any)	
3.	Shop Establishment Registration certificate from Local Authority.	
4.	Year of registration / establishment of firm	
5.	PAN No.	
6.	Copy of IT return/ acknowledgment for last three years.	2014-15
		2015-16
		2016-17
7.	Copy of annual accounts (balance sheet and profit and loss account) for last three years.	2014-15
		2015-16
		2016-17
8.	GST Registration No.	
9.	Details of Health / Food License No.	
10.	PF/ESIC registration (If applicable)	
11.	Details of any other license required to run the Catering Services (pl. specify)	
12.	Details of Fire Security License	

Clause for tender submission

Clause 1: Technical Eligibility criteria for bidders

In order to qualify in the technical bid for Financial Bid opening, the Technical Bid documents should be accompanied with the following documents:

- 1.1. Tender Fee of Rs. 500/- & EMD of Rs.25,000/- through D.D. / Pay Order.
- 1.2. Photocopy of Shop Establishment Registration certificate from Local Authority
- 1.3. Photocopy of GST Registration Certificate in the name of registered Owner.
- 1.4. Photocopy of PAN certificate in the name of registered owner.
- 1.5 Photocopy of PF/ESIC registration (If applicable)
- 1.6 Photocopy of FSSAI.

Clause 2: Evaluation of Financial Bids

- 2.1. The bidders who qualify in technical bids shall only be eligible for opening of their financial bid.

2.2. Criteria for Price Bid Evaluation:

Selection of bidders/ vendors shall be done on the basis of highest quoted lease amount per month to be paid to the University for Providing Canteen Services.

The quoted price (lease rate) shall be corrected for arithmetical errors as per below:-

In case of discrepancies between the prices quoted in words and in figures, higher of the two shall be considered.

The Tender Accepting Authority may carry out negotiation with the tenderer **Quoted highest evaluated lease rate.**

Clause 3: Issues related to Hygiene in the Canteen

- 3.1. Cleaning and Housekeeping of kitchen and Dining area will be the sole responsibility of the caterer.
- 3.2. Cleaning of utensils, cutlery, crockery, kitchen equipment, furniture, and water cooler is also responsibility of the caterer. The highest possible standards are expected in this regard.
- 3.3. Highest levels of hygiene must be maintained in the workers' toilet, with provisions for soap, towels etc.
- 3.4. Workers should be provided the necessary training so as to maintain the highest possible standard of hygiene, as is expected.

- 3.5. CUSB reserve the right to check on cleanliness and upkeep of premises and quality of provisions, and quality of the food.
- 3.6. Severity of hygiene failure shall be assessed and decided by the mess council and fined appropriately. In case of gross failure/negligence a severe penalty will be imposed, which could be a hefty fine as cash and/or summary termination of the Contract.

Clause 4: Security Deposit

- 4.1. The successful tender has to furnish security Deposit of ₹ 1,00,000/- (Rupees one lakh only) in form of Demand Draft obtained from any nationalized / Scheduled bank and drawn in favour of "Central University of South Bihar, payable at Gaya. Security Deposit to be furnished within 10 days of issue of letter of Acceptance.
- 4.2. If the successful tenderer fails to remit the security deposit within the above said period, the Earnest Money Deposit paid by him will be forfeited and his tender will be held void and the tender accepting authority shall continue the process with other responsive tenderers.
- 4.3. **No Interest will be paid on the Security Deposit mentioned** in Clause 6.1 above.

Clause 5: Signing the Agreement

- 5.1. The successful tenderer shall furnish the required security deposit and execute an agreement on a non-judicial stamp paper to the value of Rs. 1,000/- (embodying the terms and conditions of the tender within 15 days from the date of acceptance of the tender. The specimen form of agreement is enclosed (Appendix- 1)
- 5.2. If the agreement mentioned in Clause 7.1 above is not executed in the prescribed period, the Earnest Money Deposit and Security Deposit of the tenderer are liable to be forfeited.
- 5.3. The successful tenderer, if fails to execute the agreement within the stipulated period, he will also be liable for all damages arising there from such default including the cost of conducting fresh tenders and the increase in rates if any, in the subsequent tender and shall compensate for all losses sustained by the Government/University in this regard.

