

**GUIDELINES FOR**

**NCRI Ph.D RESEARCH FELLOWSHIP**

**NATIONAL COUNCIL OF RURAL INSTITUTES  
(Ministry of Human Resource Development)  
HYDERABAD**

**NATIONAL COUCIL OF RURAL INSTITUTES**  
**Ph.D RESEARCH FELLOWSHIP**

**1 INTRODUCTION**

Rural India today is growing through a number of crises. It is the responsibility of the publically funded institutions of higher learning specially universities to respond to the rural concerns in a pro active way through teaching, research and extension activities. NCRI aims to promote rural higher education through curriculum intervention and rural engagement. NCRI has initiated a Research Fellowship scheme to promote research in rural areas and with rural concerns to create a pool of researchers in the field of rural studies.

**2 OBJECTIVE**

The objective of the scheme is to promote serious research scholars to pursue research in areas of rural concern.

**3 TARGET GROUP**

The candidates who have passed the post graduation examination with minimum 55% marks in concerned subject and who are pursuing full time research without JRF of UGC-NET or UGC-CSIR NET in any university recognized by UGC under section 2(f) and 12 B or in any public funded Higher Educational Institution including Deemed Universitie/NIT/IIT.

**4 ELIGIBILITY**

A candidate has to fulfill the following conditions to be eligible for award of this fellowship:-

A. Candidate should have already registered for the Ph.D programme in any department of the university and shall be pursuing research in any one of the following disciplines/subjects:

(i) Rural Communication(ii) Rural Studies (iii) Rural Sociology /Social Work  
(iv) Rural Entrepreneurship, (v) Rural Education and any other area involving substantial rural engagement decided by the University and approved by the NCRI.

B. The NCRI Fellow shall be required to spend at least 6 months of the fellowship period in the rural area where research is pursued.

**5. RESERVATION**

**5.1** The reservation for SC, ST, OBC and persons with disabilities shall be made as per Government of India norms or as decided by the University Selection Committee.

**6. NATURE OF ASSISTANCE AVAILABLE UNDER THE SCHEME:**

**6.1. SLOTS:** Initially One (1) PhD Fellowship shall be provided to each university every year.

## 6.2. TENURE OF FELLOWSHIP

| Name of the Course | Maximum Duration   |
|--------------------|--|
| Ph D               | 4 Years or till submission of Ph.D thesis whichever is earlier |
|                    |  |

The fellowship will lapse along with the tenure of Ph D registration.

## 6.3. AMOUNT OF FELLOWSHIP

|            |   |
|------------|---|
| Fellowship | Rs. 27,000/- per month for initial two years for JRF<br>Rs. 33,000/- per month for remaining tenure for SRF |
|------------|---|

No HRA and Contingency grant will be paid.

## 7 DISTRIBUTION OF FELLOWSHIPS

- 7.1 The total number of fellowships each year will be one for each University or as decided by the NCRI/(MOU signed by the NCRI)
- 7.2 Candidates will be selected for the fellowships by the respective university's selection committee following due process as per UGC norms.
- 7.3 Scholars will be selected under the scheme in all domains of knowledge.
- 7.4 The Research Fellow availing NCRI Fellowship shall not avail funding for the same purpose from any other source of the Central or State Government nor be engaged in any form of employment during the tenure of the fellowship.

## 8 PROCEDURE FOR APPLYING FOR THE SCHEME

The applications are invited through online mode once in a year through advertisement in Respective Universities/Institutions website/Notice board or any other means of advertisement from the candidates involved in rural engagements fulfilling the eligibility conditions under the scheme. A short notification will also be uploaded on the NCRI website [www.ncri.in](http://www.ncri.in). The respective university/institution shall be constitute a screening and selection/expert committee for selection of the student for the NCRI research fellowship. Incomplete applications will not be placed before the Selection/Expert Committee. The selection of candidates is to be made by the university and sent to NCRI for approval of Fellowship.

## 9 AADHAR SEEDING

The Ministry of Human Resource Development, Government of India vide its letter D.O. No. 18-7/2013-U1A dated 10<sup>th</sup> June, 2016 has instructed the University Grants Commission that

from the financial year 2016-17 onwards the Aadhaar has been made mandatory for disbursement of all Government subsidies/Scholarships/Fellowships which are to be disbursed directly into the beneficiary's account, the same has also been considered in NCRI. Accordingly, Aadhaar will be used as an Identifier for release of grant under the scheme.

## **10 SELECTION PROCEDURE**

The applications received will be scrutinized by a screening and selection committee as per university procedure. The recommendations of the name of the student of the selection committee shall be approved by the Vice-chancellor or Head of the Institutions and shall be forwarded to the NCRI for awarding NCRI fellowship. The decision of the NCRI will be final. The NCRI reserves the right to withdraw/cancel the award without assigning any reason. The effective date of release of fellowship shall be 1<sup>st</sup> August of the selection year or the actual date of joining the award whichever is later.

