



Central Library

Central University of South Bihar

SH-7, Gaya Panchanpur Road, Village – Karhara,
Post. Fatehpur, Gaya – 824236 (Bihar)

Tender Ref. No. CUSB/CL/T/107/2019

Dated: 27-06-2019

TENDER NOTICE

TENDER FOR “SUPPLY AND INSTALLATION OF BRAILLE EQUIPMENTS IN THE CENTRAL LIBRARY”

The Central University of South Bihar invites sealed tenders under two bid system for supply and installation of Braille equipments in the Central Library at Central University of South Bihar, Panchanpur, Gaya from original manufactures/ authorized dealers/ distributors/ supplier. Duly filled tender must be sent by Speed Post/ Registered Post on following Address: -

The Registrar,
Central University of South Bihar,
SH-7, Gaya Panchanpur Road, Village – Karhara,
Post. Fatehpur, PS-Tekari, Distt-Gaya (Bihar) – 824236
Email – registrar@cub.ac.in , Website – cusb.ac.in

Tender Date Sheet

Tender Notice Number	CUSB/CL/T/107/2019
Tender Date	27-06-2019
Name of Work	Supply and Installation of Braille equipments in the Central Library
Tender Document Cost	Rs. 2000.00 (Rupees Two Thousand) Only (Non Refundable) in the Form of Demand Draft drawn in favour of Central University of South Bihar, Payable at Gaya from any scheduled bank
Earnest Money	Refundable Earnest Money Deposit (EMD) of Rs. 25000.00 (Rupees Twenty Five Thousand) Only in shape of Demand Draft drawn in favour of Central University of South Bihar, Payable at Gaya from any scheduled bank.
Date of Publication of Tender	27-06-2019
Period and Terms of delivery	As per the terms & conditions of tender
Last date for submission of bids(Technical as well financial)	19-07-2019
Place of Opening of Bids	CUSB, Panchanpur
Time and date for opening of technical bids	22-07-2019 at 11:00 A.M.
Time and date for opening of Financial bids	23-07-2019 at 03:00 P.M.

Registrar

General Terms and Conditions:

1. The Tender Document can be downloaded from the University website: www.cusb.ac.in by paying Tender Cost of **Rs. 2000.00** (Rupees Two Thousand only) in the form of Demand Draft in favour of “Central University of South Bihar” payable at Gaya, without which the tender will be rejected.
2. Tender shall be accepted through registered/ speed post only. The tender shall not be accepted by hand in any case. The university is not responsible for any postal delay; it will be the sole responsibility of the bidder that tender should be reached on time.
3. The interested firms should submit the Tender Document dully complete in all respect along with EMD of **Rs. 25000.00** (Rupees Twenty Five Thousand only) in form of Demand Draft in Favour of “Central University of South Bihar” Payable at Gaya without which the tender will be rejected. EMD should be enclosed with ‘Technical Bid’ and clearly indicated on Envelop.
4. The installation of Braille peripherals should be provided at the University Library free of Cost. Any additional charges such as transportation etc. will not be paid separately by the University.
5. The bids will be opened in the presence of bidders or its representatives with due authorization who wish to attend **on the specified date and time.**
6. In the event of the date specified for bid receipt and opening being declared as a holiday, the due date for submission of bids and opening of bids will be the next working day at the appointed time.
7. The quotes should be submitted in two separate sealed envelopes, marked as "Technical Bid" and "Financial Bid", and both the envelopes should be put in a bigger envelop. The bigger envelope of both the bids is super scribed. **Tender for “Supply and Installation of Braille Equipments”**
8. The technical bid will be opened first in the presence of the bidders or their authorized representatives in the office of the undersigned. At the second stage, the financial bid will be opened on the specified date and time of only technically qualified bidders. No separate notice will be issued for this purpose. The technically qualified bidders may remain be present at the time of opening of financial bid.
9. Each bidder shall submit only one quotation. Bidder should quote for all items in one tender and no part quotation shall be considered.
10. Those firms who are black listed by any Government/ Autonomous / PSU type organizations are not eligible to participate in bid.
11. The bidder should give an undertaking raised on a non-judicial stamp paper of Rs. 100.00 (One Hundred only) that it has not been black listed by any Government / Autonomous / PSU type organization.
12. In case of any change in Date & Time of opening of Bid the same will be uploaded on University Website “<http://cusb.ac.in>”
13. The bidder is bound by all rules and regulations fixed by The Registrar, Central University of South Bihar, Gaya. Any violation may invite forfeiture of the earnest money.
14. The rates quoted by the bidders shall be valid for 90 days from the date of opening of bid.
15. Each bidder shall have to mandatorily submit signed copies of following documents with Technical bid:
 - a) Scanned copy of GST Registration, PAN, proof of EMD, Client list/previous work order.
 - b) Scanned copy of Price Bid Undertaking, Bank details & Tender Acceptance letter etc.
 - c) Scanned copy of exemption certificate (if exemption claimed for deposition of EMD).
 - d) Scanned copy of Income Tax Return and Audited Balance Sheet of the firm for last three years.
16. Rate including all charges should be quoted in INR only up to destination places. No further clarification will be entertained in this regard.
17. The earnest money of unsuccessful bidder will be released only after the finalization of the tender.
18. The Registrar, Central University of South Bihar, Gaya reserves the right to cancel any or all the tender without assigning any reason thereof.
19. The Registrar, Central University of South Bihar, Gaya is not responsible for any kind of failure in respect of submission of bid. It is the responsibility of the Bidder to make sure that the required documents / bid is submitted on time.
20. The Tenders shall not be entertained after deadline under any circumstances whatsoever. The participating firms may, if they so desire, attend the tender opening at the scheduled date and time by deputing a representative duly authorized by the firm except as provided under section 15 C above.