6. Termination of Contract

6.1. Termination for Default

- 6.1.1. CUSB may, without prejudice to any other remedy for breach of contract, by written notice of default with a notice period of 15 days, sent to the Canteen Contractor/Lessee, terminate the contract in whole or part,(i) if the Canteen

Contractor/Lessee fails to perform any of the obligation(s) under the contract; or (ii) if the Canteen Contractor/Lessee, in the judgment of CUSB, has engaged in fraudulent and corrupt practices in competing for or in executing the contract.

6.1.2. In the event the CUSB terminates the contract in whole or in part, University may entrust the contract of operating/running canteen to other persons/contractors in such manner and at such rate as deemed appropriate and they shall be liable to the CUSB for loss of revenue Suffered by the CUSB in this process. However, the Canteen Contractor/Lessee shall continue the performance of the contract to the extent not terminated.

7. Termination for Convenience

7.1. CUSB may give a written notice, with a notice period of 15 days sent to the Canteen Contractor/Lessee, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the CUSB convenience, the extent to which performance of work under the contract is terminated, and the date upon which such termination becomes effective.

8. Special conditions

8.1. Adducing reasons like strikes, non-availability of raw material etc. shall not be entertained.

8.2. Non-fulfilment of the contract on any grounds will result in forfeiture of part or whole of Security Deposit /Earnest money deposit amount. The University also reserves the right to debar such tenderer/ Canteen Contractor/Lessee from future tenders. Besides this the tenderer will also be liable or all damages arising from such default including the cost of conducting fresh tenders and the crease in rates in the subsequent tender and shall compensate for all losses sustained by the university in this regard.

8.3. If the Tenderer fails to provide catering services within the stipulated time and substantial quality, the University is at liberty to make alternate arrangement for catering services, from any other source including from any other tenderer who might have quoted lower lease rate, at the risk and cost of the Canteen Contractor/Lessee and in such case the University has every right to recover the cost and impose penalty, besides taking any other action.



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Terms & Conditions

1. The Central University of South Bihar has fixed menu quantity etc. for each item on the menu and rates at which these items to be supplied based on the prevailing prices. The tenderer should quote their price for "LEASE RATE" accordingly.
2. The lessee will not be allowed to change or fix the rate as mentioned in the fixed menu.
3. It is mandatory on the part of the Lessee to serve each item of menu at the rates and quantity as given in the Annexure "B".
4. The canteen will be lease out initially for a period of one year and can be extended on the satisfactory performance on mutual consent of either parties, on revision of rate of food items if any for further period. A review would be done on competition of every 6 months and based on that the extension would be considered.
5. Canteen facilities (kitchen & Dinning hall) shall be provided by the University on as is where basis.
University shall provide the following:
 - 5.1. Water for cooking, washing and cleaning.
 - 5.2. Drinking water: R.O. Water for drinking shall be provided by the Contractor by the system installed by the University. After AMC period the Contractor shall maintain the RO machine.
 - 5.3. Electric charges as per actuals based upon meter, installed for the purpose have to be paid by the Contractor or Contractor shall take his/ her independent electric connection as per his/ her need from SBPDCL.
 - 5.4. The caterer should adopt better conservancy measures as water is ELIXIR of human life and no wastage is allowed.
 - 5.5. Electricity should not be used to other than cooking purposes and at any point of time no electric stoves should allowed for cooking and that should be based on Gas system.
6. Procurement of the items, raw materials required for performing the contract is the responsibility of the caterer with the approval of the University. Indicative list of the items to be procured is as below;