## **11 JOINING OF FELLOWSHIP**

The candidate should join the fellowship within 2 months from the date of issue of Award Letter, failing which the award will be treated as withdrawn.

## **12 PROCEDURE FOR RELEASE OF GRANT BY THE NCRI**

12.1 The fellowship amount shall be disbursed directly through the bank account of the awardee by the university/institution.

12.2 The awardee shall send Joining Report with photograph, address and contact number in the prescribed proforma NCRI through HOD/Registrar along with a Copy of the Award Letter as per **Annexure-I**.

## **13 PROCEDURE FOR MONITORING THE PROGRESS OF THE RESEARCH SCHOLAR:**

13.1 Each NCRI Fellow shall participate in a one month orientation programme on Rural Engagement in the month of December at an institute and a village identified by NCRI in and around Hyderabad. The travel and other expenses for this programme will be borne by the Research Fellow from the Fellowship amount.

13.2 The research fellow shall endeavour to publish or present 2 papers in seminars/conferences/workshops every year. They are encouraged to publish in NCRI Journals and Quarterly as well as monthly publications. The research fellow shall submit quarterly report on the progress of his/her research work. On completion of the award he/she shall submit a copy of the thesis and a copy of his/her published work as and it gets published.

13.4 Each NCRI Fellow is expected to engage for a minimum of 50 hours of teaching, guidance and advocacy of rural engagement.

13.5 The Research Fellow may have to work as NCRI Fellow in the Respective University/Institution and may have to organize, coordinate workshops/lecture/ seminars/conventions, fieldwork/monitoring and evaluation of the academic programmes supported by

the NCRI and other academic work assigned by the NCRI within/outside the University. He/she may also have to represent NCRI in any of the academic programmes of the NCRI. The expenditure outside the university/institutions will be borne by/reimbursed by the NCRI to the research fellow.

- 13.6 The tenure of fellowship is initially for two years under the NCRI Fellowship Scheme (NCRIFS). Before expiry of this period, the work of the Fellow will be evaluated by a Committee of three members comprising of Head of the Department, Supervisor and one outside subject expert to be constituted by the concerned Department of the /University/Institution/College. If the research work is found satisfactory, his/her tenure will be extended further for a period of two years under the enhanced emoluments of the NCRI. In case the work is unsatisfactory, the fellowship may be withdrawn. The recommendations of the Committee shall be submitted to the NCRI for release of second grant (**Annexure- V**).
- 13.6 The fellowship may be withdrawn if the work is not considered satisfactory or the candidate fails in any of the examinations related to Ph.D. The total period of fellowship is for four years, with no further provision of extension.
- 13.7 If the Fellow is availing any other fellowship/ project from any other organization at the time of selection, he/she shall be required to surrender one award.

#### **14 Feedback:**

- 14.1 The fellow will be required to submit Ph.D. completion certificate to NCRI, after submitting thesis for release of the last installment by the university.

#### **15 Resignation :**

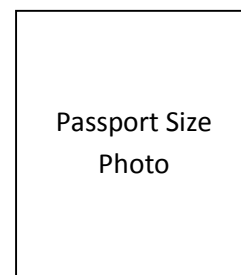
If the fellow wishes to leave the fellowship before the end of the tenure, the information regarding relinquishment may be informed to the identified Agency under intimation to NCRI. Grant will be released upto the date of relinquishment provided it is within the total tenure of fellowship.

#### **16 CANCELLATION OF AWARD**

The fellowship is liable to cancellation, in case of:

- 16.1 Misconduct.
- 16.2 Unsatisfactory progress of research work.
- 16.3 Candidate is later found ineligible on account of false information provided in the online applications.
- 16.4 Candidate is already availing scholarship/fellowship from any other sources.

**NATIONAL COUNCIL OF RURAL INSTITUTES**  
**(Ministry of Human Resource Development)**  
**HYDERABAD**



**JOINING REPORT**  
**NCRI Ph.D. RESEARCH FELLOWSHIP**

Name of Fellow:

Award letter number and date:

This is to certify that Mr./Ms. .... has joined the Department of..... in this Institution/College/University

..... affiliated to ..... University for doing ..... Ph.D. in the subject of .....under the above scheme of the NCRI Fellowship with effect from.....(F.N./A.N.).

His/her date of registration is .....

This is to certify that he/ She belongs to ..... category. His/her parental income is Rs. .... per annum.