21. The bidder is solely responsible for submission of EMD. Non-submission of EMD will lead to disqualification except as provided under 15(c) above.
22. Exemption from EMD will be applicable as per GoI Norms.
23. Incomplete and tender received after due date will be summarily rejected.
24. The rates must be quoted both in figures and words and over-writing / whitener should be avoided
25. No interest will be paid by this university on Earnest Money.
26. Quotations with conditions will not be entertained.
27. Bids will be opened as per date/time as mentioned in the Tender Critical Date Sheet. Any changes in this regard will be informed through university website only.
28. Bidders are requested to quote their rates for different items in accordance with our instruction as per Annexure - III
29. If suppliers fails any or all of the listed items within specified period, the purchaser shall deduct a sum equivalent to 1% per week subject to maximum deduction of 10% of the delivered price of delayed supply or unperformed services. Once the maximum is reached, the purchaser may consider termination of the order.
30. The supplier shall not be liable for imposition of liquidate damage or termination of default as provision in above para of section 29. If the delay is performance to perform its obligation is the result of an event of 'Force Measure' that event is beyond the control of supplies and not involving his fault / negligence.
31. Signed / sealed copy of all pages of the tender document is to be submitted with the technical bid by the bidder.
32. The item quoted should be from reputed firms. The brand name(s) of the item should also be quoted in Schedule of Requirement.
33. Two Days free of cost onsite training must be given by the bidder after successful installation of the products.
34. The rates should be quoted strictly as per the specifications defined in the tender document
35. The items quoted by the bidder should carry two year(s) warranty as mentioned in the specifications. In addition the bidder should also quote separately the percentage of comprehensive AMC charges for additional two years.
36. Quoting merely the lowest price does not confer any right to any bidder for award of supply order. The University's Purchase Committee, reserves the right to select any bid under the grounds of specification compliance, technologically advanced quality, proven performance track record, brand reputation, service backup support, additional warranty, offer of additional / special features, Compatibility with the existing System, Training, etc.
37. If any item covered under warranty fails, the same shall be replaced free of cost including all the applicable charges including shipping cost both ways. No extra charges shall be paid anyhow.
38. Additional terms and conditions will be incorporated in the purchase order, if needed, to safe guard in the interest of the University
39. **Payment terms:** Out of total contract/ purchase price, 90% of the amount will be paid on supply of the items and satisfactory installation and testing. Balance of 10% of the amount shall be retained as Security Deposit, towards satisfactory performance, and which shall be released after the completion of Warranty period on submission of satisfactory report by the end-user.
40. Tenderer are advised to visit university website "<http://cusb.ac.in>" at least 2 days prior to closing date of submission of tender for any corrigendum / addendum / amendment.
41. The Registrar, Central University of South Bihar, Gaya may relax any of terms & conditions on his discretion.
42. In case of any dispute arises the decision of the University Competent Authority shall be treated as final.
43. All matters (if any) are Subject to the jurisdiction of Gaya Court.
44. The supplier shall provide such packaging of the goods as is required to prevent these from damage or deterioration damage transit to final destination.
45. The supplier shall make delivery of goods / items / software within specified period as per purchase order.