- 6.1. First quality of vegetables, fruits, provisions, dairy products/meat etc,.
- 6.2. Caterer shall use only branded raw materials and best quality items for preparing the food. Brands of products will be decided by the University.
- 6.3. The caterer should be solely responsible for the arrangements of gas refills and their safety and supply of milk from its own resources.
- 6.4. The caterer shall provide catering services as given in the menu annexed to the agreement. The cost includes fuel cost, procurement of provisions and vegetables of good quality and other items. Further, the cost of these raw materials shall be inclusive of loading and unloading, transportation, storage at kitchen premises, statutory taxes including service tax, duties and all other levies (existing and which may be imposed from time to time) for which no additional cost is payable or reimbursable by the University.
- 6.5. The caterer shall make his own arrangement for procuring utensils/plates glasses & cutlery. etc.
- 6.6. Caterers should not use any artificial colour, preservatives and other harmful chemical additives' (say, for example, mono-sodium glutamate) in any of the dishes or even store them in the canteen premises. (**Note: the above list is indicative and not exhaustive**).
7. The premises of the canteen should be kept clean and tidy on daily basis and the lessee shall be fully responsible for the maintenance of hygiene as per the standards required by the Municipal/Health Department.
8. Responsibility and safeguard of the canteen property shall be with lessee. Damage to the University canteen property will be recovered from security deposit of lessee.
9. University shall not provide any additional facilities to the canteen, other than the existing.
10. The canteen premises (inside and outside) should not be used for any other purposes except for running the canteen.
11. The lessee should not transfer/ sublet the management to any other individual or agency. The manager/representative of the lessee of the canteen should be present at the premises and supervise the day to day affairs of running of canteen and shall not give scope for any complaints either from students/ staff or customers.
12. The canteen should be run in **the name of the University canteen and other name should not be used**. The walls and surroundings of the canteen should not be used for paintings/ advertisement. Stay of unauthorized persons beyond canteen hours or indulging in anti-social activities shall be viewed seriously and proper action will be initiated in such cases.

13. The authorized University officials shall have every right to inspect the canteen without any notice and take appropriate action.
14. The lessee should not cater items which are not approved. As per Govt. guidelines, cigarettes, pan & Gutka etc., are strictly **prohibited**.
15. In case of violation of terms & conditions the University may take appropriate action and / or terminate the agreement, including the forfeiture of Security Deposit.
16. The canteen should not be kept close for more than two days without any reasonable cause.
17. The canteen should run during the timings from 7: 30 am to 10.00 pm.
18. The either parties shall have the right to terminate the lease by giving 15 days' notice.
19. Authenticated certificates, testimonials and proof of experience should be produced along with the tender.
20. The caterer shall vacate the leased premises and hand over the all fixtures, furniture etc. which are University property in good condition at the termination of the contract.
21. The caterer shall not make or permit any construction or structural alternation or additional fittings inside the premises or the work place without prior written approval of the authorities.
22. Staff strength in each category of Cooks, helpers should be optimum and finalized in consultation with the University.
23. Employment of child labourers (below 18 years) is totally prohibited. It is responsibility of the caterer to comply with all formalities of Labour office including obtaining necessary labour license.
24. The employees of the caterer should wear proper uniform.
25. The caterer shall be responsible for the proper conduct and behaviour of the employees engaged. The employees cannot reside in the place of work except to the extent necessary for their duty in respect of the functioning of the dining facility.
26. The Caterer should ensure that all the employees are free from communicable diseases. Medical certificates to this effect should be made available for inspection by the authorities.
27. All expenses related to the functioning of the employees like EPF/ESI engaged by the caterer shall be in the scope of the Caterer. Proof for remittance of salary shall be provided to the University.

The caterer shall maintain the record of duty hours and pay structure should be maintained as per rules for inspection by authorized Govt. Personal of

University for meeting other statutory and non-statutory benefits/ obligations.

