

CENTRAL UNIVERSITY OF SOUTH BIHAR
(Established under Central Universities Act, 2009)
Patna Office: BIT Campus, PO: BV College, Patna – 800014.
Gaya Office: Vinova Nagar, Chandauti, PS: Magadh Medical College, Ward No.-29, Gaya-823001.

MINUTES OF THE 1st MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 16th May, 2017 Time: 11:00 AM

Venue: CUSB Conference Hall, BIT Campus, Patna

Members Present

(1)	Prof. H. C. S. Rathore ,Vice Chancellor, CUSB	Chairman
(2)	Shri G. Narain, Former DGP, Government of Bihar	Member
(3)	Shri Prabhat Kumar Sinha, President, CII, Bihar Chapter	Member
(4)	Prof. Arun Kumar Sinha, Dean, School of Mathematics, Statistics and Computer Science	Coordinator
(5)	Prof. Rekha Agrawal, Dean, School of Education	Member
(6)	Dr. Gayathri Vishwanath Patil, Registrar	Member
(7)	Dr. Ram Kumar, Associate Professor, Centre for Environmental Sciences	Co-coordinator
(8)	Dr. Rajesh Kumar Ranjan, Assistant Professor, Centre for Environmental Sciences	Member
(9)	Mr. Bipul Kumar Srivastav, Assistant Registrar	Member
(10)	Mrs. Rashmi Tripathi, Joint Registrar & Controller of Examinations (I/c)	Member Secretary

Members could not attend on account of pre-occupation:

1	Dr. G. K. Singh, Director, AIIMS, Patna	Member
2	Prof. Mallickarjun Joshi - Coordinator, IQAC, BHU	Member
3	Ms. Premlata Kumari, M.Sc. Biotechnology – 4 th Sem	Member
4	Ms. Sanya Darakshan Kishwar, Int. BSc.LLB -8 th Sem	Member

At the outset the Vice-Chancellor welcomed all the members of Internal Quality Assurance Cell (IQAC) of the University. He especially thanked the external members for sparing their valuable time for this meeting.

The Vice-Chancellor briefed about the mandate of IQAC and said that as a post-accreditation quality sustenance measure, the IQAC of CUSB has to develop a system for conscious, consistent and catalytic improvement in the overall performance of the University. He further stated about the role and contribution of the members of the civil society to establish the linkages between the educational institutions and community. He said that the affiliation and engagement of the members of civil society with the University as a member of IQAC keep the University active towards its social responsibility.

After the opening remarks the agenda items were taken up seriatim.

Agenda No. 01/IQAC-01/17

To report and discuss the Peer Review Report of NAAC and to constitute a Committee to look into the Peer Committee Recommendations for follow up action.

Resolution No. 01/IQAC-01/17

The Vice-Chancellor briefed about the journey of the University after the visit of peer team of NAAC in the month of April, 2016. He detailed that recruitment of faculty members against the vacant seats has been made during the intervening period on the basis of the rolling advertisement floated by the University last year in the month of July-August. Furthermore, for remaining vacant positions, the interview is scheduled in the next couple of months. Likewise, for filling up the vacant positions of non-teaching staff, recruitment process is being carried out continuously.

The Vice-Chancellor mentioned that due to the impediments associated with the rented premises of CUSB at Patna and Gaya the University is at constraints to actualize the academic expansion as per plan, however, Master programme in Law has been started in the last academic year while from forthcoming academic year MEd Programme will be offered. Apart from that the University has started Ph.D. Programmes in all Centres/Departments. He apprised the members about the shifting plan of the University at its permanent campus and informed that by the month of June the administration will be shifted while academic programmes will be shifted by the end of forthcoming semester.

The Vice-Chancellor outlined the expansion plan in terms of new academic programmes especially starting of technology courses and undergraduate programmes after shifting in permanent campus. He emphasized that the University is committed to boost research environment and said that establishment of a Central Instrumentation Facility (CIF) having high end sophisticated equipments is on priority to augment research and development activities in the University.

The Coordinator, IQAC placed the report of NAAC and recommendations of the Peer Team for quality enhancement of the University. He apprised that most of the recommendations of the NAAC Peer Team have already been taken up and all efforts are being made to accomplish the on-going tasks. He further informed that some of the initiatives suggested by NAAC peer team like facilities for indoor and outdoor games, introduction of NCC and NSS, introduction of more skill development programmes are yet to be taken up, as the space constraints associated with the rented premises of the University does not allow to any kind of amplification of present activities which needs additional space.

The constitution of a Committee to look into the Peer Committee Recommendations for follow up action was discussed and the IQAC resolved to authorize the Vice-Chancellor to nominate the members of the committee.

Agenda No. 02/IQAC-01/17

To constitute a Committee for preparation of Annual Quality Assurance Report (AQAR) to be submitted to NAAC and uploading on University website.

Resolution No. 02/IQAC-01/17

The Coordinator, IQAC briefed about the NAAC guidelines for the mandatory submission of Annual Quality Assurance Report (AQAR) whereby NAAC Accredited institutions needs to submit the same to NAAC and upload it on University website on yearly basis. The AQAR period would be the Academic Year. He said that as per guidelines regular submission of AQARs is mandatory for 2nd and subsequent cycles of accreditation. The Annual Quality Assurance Reports (AQAR) may be the part of the Annual Report and should be approved by the statutory bodies of the University.