Yours faithfully,

Registrar

Agree to abide by the above terms and conditions.

Name & Signature of the authorized signatory of the Vendor (with seal)

Schedule of Requirement

S.No.	Name of Equipment / Items	Specifications	Brand Name
Hardware			
1.	Braille Embosser	<ul style="list-style-type: none"> • High Speed Continuous Sheet Double Sided Automatic Braille printer • Emboss files directly from a USB Pen drive without using a computer or even a Smart Phone or Tablet PC using Wi-Fi • Embosses on both sides of the Braille paper • Repair and install the firmware on the SD card • print layout, communication settings and endless other embosser MENU options • back up/ restore the braille settings, page layouts, etc. directly from the embosser to a USB pen drive • directly emboss text files of type .doc .pdf .txt and .docx without the need for a separate Braille Translation Software • automatically translates the document into braille as per the language selected including Indian languages • formats the page layout, and includes the Braille Page number • excellent braille dot quality, a longer life cycle, higher embossing speed • Emboss High Resolution Tactile Graphics • Compatible with Windows, Mac and Linux computers • Flexible Page layouts and can directly select/ edit/ add and delete a page layout • Supports idB • Wi interface, Free firmware upgrade • A high speed Braille unit for provision of multiple Braille books of different titles in both English and Hindi languages. • Ability to converts the E-book or digital text directly in to Braille format and prepares the Braille book simultaneously. • Can be produces more than 300 Braille pages per hour double sided in size A4. 	
2.	Cabinet for Braille Embosser	For reduces the noise during embossing for sound proofing	
3.	Braille Paper TF	11.5" x 12" 140 GSM (1000 Sheets in a Box)	
4.	Text Reading Machine	<ul style="list-style-type: none"> • Scans any documents, text, magazine articles and reads them in naturally sounding voices. Inbuilt high resolution auto-focus camera and fast text recognition (OCR). Support for multiple languages and voice conversion / ascent • Switch between languages to read text aloud • Volume Control, speech rate Control, HDMI, USB port and SD Card Slot, Integrated rechargeable battery for minimum 4 hours of backup. • High resolution camera with state of the art wide angle optics • Fast text recognition (OCR) • High quality reading voices • Supported Multiple languages • Built-in stereo speakers • Volume control • Speed control 	