- 28.** Turnover during the last 3 years along with balance sheets and P&L accounts need to be submitted.
- 29.** The University reserves the right to review and modify the terms and conditions periodically.
- 30.** The items of food served will be checked by the quality committee constituted by the University. Such quality audit may be a test audit or random audit. In case of dispute on quality between caterer and the University committee Registrar CUSB will be the sole arbitrator and his/ her decision shall be final and binding on both the parties. Since the service includes food and eatable.
- 31.** Any other relevant matter for better functioning of canteen will be included at the later date.
- 32.** The agreement should be signed by a person or persons duly authorized to sign on behalf Tenderer/Bidder. A certified copy of the power of attorney authorizing the signatory or signatories to sign the agreement/documents.
- 33.** Vegetarian and Non Vegetarian food will be cooked and served separately.



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Annexure "B"

S.No	Items	Quantity	Measure	Rate Offered (₹)
BEVERAGE				
1.	Hot Coffee	150 ml	Per Cup	7
2.	Tea Regular	150 ml	Per Cup	6
3.	Tea Lemon/Green	200 ml	Per Glass	15
4.	Lassi	200 ml	Per Glass	10
MACHINE BASED				
5.	Coffee	150 ml	Per cup	6
6.	Cold Drink	150 ml	Per cup	6
7.	Tea	150 ml	Per cup	6
8.	Standard Cold Drink all brand available in the market			As per MRP
9.	Mineral Water (Standard)	1litre	Per Bottle	As per MRP
SNACKS & LUNCH				
10.	Samosa (Potato)	120 grams each	per piece	7
11.	Kachori	120 grams each	per piece	7
12.	Pastry	100 grams	Per Plate/ 1 piece	10
13.	Gulab Jamun	50-70 grams each	Per Plate/ 2 pieces	20
14.	Chole Bhature		Per Plate/ 2 pieces	20
15.	Lunch (Roti & Rice, Dal & two Subji, Veg. Salad)		Roti & Rice	40
16.	Bread Pakoda (2 piece)	100 grams each	Per Plate/2pieces	15
17.	Masala Dosa each with Sambar	175 grams	Per Plate	25
18.	Plain (sada) Dosa with Sambar	150 grams	Per Plate/ 2 pieces	20
19.	Uttappam with Chutny	120 gram	Per Plate	15
20.	Vada (2 piece) each with Sambar	120 grams each	Per Plate	15
21.	Veg. Cutlet (2 piece)	100 grams each	Per Plate	15
22.	Veg. Sandwich (Two Slice of Bread with sliced Fresh Vegetable and Spread)		Per Plate	15

23.	Cheese Sandwiches (Two)		Per Plate	15
24.	Bread and Butter (Two Slice Bread with Butter Spread)		Per Plate	10
25.	Bread and Jam (Two Slice of Bread with Jam Spread)		Per Plate	10
26.	Bread Piece (three Slice of Bread Roasted in oil or ghee)		Per Plate	10
27.	Veg. Burger (Two Slice of Bun with Veg fillings, Sliced fresh Vegetables and Lettuce)		Per Plate	25
28.	Pizza		Per piece	50
29.	Idli (2 pieces) with Sambar & Chutney	150 grams	Per Plate	20
30.	Dhokla	100 grams	Per Plate	25
31.	Upma with Chutney	200 grams	Per Plate	15
32.	Poori (5) with Sabji	200 grams	Per plate	20
33.	Pauv Bhaji (2 pieces of Pav)		Per Plate	20
34.	Veg. Biryani with Curry	200 grams	Per Plate	25
35.	Rajma Chawal	200 grams	Per Plate	20
36.	Seasonal Vegetable Curry		Per Plate	15
37.	Puri Aloo (3 no.'s)		Per Plate	20
38.	Ice Cream			MRP
39.	Yoghurt			MRP
40.	Flavoured Milk			MRP
41.	Juices (Tetra Pack)			MRP
42.	Chicken Biryani		Half Plate	40
43.	Chicken Curry (3 pieces)		Per Plate	30
44.	Vegetable Fried rice	250 gram	Per Plate	20
45.	Jeera rice	250 gram	Per Plate	15
46.	Paneer Curry/ Masala	200 gram	Per Plate	25
47.	Roti Plain		Per piece	3
48.	Roti (Butter)		Per piece	5
49.	Dal fry	200 gram	Per Plate	15
50.	Aloo Gobi Masala	200 gram	Per Plate	20
51.	Dum Aloo	200 gram	Per Plate	15
52.	Egg Omlette (2 eggs)		Per Plate	15
53.	Egg Omlette (1 eggs)		Per Plate	8
54.	Fish Curry	200 gram	Per Plate	30
55.	Fish Fry	200 gram	Per plate	30



