

## **PART-B**

### **ASSESSMENT CRITERIA AND METHODOLOGY PROFORMA FOR PROMOTION UNDER CAREER ADVANCEMENT SCHEME (CAS)**

#### **BASED ON ASSESSMENT CRITERIA AND METHODOLOGY GUIDELINES SET OUT IN UGC (MINIMUM QUALIFICATIONS FOR APPOINTMENT OF TEACHERS AND OTHER ACADEMIC STAFF IN UNIVERSITIES AND COLLEGES AND OTHER MEASURES FOR MAINTENANCE OF STANDARDS IN HIGHER EDUCATION) REGULATIONS, 2018**

This Annual Performance Assessment Report contains two Categories. Category-I is based on Table-1 of Appendix-II and Category-II is based on Table-2 of Appendix-II.

The self-appraisal grade/score should be based on objectively verifiable criteria and will be finalized by screening/selection committee. For minimum grade/score required for promotion from one stage to the next stage and guidelines for expert assessment please refer Table-1 and Table-2 of Appendix-II of UGC (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulations, 2018 published in Gazette of India on 18<sup>th</sup> July, 2018. Use additional sheets wherever necessary.

- NOTE:** 1. Please submit year-wise separate sheets for Category-I.  
2. Applicants must submit documentary evidence in support of each of their claim.

#### **CATEGORY: I. TEACHING, LEARNING, EXAMINATION, EVALUATION, ADMINISTRATIVE, AND STUDENT RELATED ACTIVITIES / RESEARCH ACTIVITIES (BASED ON TABLE-1 OF APPENDIX-II)**

Academic Year 20\_\_\_\_ to 20\_\_\_\_

##### **1. TEACHING**

- Grading Criteria : For S. No. 1 (Teaching) : 80% & above - Good  
Below 80% but 70% & above - Satisfactory  
Less than 70% - Not satisfactory

Sl. No.	Nature of Activity	No. of classes assigned	No. of classes taught	Actual hours spent per academic year	Grade claimed (in %)	Grading awarded by the screening committee	S.No. of supporting document
1	Teaching						
2	Tutorials						
3	Laboratory related activities						
4	Other teaching related activities						
Total							
Overall Grading							