The score of the candidate in the post graduation examination is as follows:

|                |  |
|----------------|--|
|                |  |
| Max. Marks     |  |
| Marks obtained |  |
| Percentage     |  |

|  |  |
|--|--|
| In case of grade point system, CGPA obtained |  |
| Equivalent percentage                        |  |

He/she will be provided with all necessary facilities during his/her tenure of award. The terms and conditions of the offer are acceptable to Awardee. Also certified that fellow shall not accept/hold any emoluments paid or otherwise or receive emoluments, salary, stipend, etc. from any other source during the tenure of the award.

Signature  
 Name  
 Date  
**(Awardee)**  
**Ph. /Mobile No.**  
**e-mail :**  
**Bank A/c No.**  
**IFSC Code :**  
**12-digit unique (aadhaar) number, if you have:**

Signature  
 Name  
 Date  
**(Head of Deptt.)**  
**Seal of HoD**  
**Ph. No.**

Signature  
 Name  
 Date  
**(Registrar / Director / Principal)**  
**Seal of University / Institution / College**  
**Ph. No.**

**MICR code:**

**NATIONAL COUNCIL OF RURAL INSTITUTES  
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HYDERABAD**

**QUARTERLY PROGRESS REPORT**

1. Name of the Fellow:
2. Award letter number and date:
3. Topic of research work:
4. Date of commencement of research:
  - a) At the university:
  - b) Under the Ph.D:
5. Period of Progress Report:
6. Total number of working days during the period:
7. Number of days the fellow remained on leave (with dates):
  - a) With fellowship, number of days: from..... to.....
  - b) Without fellowship, number of days: from..... to.....
8. Number of days the NCRI Fellow remained out of station for fieldwork/travel, with dates and places visited: a) Number of days: from..... to..... b) Places visited.....
9. Number of days the NCRI Fellow remained present at the University/Institution/ College:
10. Publications during the period under report (please enclose a reprint of each):Title of article/paper.
11. Teaching work done during the period under report: a) Number of periods taken per week at B.Sc./B.A level: b) Number of periods taken per week at M.Sc./M.A. level:
12. Title of the monograph written during the period under report:
13. A detailed account of the work done during the period (a separate sheet may be attached for the purpose):
14. Comments of the supervisor on the progress of the research work during the period under report:

Signature

Name

Date :

Name of the Candidate

Signature

Name

Date :

Head of the Deptt.

(Seal)

Signature

Name

Date:

Registrar/Director/Principal

(Seal of University/Institution/College)

**ANNEXURE-III**

**THREE MEMBERS ASSESSMENT COMMITTEE REPORT FOR  
RELEASE OF ANNUAL FELLOWSHIP UNDER THE SCHEME OF  
NCRI RESEARCH FELLOWSHIP**

Assessment for release of fellowship to Mr./Mrs. \_\_\_\_\_  
working at the Department of \_\_\_\_\_ of  
University/Institution/College \_\_\_\_\_ on completion of one year  
on date \_\_\_\_\_

**CONSTITUTION OF THE COMMITTEE**

(Name and designation)

1. [ **1 Outside Subject Expert- other than same Univ./Instt./College**]
2. [ **Supervisor of Research Scholar**]
3. [ **Head of the Department**]

Date of joining:

Ph.D. registration No.:

Date of meeting:

Time:

**VENUE OF ASSESSMENT/INTERVIEW:**

**ASSESSMENT OF THE COMMITTEE**

The Committee assessed the progress of the candidate through their presentation followed by interview and recommended as follows.

**RECOMMENDATIONS**

(Strike out whichever is not applicable)

In view of the outstanding/very good/satisfactory performance of the NCRI Fellowship, and also the fact that he/she has published work to his/her credit, the committee makes the following recommendations.

Mr./Mrs./Ms. \_\_\_\_\_ may be released from NCRI Fellowship with effect from \_\_\_\_\_.

|                               |                                  |  |
|-------------------------------|----------------------------------|--|
| Signature                     | Signature                        | Signature  |
| Date                          | Name                             | Name   |
| <b>Name of the Supervisor</b> | Date                             | Date   |
|                               | <b>Head of Department (Seal)</b> | <b>Registrar/ Director /Principal (Seal of University/Institution/College)</b> |



**ONLINE APPLICATION FORM**  
**NATIONAL COUNCIL FOR RURAL INSTITUTES**  
**Ph.D. RESEARCH FELLOWSHIP**

|    |                        |                         |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|----|------------------------|-------------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| 1. | Name of the Candidates |                         |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|    |                        | (Fill in Block Letters) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

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| 2. | Father/ Husband Name |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 3. | Nationality |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|----|----------------------------|---|---|---|---|---|---|---|---|--|--|--|--|--|--|--|--|--|--|
| 4. | Date of Birth (DD/MM/YYYY) | D | D | M | M | Y | Y | Y | Y |  |  |  |  |  |  |  |  |  |  |
|----|----------------------------|---|---|---|---|---|---|---|---|--|--|--|--|--|--|--|--|--|--|