CENTRAL UNIVERSITY OF SOUTH BIHAR

SH-7, Gaya- Panchanpur Road, Village- Karhara,
Post- Fatehpur, P.S- Tekari,
District- Gaya (Bihar) PIN- 824 236

FINANCIAL BID PROFORMA

(It should be submitted in a separate sealed envelope)

Tender Notice No.: CUSB/PSD/ADMIN/TENDER/02/2017-18, Date: 08/05/2018

Subject: Tender for the Lease for "Providing Canteen Services".

Name of the Bidder: _____

Sl. No.	Item Description	Amount /Per Month (₹)
1.	Lease for "Providing Canteen Services"	
Total Amount Paid to CUSB (₹)		
Total Amount in words: (₹)		

Note: No overwriting or use of whitener is permitted. If done then it will be summarily rejected.

Date:

Signature _____

Name: _____

Designation & seal

UNDERTAKING

[by Tenderer(s)]

Name of the work : _____

Tender No. : _____

We confirm that we have quoted the rates in the tender considering Inter-alia the

1. Tender Document(s) with all Annexures, Scope of Vendor
2. Additional Document(s), if any
3. BOQ Document (Price Bid Format)
4. Corrigendum, if any
5. Pre Bid Meeting Minutes, if any

We, _____ (Name of the Tenderer) hereby certify that we have fully read and thoroughly understood the tender requirements and accept all Terms and Conditions of the tender including all corrigendum/addendum issued, if any. Our offer is in confirmation to all the terms and conditions of the tender including all corrigendum/addendum, if any and minutes of the pre-bid meeting. In the event, our offer is found acceptable and contract is awarded to us, the complete tender document shall be considered for constitution of Contract Agreement.

Signed for and on behalf of
Tenderer(s)

Name of Tenderer(s)

Date : __/__/____

Place :

Seal & Signature of Tenderer

Note :

This declaration should be signed by the Tenderer's authorized representative on COMPANY LETTERHEAD who is signing the Bid and to be submitted with tender.

AFFIDAVIT

1. I/We the undersigned do hereby certify that all the statements made in the required attachments are true and correct.

2. The undersigned also hereby certifies that neither our firm M/s _____ have abandoned any work/supply nor any contract awarded to us for such works/supplies have been rescinded, during last three years prior to the date of this bid.

3. The undersigned hereby authorize and request any bank, person, firm or Corporation to furnish pertinent information deemed necessary as requested by the Central University of South Bihar, to verify this statement or regarding my (our) competence and general reputation.

4. The undersigned understands and agrees that further qualifying information may be requested, and agrees to furnish any such information at the request of the Central University of South Bihar.

(Signed by an Authorized Officer of the Firm)

Title of Officer

Name of Firm

Date:

CERTIFICATE

(to be provided on letter head of the firm)

I hereby certify that the above firm has not been ever blacklisted by any Central/State Government/Public Undertaking/Institute on any account.

I also certify that the above information is true and correct in all respect and in any case at a later date, if it is found that any details provided above are incorrect, then the contract given to the above firm may be summarily terminated and the firm may be blacklisted.

Date:

Place:

Authorized Signatory

Name:

Seal

Designation:

Contact No.:

FORMAT OF CONTRACT AGREEMENT

This Agreement made on the day of 2014 between **The Registrar, Central University of South Bihar**, SH-7, Gaya- Panchanpur Road, Village- Karhara, Post- Fatehpur, P.S- Tekari, District- Gaya (Bihar) PIN- 824 236. (herein after CUSB) of the one part and (**Name of Canteen/ Contractor/ Lessee**) of [complete address of Contractor/ Lessee] (hereinafter called “the Canteen Contractor/ Lessee) of the other part:

Whereas the University is desirous that catering services to be provided in the canteen of Central University of South Bihar as per the tender reference No. And has accepted a bid by the Canteen Contractor/ Lessee / Service Provider for running the Canteen at Central University of South Bihar for a sum of Rs. (Rupees) herein after called the “Contract Price”.

