CUSB/Acad/2-3/Vol-II/2016/ *1141*                                    Date: 02.08.2019

## NOTICE

Attention is drawn to the Notice no. CUSB/Acad/2-3/Vol-II/2016/885 dated 04.07.2019 whereby, all the students enrolled in various Undergraduate / Postgraduate / Ph.D. programme were required to deposit the semester fee and get themselves registered in their respective programme for odd semester (July- December, 2019) by 31.07.2019. In this regard, it is to inform that the date of Semester Registration has been extended upto 09.08.2019.

A student who fails to submit their semester registration form by stipulated date will be charged Rs.500/- as late fine for next three working days (14th August, 2019) and thereafter Rs. 1000/- will be charged for next five working days (21st August, 2019).

No semester registration shall be permitted after the last date of semester registration in any case.

All the concerned Head/Head(I/c) of Departments and faculty members are requested to ensure that all students of their respective Departments are registered by the scheduled timeline and also to ensure that no eligible student remain unregistered after the last date of registration.

All course instructors are also requested to ensure that the students attending their classes have completed the registration process and are registered in their respective courses.

This issues with the approval of the competed authority.

**(Kumar Kaushal)**
Assistant Registrar

Copy to :-
1) All Students
2) All Head/Head (I/c) / All Faculty members: Name of the student on attendance register shall be enrolled only after production of Semester Registration Slip.
3) PS/PA to VC/Registrar/CoE
4) F.O. – for needful updation of SBI collect portal.
5) Information Scientist – For necessary action.
6) System Analyst - To upload on University Website.
7) Notice Board / Guard File