		<ul style="list-style-type: none"> • Headphone connector • HDMI port • Anti-glare LED lighting for better text recognition • Foldable carrying handle 	
5.	Desktop Video Magnifier	<ul style="list-style-type: none"> • Desktop video magnifier for partial Blind / Low Vision persons for reading, books, magazines, journals, newspapers etc. • Wide range of magnification with option for colour contrast , reading tray to support reading of large documents, hand written notes, manuscripts, exam question papers, diagrams, graphics, blueprints etc. • Adjustable magnification from 2.7x to 62x • Object Locator for quick zoom in and out • Intelligent Focus Lock option for writing • Preset option for favorite magnification settings with preset viewing modes • Auto focus • Light on/off switch • DVI output 	
6.	Keyboard for Low Vision	<ul style="list-style-type: none"> • Bold, high-contrast keys • Specialized keys for instant access • Reading speed Adjustable • Shortcut buttons to easily view the monitor screen and letters of the keyboard to facilitate typing • High colour contrast • Large white letters on the keys, • Scroll key to directly alter the magnification of the screen. • USB Connection • Supports 64-bit or 32-bit versions of Windows 7 or above 	
7.	Scanner	<ul style="list-style-type: none"> • Convert printed text to human-like speech, • Scan 20 or more pages per minute while reading • Scan bound books and maintain pagination • Connects to PC via USB • Conveniently folds into included carrying case 	
8.	Desktops Computer	<ul style="list-style-type: none"> • All-in-One PC Colour, Snow white Form Factor, All-in-One Item, Height : 39.1 Centimetres, Item Width: 20.4 Centimetres, Screen Size 21.45 Inches, Maximum Display Resolution : 1920×1080, All-in-One Desktop, Processor Brand Intel Processor Type Pentium, Processor Count 4, RAM: 4 GB, Memory Technology DDR4, Hard Drive: 1 TB, Mechanical Hard Drive, Audio Details: Headphones Speaker Description DTS Studio Sound Dual 2 W speakers, Graphics Coprocessor Intel UHD Graphics 605, Connectivity Type: Wi-Fi, Bluetooth 4.0 M.2 Number of USB 2.0 Ports 2 Number of USB 3.0 Ports 2 Number of HDMI Ports 1 Number of Audio-out Ports 1 Number of Ethernet Ports 1 Number of Microphone Ports 1, Optical Drive Type : DVD-RW Card Reader Secure Digital Card Hardware Platform PC, Operating System Windows 7 or above, Pre-installed Microsoft Office with licence Included Components All in one desktop Connectivity: 1 VGA; 1 HDMI (with HDCP support), Full High Definition (FHD) : Display resolution of 1920 x 1080 pixels., HD Input and Output, Screen Form Factor: Flat 	
Software			
9.	Book Reader Software for Scanner	<ul style="list-style-type: none"> • Export to other applications like Microsoft® Word or Notepad • Add editable comments and highlighting • Enlarge and reformat text for easier reading 	
10.	Hindi OCR Conversion Software	<ul style="list-style-type: none"> • Hindi OCR Software is used by the blind students to read the Hindi textbooks scanned by the Hindi OCR software. • enables the visually challenged to easily read printed books, letters, 	

		<p>agreements in Hindi Language with the help of a flatbed scanner and other major screen reader Software.</p> <ul style="list-style-type: none"> • Converts printed text into rich text documents (RTF) in Unicode encoding. • Over 99% recognition accuracy on the character level in well printed documents. • High recognition accuracy and speed • Recognition Speed: Approx. 9 seconds per page on a standard desktop computer to recognize the text. • Output: Unicode Font • Supports Standard image formats - bmp, jpg, png, tiff, gif • Imports large number of images and can recognize them all at one time • Exports all recognized text into one file. • Compatible with Windows 7 and above Operating Systems 	
11.	Braille Translation Software	<ul style="list-style-type: none"> • For conversion of text into Braille for embossing on Index Braille Embossers. • Now includes all major languages including Indian languages • have ink-braille and text together • ability to include tactile graphics files for mixed text-and-graphic documents • Imports from popular Word Processors including Microsoft Word and WordPerfect, HTML, ICADD, DAISY (NISO/ NIMAS), formatted and plain ASCII and more. • Multiple Languages on same page • Bi-directional Translation • Supports all major Braille printers • Allows the first page to have a title in letter graphics for job identification by personnel who don't know Braille • viewing Braille dots within other programs • Compatible with other major Screening Reading software for easy access 	
12.	Talking Software for the Blind	<ul style="list-style-type: none"> • Converts desktop computer, laptop, Tablet PC into a talking computer enabling the blind to operate the same independently suitable for windows 7 or above including all windows applications such as Ms office up to 2016 • • Automatically read documents having multiple language text on same page. • Easily read-navigate-check spellings-format documents, fill electronic forms, read mathematics equations, OCR scanned PDF documents etc. • Customise websites for easy access, modify pronunciation of local language words, surf the internet. • • Read text on monitor screen, • Import/export personalised settings, directly connect to another PC to teach or guide or train or demonstrate any topic or product with its Tandem feature, connect to Remote Desktops of • Remote Servers etc. • Talking installation, two speech synthesizers speaking more than 20 languages, and DAISY-formatted • Works with Microsoft® Office, Lotus, Internet Explorer, Firefox®, and more • Contracted Braille input from Braille keyboard • Includes Convenient OCR, and Skim Reading • • Can be installed on minimum 3 PC's 	
13.	Keyboard Learning Software	<ul style="list-style-type: none"> • A Talking Typing interactive tutorial compatible major Talking Software specially designed for the blind and low vision. • Complete guidance & practice lessons for learning keyboarding skills & developing typing speed in a systematic manner, using all ten fingers like a touch typist. • Complete display of all lessons, enables even the low vision students to 	