NOW THIS AGREEMENT WITNESSETH AS FOLLOW:

1. In this Agreement words and expression shall have the same meanings as are respectively assigned to them in the Conditions of Contract and scheduled referred to, and they shall be deemed to form and be read and construed as part of this Agreement.
2. The following documents shall be deemed to form, be read and construed as part of this Agreement, viz;
 - (a) The Letter of Acceptance issued by the University.
 - (b) The Notice Inviting Tender (NIT).
 - (c) The Tender Document including various Terms & Conditions.
 - (d) The schedule of Requirement.
 - (e) Any other document listed in the Canteen Contractor/ Lessee bid and replied to queries, clarifications issued by the University, such confirmations given by the bidders which are acceptable to the University and the entire Addendum issued as forming part of the Contract.

Check list

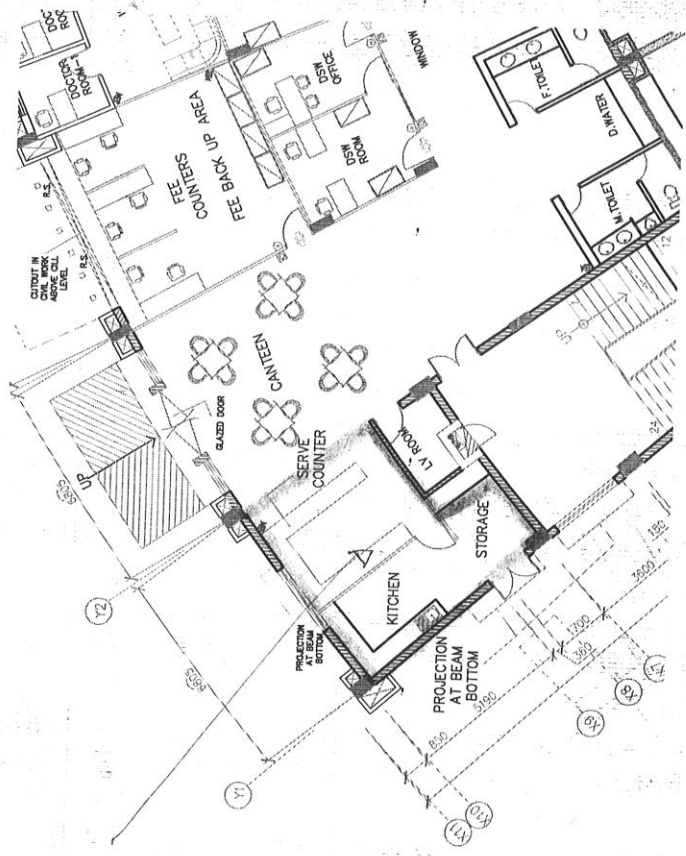
3. In consideration of the payments toward monthly lease amount to be made by the Canteen Contractor/ Lessee to the University as hereinafter mentioned the University covenants with the Canteen Contractor/ Lessee to provide the infrastructure and other facilities as mentioned in the tender document for running of canteen services as per the provisions of the Contract.

Signature of Tenderer

4. The Canteen Contractor/ Lessee hereby covenants to pay the University in consideration of the provision of the infrastructure and other facilities for running the canteen, the Contract Price (Lease Amount) or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract. The rates stipulated in the Contract shall remain valid for a period of one year with effect from contract date.

(For M/s)	(For Central University of South Bihar)
Witness: 1) 2)	Witness: 1) 2)

Annexure-I



Proposed kitchen area to be flooded in Tender/Lease/Rent document.

Waste
↓
[Symbol]