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|----|-----------------|----------|--|--|--|--|--|--|--|--|--|--|-----|--|
| 5. | Present Address | Street   |  |  |  |  |  |  |  |  |  |  |     |  |
|    |                 | Village  |  |  |  |  |  |  |  |  |  |  |     |  |
|    |                 | Taluk    |  |  |  |  |  |  |  |  |  |  |     |  |
|    |                 | District |  |  |  |  |  |  |  |  |  |  |     |  |
|    |                 | State    |  |  |  |  |  |  |  |  |  |  | PIN |  |

|    |           |                           |   |   |   |  |  |  |  |  |  |  |  |  |  |
|----|-----------|---------------------------|---|---|---|--|--|--|--|--|--|--|--|--|--|
| 6. | Phone No  | Land Line (with STD Code) |   |   |   |  |  |  |  |  |  |  |  |  |  |
|    | Mobile No |                           | + | 9 | 1 |  |  |  |  |  |  |  |  |  |  |
|    | eMail ID  |                           |   |   |   |  |  |  |  |  |  |  |  |  |  |

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|----|-------------------|----------|--|--|--|--|--|--|--|--|--|--|-----|--|
| 7. | Permanent Address | Street   |  |  |  |  |  |  |  |  |  |  |     |  |
|    |                   | Village  |  |  |  |  |  |  |  |  |  |  |     |  |
|    |                   | Taluk    |  |  |  |  |  |  |  |  |  |  |     |  |
|    |                   | District |  |  |  |  |  |  |  |  |  |  |     |  |
|    |                   | State    |  |  |  |  |  |  |  |  |  |  | PIN |  |

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| 8. |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|    | (a) Whether belong to SC/ ST/OBC/PwD . If yes enclose the certificate |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

| 10.                                  | Particulars of Educational Qualification, Starting with Matriculation onward. |                 |                 |   |
|--------------------------------------|---|-----------------|-----------------|---|
| Examination Passed & Year of Passing | School/College/ University  | Subject Offered | Division/ Grade | Percentage of Mark/ Cumulative Grade Points |
|                                      |   |                 |                 |   |
|                                      |   |                 |                 |   |
|                                      |   |                 |                 |   |
|                                      |   |                 |                 |   |
|                                      |   |                 |                 |   |

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|-----|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| 11. | <b>Particulars of Supervisor under whom the research is proposed to be undertake</b> |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| (a) | Name   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| (b) | Designation  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

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|-----|---|---------------------|---|---|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| ©   | Phone No : Land Line (with STD Code)              |                     |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| (d) | Mobile No   | +                   | 9 | 1 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| (e) | eMail ID  |                     |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| (f) | Proposed Area of Research                         |                     |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| (g) | Date of registration : (DD/MM/YYYY)               |                     |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| (h) | Topic of Research                                 |                     |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| (e) | Name and designation of supervisor                |                     |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| (f) | Details of Field / Research/<br>in Rural Area     | National Level      |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|     |   | International Level |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| (g) | Details of Course/<br>Internship in Rural Studies |                     |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

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|-----|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| 12. | <b>Any other information relevant to the research work, which you may like to given in support of your application</b> |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| (a) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

|     |                                   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|-----|-----------------------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| 13. | <b>Your Bank Account Details:</b> |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| (a) | Bank Name :                       |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| (b) | Branch of the Bank :              |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| (c) | Account No :                      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| (d) | IFSC Code :                       |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| (e) | MICR Code :                       |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

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|---|---|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| 14.   | <b>Checklist of documents to be attached</b>  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1.  | Community certificate   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2.  | Copy of mark sheets, certificates, diploma of educational qualification                                       |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3.  | Certificate from Head of the Department /Institution to the effect that necessary facilities will be provided |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 4.  | Brief abstract not exceeding 500 words on proposed research work, methods of approach                         |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5.  | Copy of reprints/Details of Physical Disability   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6.  | Proof of age  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 7.  | I here Declare:   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| That I have read the rules regarding the award of NCRI Fellowship. In the event of a fellowship being awarded, I undertake to engage myself full-time for research work on the subject under the direction of the supervisor during the tenure of the fellowship. I further declare that to the best of my knowlwdge and belief, the particulars given in the form are correct. |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

|       |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| Date  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Place |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

|  |  |
|--|--|
| Signature of the Candidate               |  |
| Name of the candidate (in block letters) |  |

For use by University/ College:

It is certify that necessary facilities will be provided for the research work of -----

-----

--(recommendation of the forwarding authority and views of supervisor/ Head of the Department regarding the candidate's suitability for the award should be obtained separately and enclosed with the application.

Place:

Date:

**Signature**

**Registrar/ Principal/ Director of University/ College/ Institute**