It was decided that the Member Secretary, IQAC will coordinate the preparation of AQAR and after finalization the same will be placed before the statutory bodies before submission.

Agenda No. 03/IQAC-01/17

To work out the mechanism for ensuring timely, efficient and periodic progressive performance of Academic, Administrative, Research and Extension Activities being carried out at Central University of South Bihar.

Resolution No. 03/IQAC-01/17

The Vice-Chancellor enunciated the role and participation of the teachers, students and administration in the progress of the University especially in terms of quality education. He said that among the stakeholders, teachers have a very important role to play in sustaining and enhancing the quality of education. It is the competence and commitment of teachers which are the hallmark of quality education and virtually quality teachers determines the quality of educational performance of any institution.

He emphasized that the teachers should keep themselves updated through latest trends of education and should make the use of ICT resources in order to bring innovation in teaching-learning process. He apprised that in the permanent campus of the University one smart class room has been created in each Centre/Department with the facility of recording of lectures.

The Vice-Chancellor invited the suggestions to set the parameters of objective assessment for promotion under Career Advancement Scheme and inclusion of the students'

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assessment as a criterion for promotion. He said that students of the University should realize that quality education is their right and it is our responsibility to ensure it.

Highlighting the role of the administration the Vice-Chancellor said that an efficient administrative system is essential to support the smooth functioning of the teaching and research activities. He said that the administration is expected to establish and maintain a coherent and efficient work climate vis-à-vis ensuring compliance of the University Guidelines and GoI Policies.

He apprised the members about the steps taken by the administration to smoothen the functioning of the academic units of the University. He said that each Department/Centre has been allocated head-wise budget so that the academic functioning and plans of the Centres/Departments may not be delayed due to administrative process. Also, the University has framed the regulations related to sponsored research projects, purchase and procurement, scholarships, signing MoU and putting its best effort to get the work done in an efficient and lawful manner. He assured that the IQAC will channelize all efforts and measures towards promoting holistic academic excellence of the University.

Agenda No. 04/IQAC-01/17

To report and discuss the measures taken by the University for achieving academic excellence through regular and dynamic process of development and updating of curriculum of Undergraduate, Post graduate and Ph.D. programmes.

Resolution No. 04/IQAC-01/17

The Vice-Chancellor said that the internal quality assurance systems like Board of Studies of the University are self-regulated and are responsible for continuous improvement of curricula and achieving academic excellence.

He apprised that the University adopts a continued and dynamic process for updating and developing the course curriculum of its existing and proposed programmes through its academic bodies like Board of Studies (BoS) and Academic Council to be made relevant with the requirement of Society, Industry, Academia leading to qualitative growth in development of nation. While formulating the curricula, the University takes care of the prevalent policies of MHRD/ UGC like common minimum curriculum for Undergraduate courses, including necessary technical and soft skills to enhance employability of graduates.

He informed that from Academic Year 2016 University has introduced Ph.D Programmes with increased number of intake in all existing Centres/Departments in place of existing Integrated M.Phil-Ph.D Programmes. The new Ph.D Ordinances has been framed in consonance with UGC Regulation 2016.

Further, the University has also decided to start M.Ed Programme and Postgraduate Programmes in Physics, Chemistry and History. The course structures for these programmes have been evolved by respective BoS/Expert Committees.

Apart from that, meetings of various BoS like Biotechnology, Bioinformatics, Psychology, Sociology, Hindi and other programmes has been convened for updating the syllabus and some of the BoS meetings are scheduled to be held in near future.

Agenda No. 05/IQAC-01/17

Any other item with the permission of the Chair.

Resolution No. 05/IQAC-01/17

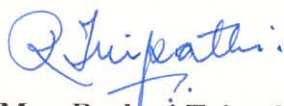
The Vice-Chancellor invited the suggestions from members to achieve the mandate of the University towards the internalization and institutionalization of quality enhancement.

The esteemed member of IQAC Sh. G. Narayan, Former DGP, Bihar proposed to reach out to the affluent members of the civil society who are keen to support the destitute people and to explore the possibility to create an endowment for poor and needy students.

Sh. Prabhat Kumar Sinha, President of Confederation of Indian Industries (CII), Bihar Chapter and member of IQAC drew the attention of the University to activate Central University of Bihar Innovation Club (CUBIC) and emphasized to make the collaboration with CII and CDAC to boost the research environment of the University.

The suggestions of the esteemed members of IQAC were recorded and it was resolved to devise a mechanism to attract the endowment funds for poor students within the statutory provisions. It was also resolved to activate the CUBIC once the University shifts to its permanent campus.

The meeting ended with vote of thanks to the Chair.



(Mrs. Rashmi Tripathi)
Controller of Examinations (I/c) &
Member Secretary, IQAC



(Prof. Arun Kumar Sinha)
Dean, School of Mathematics, Statistics &
Computer Science and Coordinator, IQAC



(Prof. H. C. S. Rathore)
Vice Chancellor & Chairperson, IQAC