		<p>read and learn to type.</p> <ul style="list-style-type: none"> • Special functions for teachers to create customized lessons and keep records and track the student's progress • User can set his own preferences and levels. • Quiz games for general knowledge in geography, botany, physics and chemistry 	
14.	Screen Magnification Software	<ul style="list-style-type: none"> • Maximum support to the low vision persons to access the computers independently. • Built-in human-sounding voices that you control independently for speaking text, mouse echo, and typing echo. Speech On Demand. • Color and Contrast Enhancements • Ability to magnify the screen from 1.1x to 60x • Ability to create accessible forms in MS Excel for easy completion by partial blind users • Navigation Quick Keys let you move easily and quickly around Web pages, Outlook and Outlook Express e-mails, Adobe Acrobat PDF files software help files, and anywhere else the Virtual Cursor is active. • Focus Enhancement function, visible rectangular border that identifies and tracks the item that is currently selected on the screen. • Search capability known as Virtual Find feature when running the screen magnification software with Internet Explorer or Adobe Reader files. Box, clear the history, • Facility to change background colours, Contrasts, modifies size, shape or colour of cursors and mouse pointers. • Enhancement tools for better visibility • Can be installed on 3 PC's 	
Infrastructure			
15.	Wheel Chair	Sturdy structures, High load bearing, Foldable designs for space optimization, Durable wheels, Brake handles provided, Compatible with accessories, Suitable for Physically Challenged Persons, Size- 68 cm (L) * 79 cm (W) * 87 cm (H)	
16.	Computer Table	CPU and Printer Shelf, Slide out Keyboard Tray, Drawer for Accessories, Size-100 cm (W) * 60 cm (D) * 75 cm (H)	
17.	Study Chair	<p>Seat and back should be made up of 1.2 ±0.1cm. thick hot-pressed plywood and upholstered with fabric upholstery covers and moulded Polyurethane foam. The back foam should be designed with contoured lumbar support for extra comfort. The seat has extra thick foam on front edge to give comfort to popliteal should be a. BACSIZE 47.5 cm. (W) x58.0 cm (H) SEAT SIZE 47.0 cm. (W) x 48.0 cm. (D) HIGH RESILIENCE (HR) POLYURETHANE FOAM: The HR polyurethane foam should be moulded with density = 45±2 kg/m³ and hardness load 16 ± 2 kgf for 25% compression. 3..ARMRESTS :The one-piece armrests should be injection moulded from black Co-polymer Polypropylene. TUBULAR FRAME: The powder coated (DFT 40-60 microns) tubular frame should be cantilever type & made of 0 2.54 ±0.03cm. x 0.2 ±0.016cm.thk. M.S. ER.W. Tube.</p>	

Technical Bid

Please furnish the following information in this part so as to enable the committee to decide about the qualification of the Technical Bid. Necessary documents/certificates from the appropriate authority must be attached in support of statements.

