

LETTER OF AUTHORITY FROM WORKING/Former Employee of the Central University of South Bihar AUTHORIZING THE EMPLOYER TO DEBIT THE AID/EMPLOYMENT AND LOAN AMOUNT PAYABLE TO THE BANK FOR LETTER OF ACKNOWLEDGMENT FROM EMPLOYER

To
The Registrar
Central University of South Bihar
Patna 800014

REF: _____ LOAN OF Rs. _____
(Rs. _____)
A/C No. _____ SANCTIONED TO MR/ MRS of the
Employee BY PUNJAB NATIONAL BANK, IN

for Madam,

The above loan has been sanctioned to me (I/Signer of the foregoing) by Punjab National Bank (PNB)

* I do hereby authorize you to debit my salary every month to PNB INR _____
account No. _____

* I do hereby further authorize you to pay a sum of Rs. _____ (Rs. _____
_____ only) every month from my salary to PNB INR _____ as an EMI
against my personal loan of Rs. sanctioned by PNB in case of non-employment of the same at my end.

I do hereby also authorize you, that in case of non-employment of above said loan, to debit the amount
payable by me against the above said loan account by way of terminal benefits in case of my retirement,
resignation or discontinuing in the service for any reason, to PNB INR _____
for crediting to my above said loan account No. _____ with them.

This authority is irrevocable until the loan amount mentioned above with interest is paid in full and the
Demand Certificate from the Bank is obtained.

Your faithfully,

PLACE: _____
ADDRESS: _____
DATED: _____

SIGNATURE _____
NAME OF EMPLOYEE _____

* (DELETED) RECURSIVE IS NOT APPLICABLE.

We have received the above letter of authority from Mr. _____ and noted for necessary
compliance, till he continues in the service of Central University of South Bihar.

(EMPLOYER)

Signature & Stamp of the officer authorized to disburse salary and allowance

PLACE: _____
DATED: _____