S.No.	Required Details	
1.	Tender's Reference No. and Date	
2.	Name and Address of the Bidder/ Company	
3.	Contact No./Mobile No.	
4.	Email ID	
5.	Name of Authorized Signatory	
6.	PAN / TAN	
7.	Year of Establishment	
8.	Number of similar works undertaken during the last financial year. Attach copies of the supply orders / copy of last payment/completion or satisfactory certificate.	Yes No
9.	Undertaking that the bidder has not been black listed by any Government/Autonomous/PSU type organization	Yes No
10.	EMD Details	Amount: DD No and Date Name of the Bank
11.	Tender Document Fee Details	Amount: DD No and Date Name of the Bank
12.	Whether OEM or authorized distributor. In case of distributor please attach authorization certificate.	
13.	Whether all items quoted are certified by ISO or its authorized agencies?	
14.	Brand of the hardware quoted	
15.	All the Hardware and Software are Compatible to Each Other and Work Efficiently	Yes No

Name & Signature of the authorized signatory of the Company (with seal)

Tender Acceptance Letter

(To be given on Company Letter Head)

To,
The Registrar,
Central University of South Bihar,
SH-7, Gaya Panchanpur Road,
Village – Karhara, Post. Fatehpur,
Gaya – 824236 (Bihar)

Sub: Acceptance of terms & conditions of Tender

Tender Reference No.: _____ Date: _____

Dear Sir,

1. I/We have downloaded/obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely: _____ as per your advertisement, given in the above mentioned websites(s).
2. I/We hereby certify that I/We have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s) etc., which form part of the contract agreement and I/We shall abide hereby by the terms/conditions/clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/organization too have also been taken into consideration, while submitting this acceptance letter.
4. I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s)/corrigendum(s) in its totality/entirety.
5. I/We do here declare that our Firm has not been blacklisted/debarred by any Govt. Department/Public Section Undertaking.
6. I/We certify that all information furnished by the our Firm is true and correct and in the event that the information found to be incorrect/untrue or found violated, then your department/organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully,

Signature of the Bidder with Official Seal

CHECK-LIST

Document to be submitted with Technical Bid

S.No.	Particulars	Yes / No	Enclosure No	Page No.
1	Tender Document Cost			
2	EMD			
3	Exemption of EMD			
4	ITR of last 3 Years			
5	Audit Copy of Last Three Years			
6	Experience of same work (Purchase Order, Completion Certificate etc.)			
7	GST Registration			
8	PAN Card			
9	Bank details in given format			
10	Signed / Sealed Copy of Tender Document			
11	Dealership / Distributor / Authorization Certificate			
12	Affidavit / Undertaking regarding Non – Blacklisting			

Financial Bid

Please go through this document carefully and ensure compliance. Non-compliance of any one of the conditions may make your offer invalid.

1.	Tender's Reference No. and Date	
2.	Name and Address of the Bidder/ Company	
3.	Contact No./Mobile No.	

Proforma for Financial Bid

S.No.	Name of Equipment	Quantity	Unit Price (INR)	Total Amount (INR)
<u>Hardware</u>				
1.	Braille Embosser	01		
2.	Cabinet for Braille Embosser	01		
3.	Braille Paper TF	01		
4.	Text Reading Machine	01		
5.	Desktop Video Magnifier	01		
6.	Keyboard for Low Vision	03		
7.	Scanner	01		
8.	Desktops Computer	03		
<u>Software</u>				
9.	Book Reader Software for Scanner	01		
10.	Hindi OCR Conversion Software	01		
11.	Braille Translation Software	01		
12.	Talking Screen Reader for the Blind	01		
13.	Keyboard Learning Software	01		
14.	Screen Magnification Software	01		
<u>Infrastructure</u>				
15.	Wheel Chair	01		
16.	Computer Table	03		
17.	Study Chair	03		

1. I have thoroughly examined and understood all the terms & conditions as contained in the bid document, and agree to abide by them.
2. I offer to supply the item on the rates as indicated in the price bid which is **inclusive of all applicable taxes**.
3. All the above Hardware and Software are Compatible to each other and work efficiently.

Note: Bids will be opened in the presence of Bidder's representative(s) who choose to attend on the specified date and time.

Name & Signature of the authorized signatory of the Company (with seal)

BANK DETAILS

(To be given on Company Letter Head)

Name of the Firm /Bidder:

Registered / Postal Address:

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1.	GST Registration No.	
2.	Bank Details	
I.	Name of Bank	
II.	Branch Name	
III.	Type of Account	
IV.	Account Number	
V.	MICR No.	
VI.	IFSC Code	

Yours faithfully,

Name & Signature of the authorized signatory of the Company (with seal)